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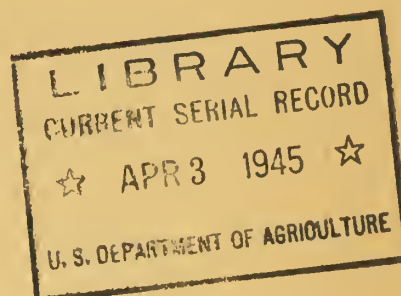
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UNITED STATES DEPARTMENT OF AGRICULTURE



STATISTICAL SUMMARY OF EMPLOYMENT  
February, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
March 27, 1945



## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

Total employment on February 28, 1945 was 77,254, an increase of 977 from January 31, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,210 employees, an increase of 52 from January 31, 1945. Outside the Washington, D. C. Metropolitan Area there were 67,044, an increase of 925 for the same period. These figures apply to total employment in the Department, including employees outside the continental limits of the United States and part-time workers as well as those regularly employed.

On February 28, 1945 there were 56,702 full-time employees, exclusive of W. O. C. employees within the continental limits of the United States, with 9,781 of these in the departmental service and 46,921 in the field.

Major changes occurred in a few of the bureaus due to the reorganization of the War Food Administration, effective January 1, 1945, which were not reported until this period. The Office of Distribution was absorbed by the Commodity Credit Corporation (Office of Supply) and the Office of Marketing Services. The remaining administrations, bureaus, and offices fluctuated only to the extent of minor increases or decreases accounted for by normal accessions or separations.

### TURNOVER

Separations of total regular full-time personnel from the Department (excluding reduction in force and separations of temporary employees) for February, 1945 were 952 or 1.7 percent, an increase of 112 or 0.2 percent over January, 1945.

The separation rate for the Outside Washington, D. C. Metropolitan Area was greater than the Inside Washington, D. C. Metropolitan Area. The major loss Outside the Washington, D. C. Metropolitan Area was within the resignation category. Specific reasons making up the resignation group are: illness, leaving town, to accept position in private industry, household duties, etc.

# COMPARISON OF TOTAL EMPLOYMENT 1/

Thousands of  
Employees

120

110

100

90

80

70

60

50

40

30

20

10

0

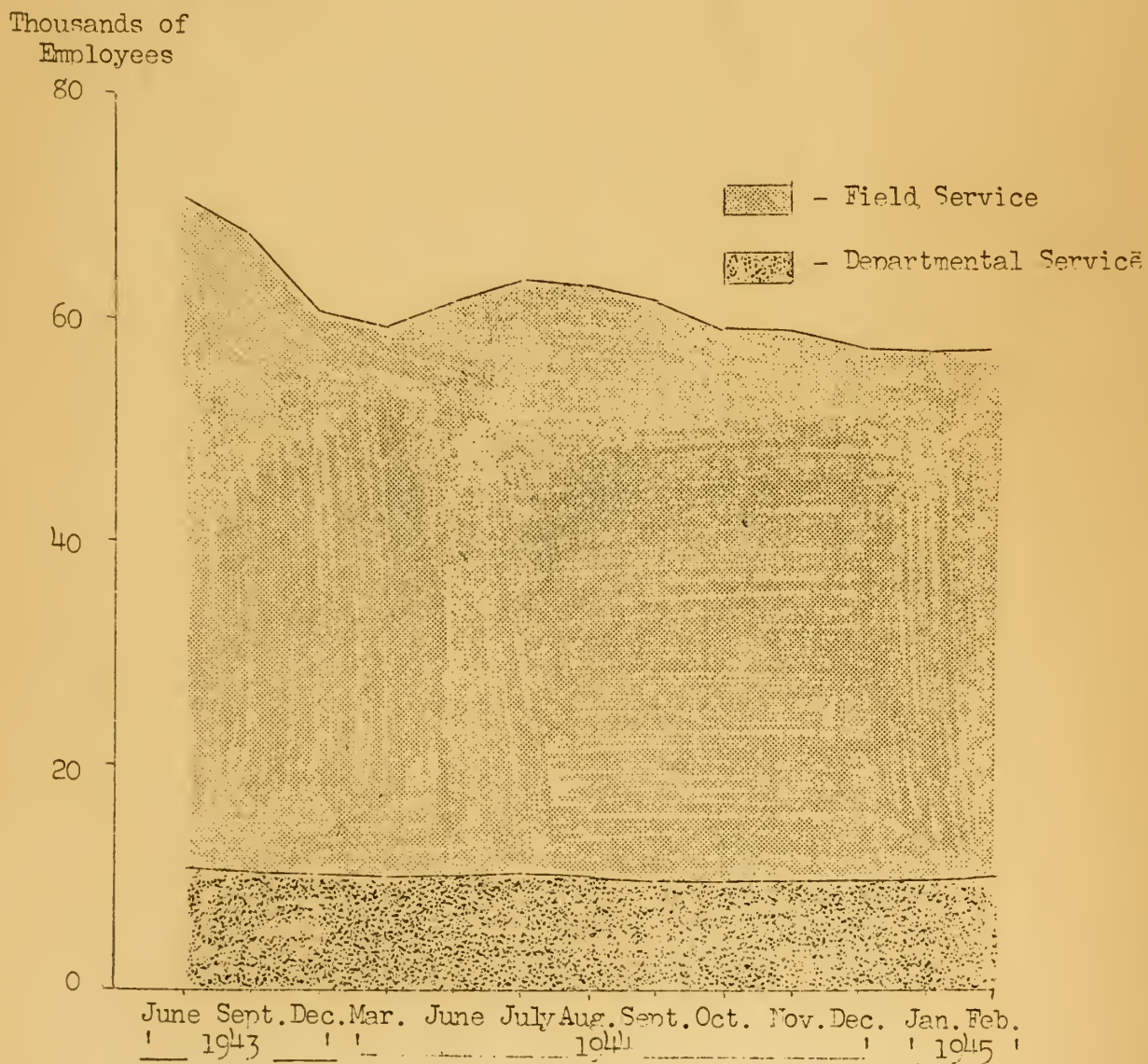
Outside Wash., D.C.  
Metro. Area

Inside Wash., D.C.  
Metro. Area

June (Est.) 1941 June (Est.) 1942 June 1943 July 1944 Aug. 1944 Sept. 1944 Oct. 1944 Nov. 1944 Dec. 1944 Jan. 1945 Feb. 1945

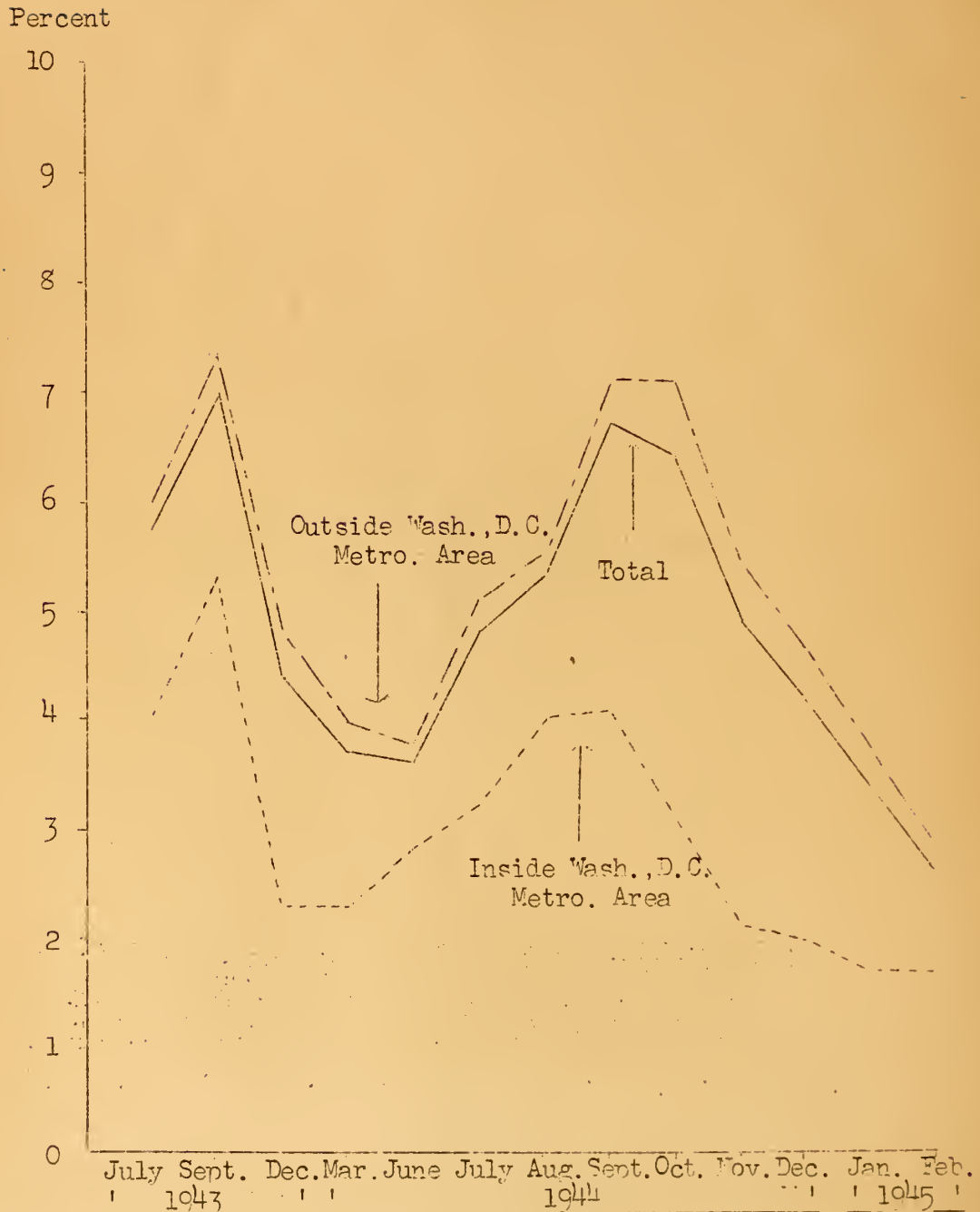
1/ Includes employees outside the continental limits of the United States and W. O. C. employees.

# COMPARISON OF FULL-TIME EMPLOYMENT 1/



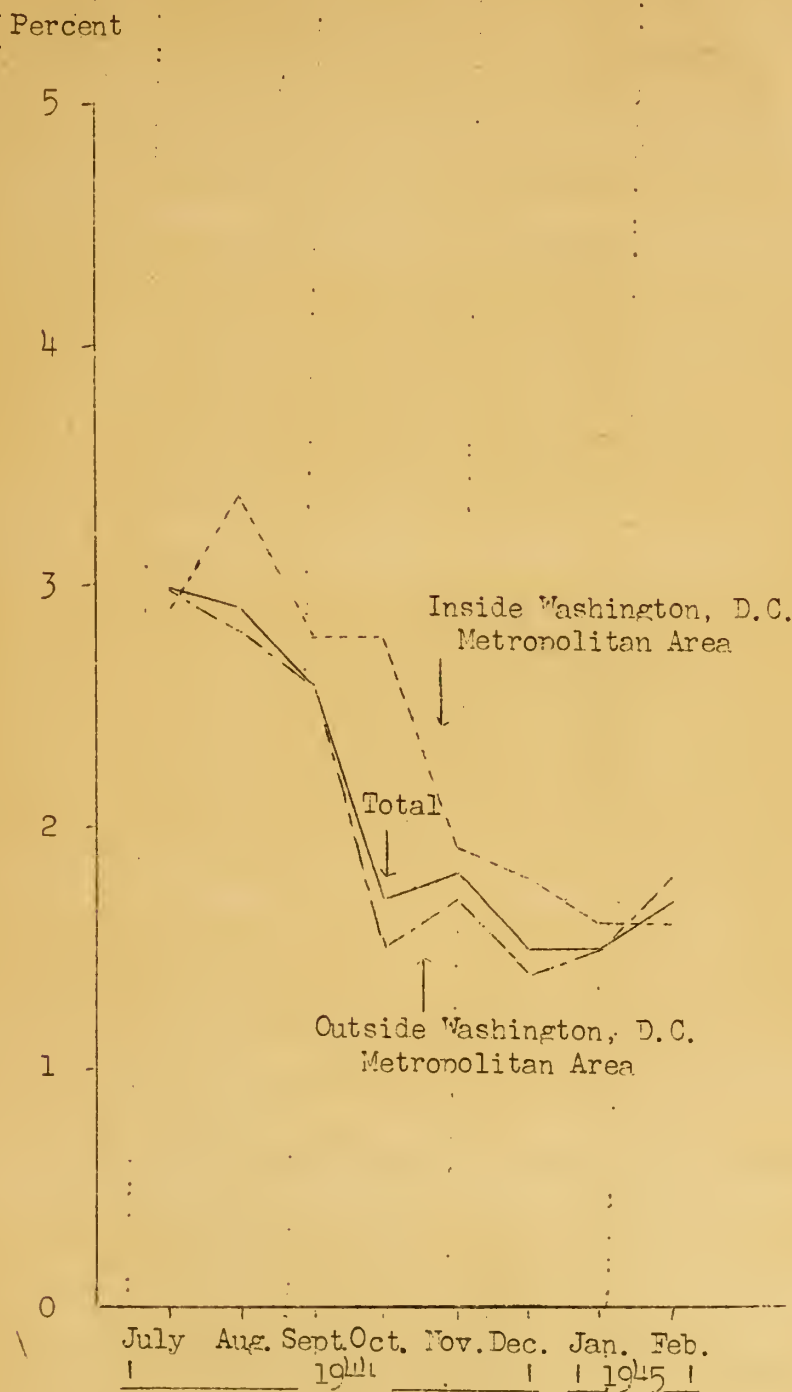
1/ Excludes W. O. C. employees and employees outside the continental limits of the United States.

# TURNOVER OF FULL-TIME EMPLOYEES 1/



1/ Excludes transfers between reporting units. Employees outside the continental limits of the United States are excluded. Full-time, according to the revised CS Form 3257, includes only regular and temporary employees.

# TURNOVER OF REGULAR FULL-TIME EMPLOYEES 1/



1/ Excludes Temporary Full-Time Employees, Separations of Temporary Full-Time employees and separations of Full-Time employees due to Reduction In Force. Excludes employees outside the continental limits of the United States and excludes transfers between reporting units.

# MONTHLY REPORT OF EMPLOYMENT

As of End of February, 1945  
Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	Total	Full Time	Other Em- ployees	Outside Cont. U. S.	WOC
TOTAL	77,254	56,702	16,602	1,420	2,440
IMM. OFF. OF SEC'Y.	36	34	2	-	-
STAFF OFFICES					-
BUR. OF AGR. ECON.	1,697	1,301	220	-	176
LIBRARY	190	186	4	-	-
OFF. OF BUD. & FIN.	188	183	4	-	1
OFF. OF FOR. AGR. REL.	233	190	1	30	12
OFF. OF INFORMATION	216	184	27	-	5
OFF. OF PERSONNEL	145	143	1	-	1
OFF. OF PLANT & OPER.	341	335	6	-	-
OFF. OF SOLICITOR	540	532	1	6	1
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	56	44	5	-	7
BUR. OF AGR. & IND. CHEM.	1,329	1,243	5	-	81
BUR. OF ANIMAL INDUSTRY	2,075	1,748	189	32	106
BUR. OF DAIRY INDUSTRY	208	202	4	-	2
BUR. OF ENT. & PL. QUAR.	2,870	1,982	13	90	785
BUR. OF HUM. NUTR. & H. E.	230	199	4	-	27
BUR. OF PL. IND., S. & A.E.	2,450	1,741	219	39	451
OFF. OF EXP. STATIONS	105	44	-	61	-
OFF. OF OPERATIONS, BRC	237	200	37	-	-
FARM CREDIT ADMINISTRATION	1,984	1,921	39	24	-
FED'L INT. CR. BANKS	290	281	3	6	-
PRODUCTION CREDIT CORP.	214	211	3	-	-
REG. AGR. CREDIT CORP.	64	47	13	-	4
FOREST SERVICE	8,341	7,519	512	99	211
RURAL ELEC. ADMINISTRATION	760	759	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	60	47	3	-	10
AGR. ADJ. AGENCY	3,708	3,100	346	242	20
COM. CR. CORP.	5,887	5,391	25	435	36
EXTENSION SERVICE	227	216	9	-	2
FARM SEC. ADMINISTRATION	20,020	8,494	11,237	277	12
OFF. OF LABOR	1,556	1,373	1	25	157
OFF. OF MARKETING SERVICES	9,350	8,728	396	4	222
OFF. OF MATERIALS & FACIL.	203	183	5	-	15
FED. CROP INS. CORP.	107	106	1	-	-
SOIL CONS. SERVICE	11,337	7,835	3,356	50	96

MONTHLY REPORT OF EMPLOYMENT  
As of End of February, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	Total	Full Time	Other Em- ployees	WOC
TOTAL	10,210	9,332	102	136
INT. OFF. OF SEC'Y.	21	21	-	-
STAFF OFFICES				
BUR. OF AGR. ECON.	671	653	18	-
LIBRARY	145	142	3	-
OFF. OF BUD. & FIN.	137	133	4	-
OFF. OF FOR. AGR. REL.	101	130	1	1
OFF. OF INFORMATION	203	181	27	-
OFF. OF PERSONNEL	145	143	1	1
OFF. OF PL. & OPER.	328	322	6	-
OFF. OF SOLICITOR	234	232	1	1
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	23	23	-	-
BUR. OF AGR. & IND. CHEM.	60	58	1	1
BUR. OF ANIMAL INDUSTRY	387	386	-	1
BUR. OF DAIRY INDUSTRY	163	167	1	-
BUR. OF ENT. & PL. QUAR.	334	320	-	5
BUR. OF HUM. NUTR. & H. E.	203	190	4	-
BUR. OF PL. IND. S. & A. E.	346	302	20	21
OFF. OF EXP. STATIONS	44	41	-	-
OFF. OF OPERATIONS BRC	237	200	37	-
FARM CREDIT ADMINISTRATION	08	08	-	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FOREST SERVICE	322	302	7	13
RURAL ELEC. ADMINISTRATION	9	0	-	-
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR	59	47	3	0
AGR. ADJ. AGENCY	612	600	3	-
COM. CR. CORP.	1,738	1,630	18	31
EXTENSION SERVICE	204	201	2	1
FARM SEC. ADMINISTRATION	338	334	4	-
OFF. OF LABOR	114	114	-	-
OFF. OF MARKETING SERVICES	1,485	1,428	11	46
OFF. OF MATERIALS & FACIL.	186	181	5	-
FED. CROP INS. CORP.	71	70	1	-
SOIL CONS. SERVICE	470	463	14	2

MONTHLY REPORT OF EMPLOYMENT  
As of End of February, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS BUREAUS AND OFFICES	Total	Full Time	Other Em- ployees	Outside Cont. U. S.	WOC
TOTAL	67,044	46,820	16,500	1,420	2,304
IMM. OFF. OF SEC'Y.	2	-	2	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,026	648	202	-	176
LIBRARY	45	44	1	-	-
OFF. OF BUD. & FIN.	1	-	-	-	1
OFF. OF FOR. AGR. REL.	42	1	-	30	11
OFF. OF INFORMATION	8	3	-	-	5
OFF. OF PERSONNEL	-	-	-	-	-
OFF. OF PL. & OPER.	13	13	-	-	-
OFF. OF SOLICITOR	306	300	-	6	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	33	21	5	-	7
BUR. OF AGR. & IND. CHEM.	1,269	1,185	4	-	80
BUR. OF ANIMAL INDUSTRY	1,688	1,362	189	32	105
BUR. OF DAIRY INDUSTRY	40	35	3	-	2
BUR. OF ENT. & PL. QUAR.	2,536	1,653	13	90	780
BUR. OF HUM. NUTR. & H. E.	27	-	-	-	27
BUR. OF PL. IND. S. & A. E.	1,604	939	199	39	427
OFF. OF EXP. STATIONS	61	-	-	61	-
OFF. OF OPERATIONS, BRC	-	-	-	-	-
FARM CREDIT ADMINISTRATION	1,886	1,823	39	24	-
FED'L INT. CR. BANKS	290	281	3	6	-
PRODUCTION CREDIT CORP.	214	211	3	-	-
REG. AGR. CREDIT CORP.	64	47	13	-	4
FOREST SERVICE	8,019	7,217	505	99	198
RURAL ELEC. ADMINISTRATION	751	750	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATION	1	-	-	-	1
AGR. ADJ. AGENCY	3,096	2,491	343	242	20
COM. CR. CORP.	4,149	3,702	7	435	5
EXTENSION SERVICE	23	15	7	-	1
FARM SEC. ADMINISTRATION	19,632	8,110	11,233	277	12
OFF. OF LABOR	1,442	1,259	1	25	157
OFF. OF MARKETING SERVICES	7,865	7,300	385	4	176
OFF. OF MATERIALS & FACILITIES	17	2	-	-	15
FED. CROP INS. CORP.	36	36	-	-	-
SOIL CONS. SERVICE	10,858	7,372	3,342	50	94

# EMPLOYMENT STATUS 1/

As of End of February, 1945

		FULL-TIME EMPLOYEES						OTHER EMPLOYEES			
TOTAL		REGULAR		TEMPORARY		PART-TIME		INTERMITTENT			
TOTAL		SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAE			
TOTAL	:	:	:	:	:	:	:	:	:		
ALL GROUPS:	73,394	56,702	54,374	100	2,206	22	213	12	16,467		
Dent'l Ser:	9,913	9,781	9,688	-	93	-	45	-	87		
Field Ser.:	63,481	46,921	44,686	100	2,113	22	168	12	16,380		

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

## TURNOVER OF FULL-TIME EMPLOYEES 1/ February, 1945

										INSIDE: OUTSIDE			
										TOTAL: METRO.: METRO.			
										AREA : AREA			
TOTAL FULL-TIME EMPLOYEES END OF JANUARY, 1945	2/	:	56,702	:	9,859	:	46,843	:		:	:	:	:
TOTAL ACCESS. & RET. TO ACTIVE DUTY & PAY STATUS	:	:	1,427	:	184	:	1,243	:		:	:	:	:
Transfers from other Federal Agencies	:	:	84	:	26	:	58	:		:	:	:	:
Reemployment after Military Service	:	:	:	:	:	:	:	:		:	:	:	:
Appointment and Reemployment	:	:	1,233	:	134	:	1,099	:		:	:	:	:
Return from Military Furlough	:	:	42	:	6	:	36	:		:	:	:	:
Return to duty and return from War Transfer LWOP	:	:	68	:	18	:	50	:		:	:	:	:
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE	:	:	1,462	:	170	:	1,292	:		:	:	:	:
Transfers to other Federal Agencies	:	:	112	:	33	:	79	:		:	:	:	:
Separations for Military Service	:	:	3	:	1	:	2	:		:	:	:	:
Resignations	:	:	698	:	85	:	613	:		:	:	:	:
Reduction in Force	:	:	38	:	1	:	37	:		:	:	:	:
Terminations	:	:	350	:	4	:	346	:		:	:	:	:
Removals and Separations for Cause	:	:	6	:	1	:	5	:		:	:	:	:
Retirement, Death, Legal Incompetence	:	:	36	:	6	:	30	:		:	:	:	:
Military Furloughs	:	:	84	:	10	:	74	:		:	:	:	:
Ext'd LWOP, Furlough, Suspension, War Transfer LWOP	:	:	135	:	29	:	106	:		:	:	:	:
Intra Agency Changes - Additions to Reporting Units	:	:	12,752	:	2,909	:	9,843	:		:	:	:	:
Intra Agency Changes - Losses to Reporting Units	:	:	12,717	:	2,900	:	9,817	:		:	:	:	:
TOTAL FULL TIME EMPLOYEES END OF FEBRUARY, 1945	:	:	56,702	:	9,882	:	46,820	:		:	:	:	:

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

2/ Revised

## TREND OF TURNOVER OF FULL TIME EMPLOYEES 1/

MONTH	TOTAL				INSIDE D. C. METRO. AREA				OUTSIDE D. C. METRO. AREA			
	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.
	EMP.	AVG.	SEP.	PER	EMP.	AVG.	SEP.	PER	EMP.	AVG.	SEP.	PER
	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT
	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF
	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-
	RENT	MONTH	TRSFs.	OVER	RENT	MONTH	TRSFs.	OVER	RENT	MONTH	TRSFs.	OVER
	MONTH				MONTH				MONTH			
1943												
July	69,857	69,926	3,997	5.7	10,654	10,555	427	4.0	59,203	59,371	3,570	6.0
1944												
June	60,889	60,190	2,157	3.6	10,027	9,969	279	2.8	50,862	50,221	1,896	3.8
July	63,167	61,926	2,928	4.7	10,092	10,056	313	3.1	53,075	51,870	2,615	5.0
Aug.	62,629	62,898	3,315	5.3	9,978	10,035	402	4.0	52,651	52,863	2,913	5.5
Sept.	61,058	61,844	4,118	6.7	9,834	9,906	410	4.1	51,224	51,938	3,798	7.1
Oct.	59,367	60,211	3,871	6.5	9,797	9,816	306	3.1	49,570	50,395	3,565	7.2
Nov.	58,218	58,793	2,866	4.9	9,877	9,837	208	2.1	48,341	48,956	2,658	5.5
Dec.	57,159	57,689	2,405	4.2	9,824	9,851	192	2.0	47,335	47,838	2,213	4.6
1945-Jan	56,701	56,915	1,920	3.4	9,859	9,816	170	1.7	46,842	47,200	1,750	3.7
Feb.	56,702	56,703	1,462	2.6	9,882	9,871	170	1.7	46,820	46,832	1,292	2.8

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

# REPORT OF VETERAN EMPLOYMENT AS OF FEBRUARY 28, 1945

	Previous Total Jan., 1945	Current Month Increase	Total
Number of Veterans Restored to Duty	854	126	980
Number of veterans who applied for restoration, but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies.	9	2	11
Number of Employees Serving in the Armed Forces	16,544	24	16,568
Number of World War II veterans given new appointments. (This is an estimate for period July 1, 1944 through February 28, 1945)	521	84	605

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County; Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

## SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pick-up "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

THE UNIVERSITY OF CHICAGO  
CHICAGO, ILLINOIS

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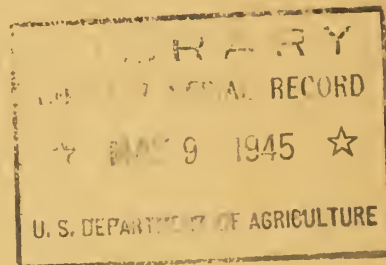
Reserve

1917

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*C. W. Kitchen*  
*Office of Marketing*  
*Service*

UNITED STATES DEPARTMENT OF AGRICULTURE



STATISTICAL SUMMARY OF EMPLOYMENT  
March, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
April 30, 1945



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## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

#### THIRD QUARTER, FISCAL YEAR, 1945

Total employment on March 31, 1945 was 78,550, an increase of 1,723 from December 31, 1944. The Inside Washington, D. C. Metropolitan Area increased by 50 and the Outside Washington, D. C. Metropolitan Area increased by 1,673. Most of the increase occurred during the months of February and March and can be accounted for largely by the appointment of certifying committeemen for the certification of loans to returning veterans of World War II, and the appointment of part time employees in the Bureau of Agricultural Economics for a special study of wage rates. Full-time employment decreased by 632 during this quarter while other than full-time employees increased by 2,484 for the same period, and Outside Continental Limits of the United States decreased by 9 employees.

#### MARCH, 1945 -

Inside Washington, D. C. Metropolitan Area there were 10,219 employees, an increase of 9 from February 28, 1945, and 68,331 Outside Washington, D. C. Metropolitan Area an increase of 1,287. A major portion of this increase was carried by the Farm Security Administration, due to the appointment of 1,216 certifying committeemen for the certification of loans to returning veterans of World War II; and due to the appointment of part time employees in the Bureau of Agricultural Economics for a special study of wage rates. These figures apply to total employment in the Department including employees Outside the Continental Limits of the United States, and part-time workers as well as those regularly employed.

On March 31, 1945, there were 56,527 full-time employees within the Continental limits of the United States with 9,893 of these Inside the Washington, D. C. Metropolitan Area and 46,634 in the Outside Washington, D. C. Metropolitan Area.

### CASUAL EMPLOYEES

Casual employees (not included in the regular monthly reports of employment) are reported whenever complete information is received. For the month of February, 1945, there were 4,585 casual employees in the Department, representing an increase of 4 employees from December, 1944 figure of 4,581. The Bureau of Agricultural Economics reported 103; the Agricultural Research Administration, 888; the Forest Service, 3,140; and the Office of Labor, 454.

### FEMALE EMPLOYEES

#### THIRD QUARTER, 1945

There was a decrease of 6 regular full-time female employees in the Department from December 31, 1944. The number of regular full-time female employees, 22,133 on March 31, 1945 represents 39.2 percent of total regular full-time employees, an increase of 0.5 percent from the December 31, 1944 figure.

### PERSONNEL TURNOVER

#### THIRD QUARTER, FISCAL YEAR, 1945

Accessions of regular full-time employees totaled 4,480 during the quarter ending March 31, 1945, excluding transfers between reporting units. There were 343 transfers from other departments and agencies, 3,735 appointments and reemployments, and 397 of all other types. Appointments and reemployments represent 83 percent of all accessions to the Department. The accession rate of full-time personnel in regular groups for the third quarter of the fiscal year, 1945 was 7.9 percent. This represents a decrease over the accession rate of 8.8 percent for the second quarter, fiscal year, 1945.

Separations of regular full-time personnel from the Department amounted to 5,144 during the second quarter and consisted of 2,165 resignations; 1,047 terminations, 216 military furloughs, 698 extended leave without pay, furlough, suspensions, war transfers, leave without pay, and 1,018 of all other types. The separation rate for the same period was 9.1 percent, indicating an excess of separations over accessions of 1.2 percent. The rates for Inside Washington, D. C. Metropolitan Area were: Accession, 5.9; and separations, 5.5 percent, an excess of accessions of 0.4 percent. The rates for the Outside Washington, D. C. Metropolitan Area were: Accessions 8.3 percent; separations, 9.8 percent, an excess of separations of 1.5 percent.

The accession rate for the month of March, 1945 was 2.8 percent and the separation rate was 3.1 percent.

#### MILITARY FURLOUGHES

The total number of employees serving in the armed forces was 16,620, as of March 31, 1945. This figure also includes the female employees serving in the armed forces and the employees who left to join the Merchant Marine Service. Of the 16,620 serving, 19.5 percent are in the Farm Security Administration; 17.8 in the Soil Conservation Service; 13.2 in the Office of Marketing Services; and 12.1 in the Forest Service. During the month of March, 1945, 35 employees returned to their positions in the Department. One employee was known to have been discharged and separated from the Department because of his unwillingness to return to the position to which he had reemployment rights under the Selective Training and Service Act. Thirteen employees were known definitely to be deceased during the month of March, 1945.

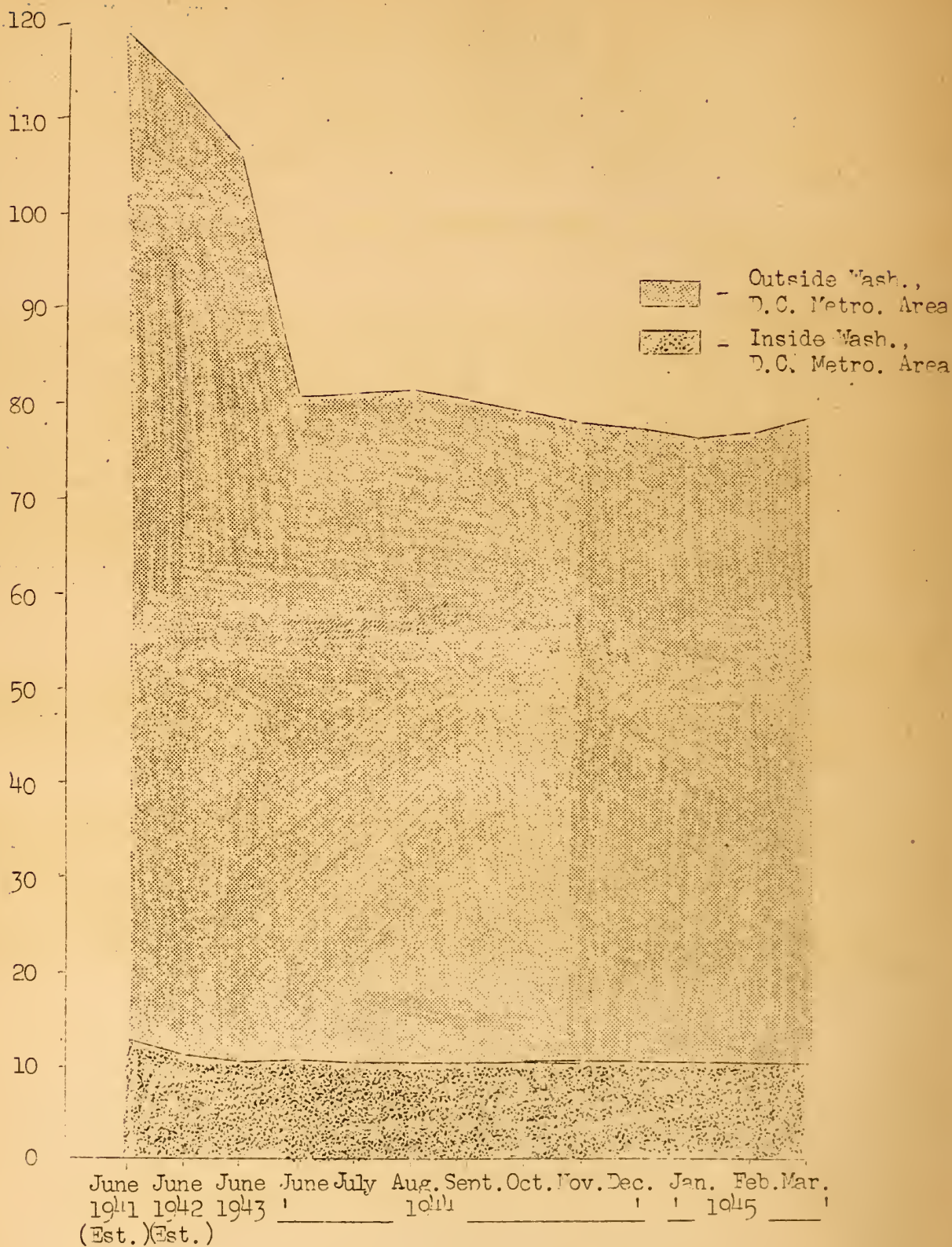
#### PROMOTIONS

##### THIRD QUARTER, FISCAL YEAR, 1945

A total of 2,980 grade, or grade and salary promotions, among employees subject to the Classification Act of 1923, as amended, was granted during the third quarter of the fiscal year, 1945. This represents an average of 993 grade, or grade and salary promotions for one month.

On the basis of total grade, or grade and salary promotions granted during the quarter, and the average number of employees for the same period, one out of every 20 employees was the recipient of one of the promotions. One out of every 16 employees in the CAF service received a promotion, as did one out of every 33 in the Professional service, one out of every 28 in the Subprofessional service, one out of every 29 in the CPC service, and one out of every 34 in the group designated as "Not otherwise classified."

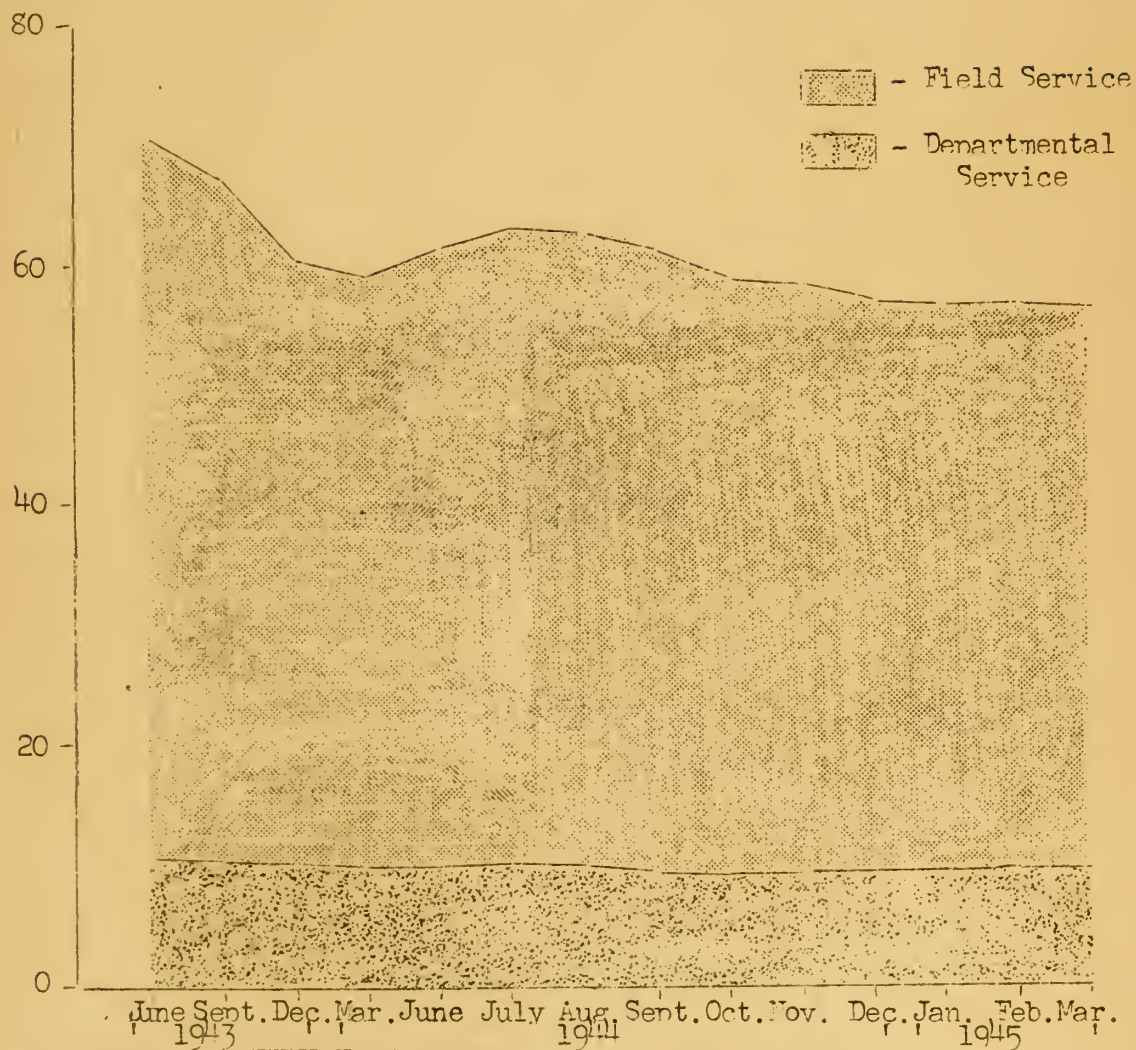
# COMPARISON OF TOTAL EMPLOYMENT 1/



1/ Includes Employees Outside Cont. U. S. & WOC Employees.

# COMPARISON OF FULL-TIME EMPLOYMENT 1/

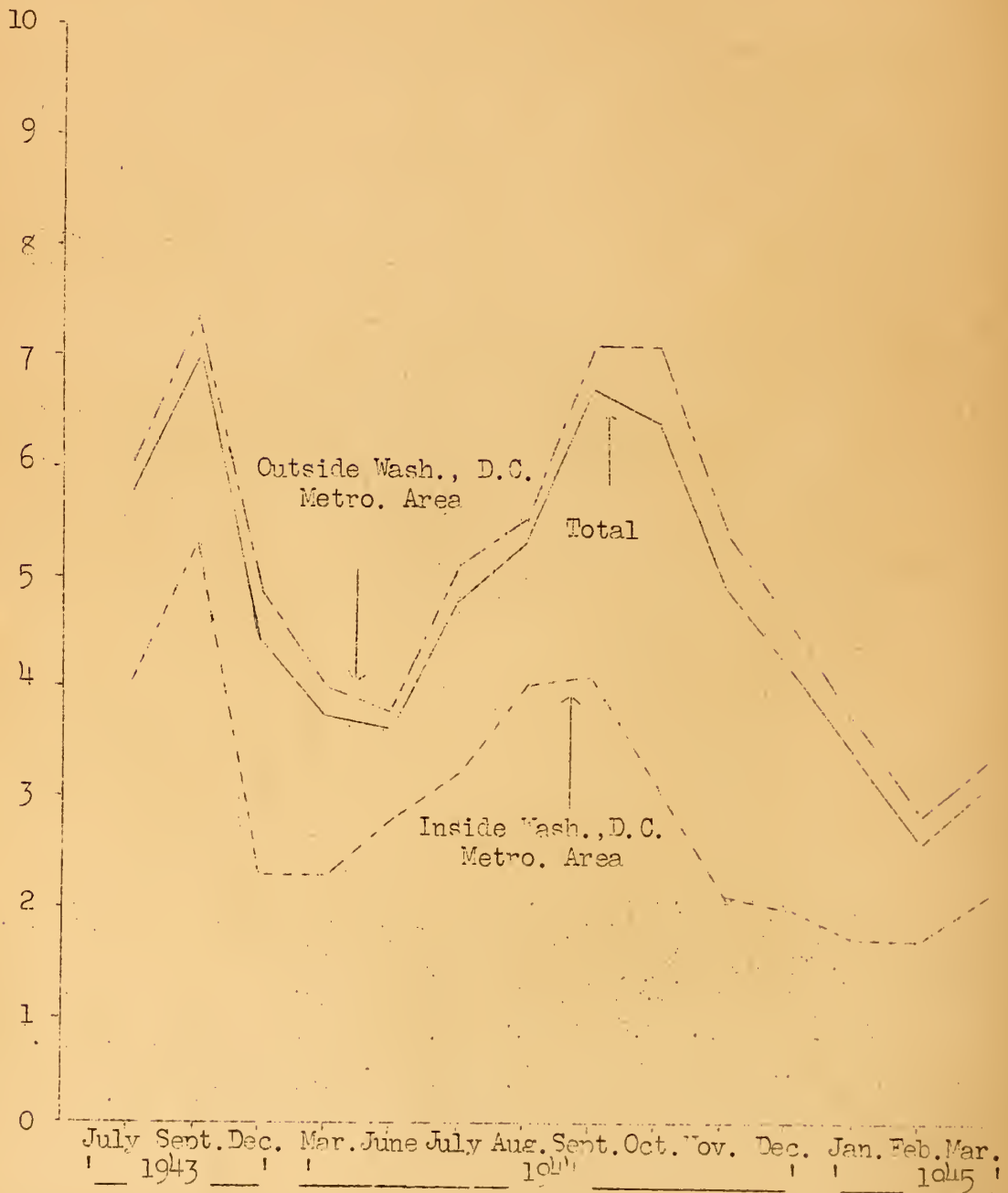
Thousands  
of Employees



1/ Excludes WOC employees and employees outside Cont. U. S.

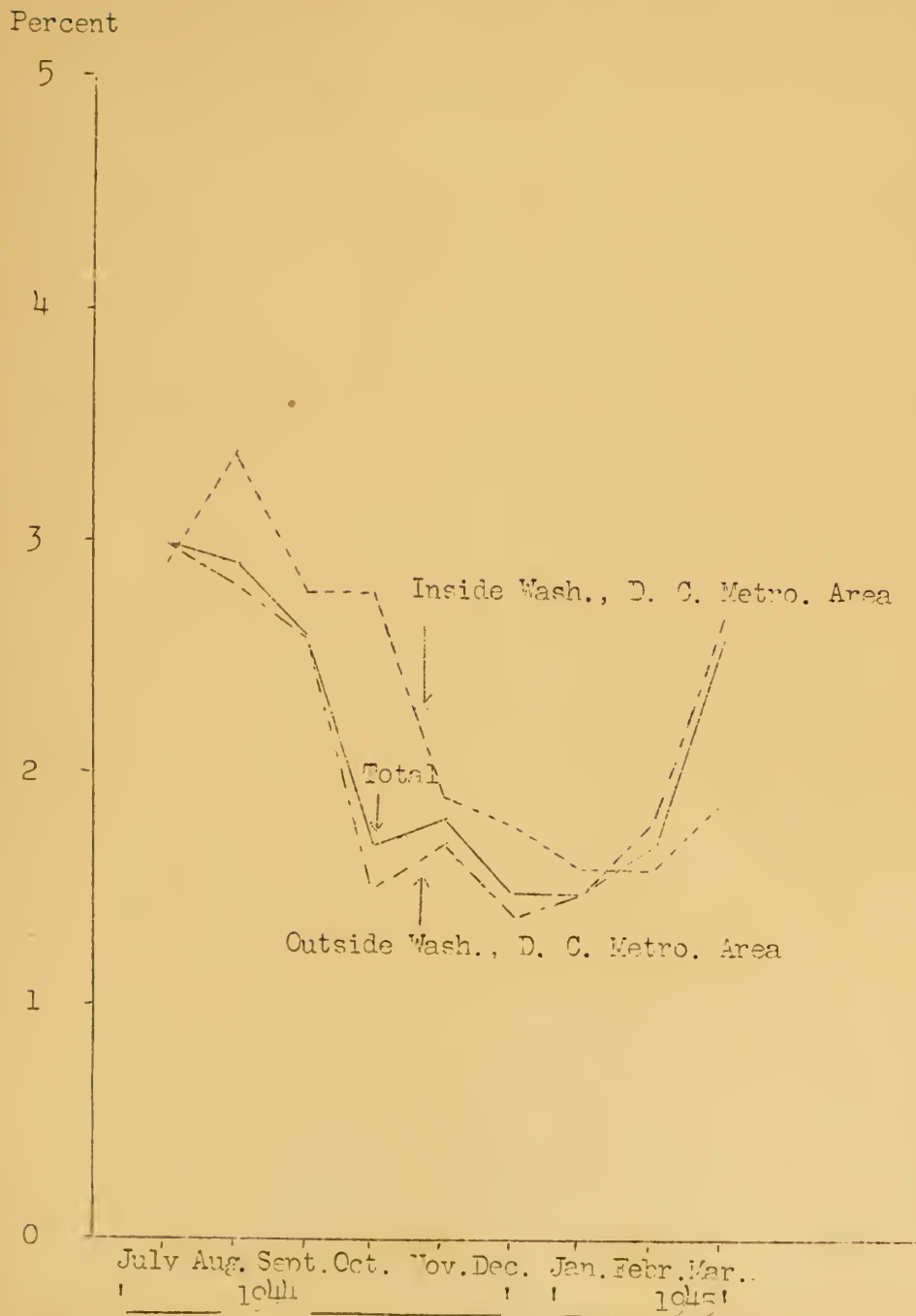
# TURNOVER OF FULL-TIME EMPLOYEES 1/

Percent



1/ Excludes transfers between reporting units. Employees Outside the Continental limits of the U. S. are excluded. Full-time, according to the Revised CS Form 3257, includes only regular and temporary employees.

# TURNOVER OF REGULAR FULL-TIME EMPLOYEES 1/

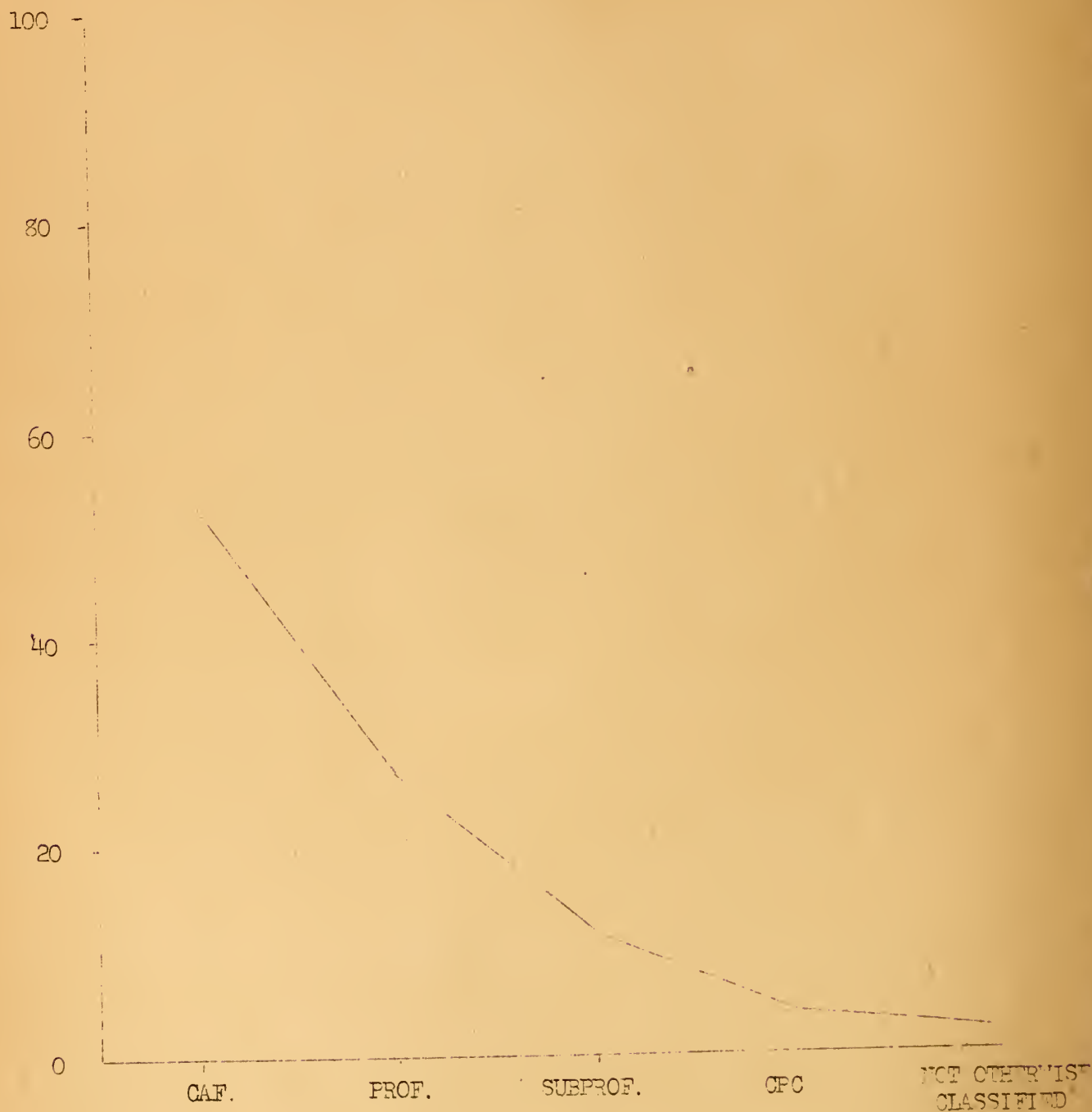


1/ Excludes Temporary Full-Time Employees, Separations of Temporary Full-Time Employees and Separations of Full-Time Employees Due to Reduction in Force. Excludes employees Outside Cont. Limits of the U. S. and excludes transfers between reporting units.

PERCENT OF EMPLOYEES BY SERVICES 1/

Total, March 31, 1945

Percent



1/ Includes employees outside the Cont. Limits of the United States, but excludes WOC employees.

## MONTHLY REPORT OF EMPLOYMENT

As of End of March, 1945

Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	Total	Full Time	Other Em- ployees	Outside Cont. U. S.	WOC
TOTAL	78,550	56,527	18,119	1,445	2,459
IMM. OFF. OF SEC'Y	36	34	2	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,324	1,311	338	-	175
LIBRARY	191	188	3	-	-
OFF. OF BUD. & FIN.	139	184	4	-	1
OFF. OF FOR. AGR. REL.	233	192	1	29	11
OFF. OF INFORMATION	227	190	31	-	6
OFF. OF PERSONNEL	142	140	1	-	1
OFF. OF PLANT & OPER.	327	322	5	-	-
OFF. OF SOLICITOR	543	535	1	6	1
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	56	44	5	-	7
BUR. OF AGR. & IND. CHEM.	1,322	1,235	6	-	81
BUR. OF ANIMAL INDUSTRY	2,068	1,745	186	31	106
BUR. OF DAIRY INDUSTRY	209	203	4	-	2
BUR. OF ENT. & PL. QUAR.	2,883	1,996	13	87	787
BUR. OF HUM. NUTR. & H. E.	227	194	5	-	28
BUR. OF PL. IND., S. & A. E.	2,458	1,748	213	38	459
OFF. OF EXP. STATIONS	104	43	-	61	-
OFF. OF OPERATIONS, BRC	239	207	32	-	-
FARM CREDIT ADMINISTRATION	1,972	1,915	33	24	-
FED'L INT. CR. BANKS	287	278	3	6	-
PRODUCTION CREDIT CORP.	212	209	3	-	-
REG. AGR. CREDIT CORP.	66	48	14	-	4
FOREST SERVICE	8,450	7,614	527	88	211
RURAL ELEC. ADMINISTRATION	772	771	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	59	46	3	-	10
AGR. ADJ. AGENCY	3,690	3,073	353	238	26
CON. CRED. CORP. & OFF. OF SUPPLY	5,906	5,413	27	431	35
EXTENSION SERVICE	227	216	9	-	2
FARM SEC. ADMIN.	21,235	8,462	12,486	276	11
FED. CROP INS. CORP.	119	118	1	-	-
OFF. OF LABOR	1,597	1,368	-	63	161
OFF. OF MARKETING SERVICES	9,032	8,429	375	1	224
OFF. OF MAT. & FACIL.	198	178	5	-	15
SOIL CONS. SERVICE	11,450	7,878	3,429	42	95

MONTHLY REPORT OF EMPLOYMENT  
As of End of March, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	Total	Full Time	Other Em- ployees	WOC
TOTAL	10,219	9,893	180	146
IMM. OFF. OF SEC'Y	34	34	-	-
STAFF OFFICES				
BUR. OF AGR. ECON.	683	663	20	-
LIBRARY	146	144	2	-
OFF. OF BUD. & FIN.	188	184	4	-
OFF. OF FOR. AGR. REL.	203	191	1	11
OFF. OF INFORMATION	218	187	31	-
OFF. OF PERSONNEL	142	140	1	1
OFF. OF PLANT & OPER.	314	309	5	-
OFF. OF SOLICITOR	236	234	1	1
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	24	24	-	-
BUR. OF AGR. & IND. CHEM.	58	56	1	1
BUR. OF ANIMAL INDUSTRY	389	388	-	1
BUR. OF DAIRY INDUSTRY	169	168	1	-
BUR. OF ENT. & PL. QUAR.	338	333	-	5
BUR. OF HUM. NUTR. & H. E.	190	194	5	-
BUR. OF PL. IND., S. & A. E.	859	810	22	27
OFF. OF EXP. STATIONS	43	43	-	-
OFF. OF OPERATIONS, BRC	239	207	32	-
FARM CREDIT ADMINISTRATION	96	96	-	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FOREST SERVICE	319	306	-	13
RURAL ELEC. ADMINISTRATION	9	9	-	-
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR	58	46	3	9
AGR. ADJ. AGENCY	600	597	3	-
COM. CR. CORP. & OFF. OF SUPPLY	1,761	1,713	18	30
EXTENSION SERVICE	205	202	2	1
FARM SEC. ADMIN.	387	383	4	-
FED. CROP INS. CORP.	72	71	1	-
OFF. OF LABOR	112	112	-	-
OFF. OF MARK. SERVICES	1,464	1,413	6	45
OFF. OF MAT. & FACIL.	181	176	5	-
SOIL CONS. SERV.	473	460	12	1

MONTHLY REPORT OF EMPLOYMENT  
As of End of March, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS	Total	Full Time	Other Emp- nlovees	Outside Cont. U. S.	WOC
BUREAUS AND OFFICES					
TOTAL	68,331	46,634	17,939	1,445	2,313
IMM. OFF. OF SEC'Y	2	-	2	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,141	618	318	-	175
LIBRARY	45	11	1	-	-
OFF. OF BUD. & FIN.	1	-	-	-	1
OFF. OF FOR. AGR. REL.	30	1	-	20	-
OFF. OF INFORMATION	9	3	-	-	6
OFF. OF PERSONNEL	-	-	-	-	-
OFF. OF PLANT & OPER.	13	13	-	-	-
OFF. OF SOLICITOR	307	301	-	6	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	32	20	5	-	7
BUR. OF AGR. & IND. CHEM.	1,234	1,179	5	-	80
BUR. OF ANIMAL INDUSTRY	1,670	1,357	186	31	105
BUR. OF DAIRY INDUSTRY	40	35	3	-	2
BUR. OF ENT. & PL. QUAR.	2,545	1,663	13	87	782
BUR. OF HUM. NUTR. & H. E.	28	-	-	-	28
BUR. OF PL. IND., S. & A. E.	1,579	938	101	32	432
OFF. OF EXP. STATIONS	61	-	-	61	-
OFF. OF OPERATIONS, PRC	-	-	-	-	-
FARM CREDIT ADMINISTRATION	1,876	1,810	33	24	-
FED'L INT. CR. BANKS	237	278	3	6	-
PRODUCTION CREDIT CORP.	212	200	3	-	-
REG. AGR. CREDIT CORP.	66	48	14	-	4
FOREST SERVICE	8,131	7,308	527	08	108
RURAL ELEC. ADMINISTRATION	763	762	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	1	-	-	-	1
AGR. ADJ. AGENCY	3,090	2,476	350	238	26
COM. CR. CORP. & OFF. OF SUPPLY	4,145	3,700	0	431	5
EXTENSION SERVICE	22	14	7	-	1
FARM SEC. ADMIN.	20,848	8,079	12,142	276	11
FED. CROP INS. CORP.	47	47	-	-	-
OFF. OF LABOR	1,435	1,256	-	68	161
OFF. OF MARK. SERVICES	7,563	7,016	360	4	170
OFF. OF MAT. & FACIL.	17	2	-	-	15
SOIL CONS. SERVICE	10,977	7,418	3,417	148	04

# EMPLOYMENT STATUS 1/

As of End of March, 1945

	FULL-TIME EMPLOYEES				OTHER EMPLOYEES			
	TOTAL		REGULAR		TEMPORARY		PART-TIME	
	TOTAL	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAGE
TOTAL	74,646	56,527	54,250	99	2,153	25	222	13
ALL GROUPS:	74,646	56,527	54,250	99	2,153	25	222	13
Dept'l Ser:	10,020	9,880	9,780	-	100	-	47	-
Field Ser:	64,626	46,647	44,470	99	2,053	25	175	13
1/ Excludes WOC employees and employees outside the continental limits of the U. S.								

## 1/ TURNOVER OF FULL-TIME EMPLOYEES 1/ March, 1945

	TOTAL		INSIDE		OUTSIDE	
	METRO.		METRO.		METRO.	
	AREA		AREA		AREA	
TOTAL FULL-TIME EMPLOYEES END OF FEBRUARY, 1945	56,702	9,882	46,820			
TOTAL ACCESS. & RET. TO ACTIVE DUTY & PAY STATUS	1,597	195	1,402			
Transfers from other Federal Agencies	134	37	97			
Reemployment after Military Service	7	-	7			
Appointment and Reemployment	1,310	137	1,173			
Return from Military Furlough	28	4	24			
Return to duty and return from War Transfer LWOP	118	17	101			
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE:	1,762	204	1,558			
Transfers to other Federal Agencies	131	42	89			
Separations for Military Service	24	2	22			
Resignations	797	106	691			
Reduction in Force	16	1	15			
Terminations	338	5	333			
Removals and Separations for Cause	13	3	10			
Retirement, Death, Legal Incompetence	38	8	30			
Military Furloughs	73	13	60			
Ext'd LWOP, Furlough, Suspension, War Transfer LWOP	332	24	308			
Intra-Agency Changes - Additions to Reporting Units	236	100	136			
Intra-Agency Changes - Losses to Reporting Units	246	20	166			
TOTAL FULL-TIME EMPLOYEES END OF March, 1945 :	56,527	9,883	46,644			

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

## TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

MONTH	TOTAL											
	NO.	AVG.	SEP.	PER	NO.	AVG.	SEP.	PER	NO.	AVG.	SEP.	PER
	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT
	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF
	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-
	RENT	MONTH	TRSEFS.	OVER	RENT	MONTH	TRSEFS.	OVER	RENT	MONTH	TRSEFS.	OVER
	MONTH				MONTH				MONTH			
1943	:	:	:	:	:	:	:	:	:	:	:	:
July	:69,857:	69,926:	3,997:	5.7	:10,654:	10,555:	427	:4.0	:59,203:	59,371:	3,570:	6.0
1944	:	:	:	:	:	:	:	:	:	:	:	:
June	:60,889:	60,190:	2,157:	3.6	:10,027:	9,969:	279	:2.8	:50,862:	50,221:	1,896:	3.8
July	:63,167:	61,926:	2,928:	4.7	:10,092:	10,056:	713	:3.1	:53,075:	51,870:	2,615:	5.0
Aug.	:62,629:	62,898:	3,315:	5.3	:9,978:	10,035:	402	:4.0	:52,651:	52,863:	2,913:	5.5
Sept.	:61,058:	61,844:	4,118:	6.7	:9,834:	9,906:	410	:4.1	:51,224:	51,938:	3,708:	7.1
Oct.	:59,367:	60,211:	3,871:	6.5	:9,797:	9,816:	306	:3.1	:49,570:	50,305:	3,565:	7.2
Nov.	:58,218:	58,793:	2,865:	4.9	:9,877:	9,837:	208	:2.1	:48,341:	48,956:	2,658:	5.5
Dec.	:57,159:	57,689:	2,405:	4.2	:9,824:	9,851:	192	:2.0	:47,335:	47,838:	2,213:	4.6
1945	:	:	:	:	:	:	:	:	:	:	:	:
Jan.	:56,701:	56,915:	1,920:	3.4	:9,859:	9,816:	170	:1.7	:46,842:	47,200:	1,750:	3.7
Feb.	:56,702:	56,703:	1,462:	2.6	:9,882:	9,871:	170	:1.7	:46,820:	46,832:	1,292:	2.8
Mar.	:56,527:	56,615:	1,762:	3.1	:9,893:	9,888:	204	:2.1	:46,634:	46,727:	1,558:	3.3

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

## REPORT OF VETERAN EMPLOYMENT AS OF MARCH 31, 1945

	Previous Total Feb., 1945	Current Month Increase	Total
Number of Veterans Restored to Duty	980	35	1,015
Number of Veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation, after application, refusal to accept position offered, and transfers to other agencies:	11	1	12
Number of Employees Serving in the Armed Forces	16,568	52 1/2	16,620
Number of World War II veterans given new appointments. (This is an estimate for period July 1, 1944 through March 31, 1945.)	605	104	709
Number of Employees Deceased	160	13	182

1/ Net increase of number of employees serving in the Armed Forces.

MONTHLY PERSONNEL REPORT TO  
Joint Committee on Reduction of Nonessential Federal Expenditures 1/  
March, 1945

TABLE I

Service	Number of Employees	Promoted Employees <u>2/</u>
TOTAL	60,038	1,025
CAF SERVICE	32,627	756
PROFESSIONAL SERVICE	16,541	173
SUBPROFESSIONAL SERVICE	7,351	68
CPC SERVICE	2,349	20
NOT OTHERWISE CLASSIFIED	1,170	8

TABLE II

All employees not included in CAF Professional, Subprofessional, CPC, and "Not Otherwise Classified" categories.

Pay Basis	Range of Rates	Number of Employees
TOTAL		15,990
PER HOUR	\$ .17 - 1.50	1,181
PER DIEM	\$1.75 - 50	13,202
PER MONTH	\$150 - 240	208
PER ANNUM	\$ 60 - 5,133	1,399

1/ Includes employees outside the continental limits of the United States, but excludes employees on terminal leave and "OC employees.

2/ Includes grade, grade and salary, or the equivalent, and excludes salary advancements within the grade.

ACCESSION AND SEPARATION RATES OF  
FULL-TIME EMPLOYEES 1/  
March, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	Average Employment:	Accessions		Separations	
		Number <sup>2/</sup>	Rate	Number <sup>3/</sup>	Rate
TOTAL	55,615	1,507	2.8	1,762	3.1
IMM. OFF. OF SEC'Y	34	-	-	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,306	27	2.1	21	1.6
LIBRARY	187	10	5.3	9	4.8
OFF. OF BUD. & FIN.	183	5	2.7	5	2.7
OFF. OF FOR. AGR. REL.	100	3	1.6	3	1.6
OFF. OF INFORMATION	187	5	2.7	1	0.5
OFF. OF PERSONNEL	141	1	0.7	1	0.7
OFF. OF PL. & OPER.	320	4	1.2	15	5.0
OFF. OF SOLICITOR	533	13	2.4	11	2.1
AGRICULTURAL RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	44	-	-	2	4.5
BUR. OF AGR. & IND. CHEM.	1,239	24	1.9	32	2.6
BUR. OF ANIMAL INDUSTRY	1,747	23	1.3	24	1.4
BUR. OF DAIRY INDUSTRY	202	3	1.5	-	-
BUR. OF ENT. & PL. QUAR.	1,989	42	2.1	26	1.3
BUR. OF HUM. NUTR. & H.E.	196	2	1.0	7	3.6
BUR. OF PL. IND., S. & A. E.	1,744	32	1.8	28	1.6
OFF. OF EXP. STATIONS	44	-	-	-	-
OFF. OF OPERATIONS, BRC.	203	10	4.9	1	0.5
FARM CREDIT ADMINISTRATION	1,913	27	1.4	35	1.8
FED'L INT. CR. BANKS	280	4	1.4	5	1.7
PRODUCTION CREDIT CORP.	210	3	1.4	6	2.8
REG. AGR. CREDIT CORP.	48	2	4.2	-	-
FOREST SERVICE	7,566	350	4.6	242	3.2
RURAL ELEC. ADMINISTRATION	765	32	4.2	16	2.1
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	47	-	-	1	2.1
AGR. ADJ. AGENCY	3,087	57	1.8	79	2.6
COM. CR. CORP.	5,402	203	3.8	102	3.6
EXTENSION SERVICE	216	1	0.5	1	0.5
FARM SEC. ADMIN.	8,478	178	2.1	214	2.5
FED. CR. INS. CORP.	112	10	8.9	5	4.5
OFF. OF LABOR	1,371	82	6.0	61	6.6
OFF. OF MARK. SERV.	8,579	150	1.7	430	5.0
OFF. OF MAT. & FAC.	181	2	1.1	6	3.3
SOIL CONS. SERV.	7,857	286	3.6	253	3.2

- 1/ Excludes employees outside the continental limits of the U. S. and WOC employees.  
 2/ Total accessions for the Department exclude transfers from other reporting units, but such transfers are included in the bureau accessions.  
 3/ Total separations for the Department exclude transfers to other reporting units, but such transfers are included in the bureau separations.

Formula Used : Full time accessions or separations divided by the average number of full time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

MALES AND FEMALES IN FULL-TIME EMPLOYMENT 1/  
March, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	Number		Percent	
	Males	Females	Males	Females
TOTAL	34,394	22,133	60.8	39.2
IMM. OFF. OF SEC'Y	19	15	55.9	44.1
STAFF OFFICES				
BUR. OF AGR. ECON.	618	693	47.1	52.9
LIBRARY	18	170	9.6	90.4
OFF. OF BUD. & FIN.	64	120	34.8	65.2
OFF. OF FOR. AGR. REL.	68	124	35.4	64.6
OFF. OF INFORMATION	84	106	44.2	55.8
OFF. OF PERSONNEL	55	85	39.3	60.7
OFF. OF PL. & OPER.	154	163	47.8	52.2
OFF. OF SOLICITOR	229	306	42.8	57.2
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	21	23	47.7	52.3
BUR. OF AGR. & IND. CHEM.	814	421	65.9	34.1
BUR. OF ANIMAL INDUSTRY	1,338	407	76.7	23.3
BUR. OF DAIRY INDUSTRY	129	74	63.5	36.5
BUR. OF ENT. & PL. QUAR.	1,539	457	77.1	22.9
BUR. OF HUM. NUTR. & H. E.	17	177	8.8	91.2
BUR. OF PL. IND., S. & A. E.	1,280	468	73.2	26.8
OFF. OF EXP. STATIONS	16	27	37.2	62.8
OFF. OF OPERATIONS, BRC	171	36	82.6	17.4
FARM CREDIT ADMINISTRATION	1,052	863	54.9	45.1
FED'L INT. CR. BANKS	122	156	43.9	56.1
PRODUCTION CREDIT CORP.	136	73	65.1	34.9
REG. AGR. CREDIT CORP.	28	20	58.3	41.7
FOREST SERVICE	6,063	1,551	80.0	20.0
RURAL ELEC. ADMINISTRATION	304	377	51.1	48.9
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR	21	25	45.7	54.3
AGR. ADJ. AGENCY	1,285	1,788	41.8	58.2
COM. CR. CORP.	1,843	3,570	34.1	65.9
EXTENSION SERVICE	75	141	34.7	65.3
FARM SEC. ADMIN.	3,351	5,111	39.6	60.4
FED. CR. INS. CORP.	51	67	43.2	56.8
OFF. OF LABOR	730	638	53.4	46.6
OFF. OF MARK. SERV.	6,078	2,351	72.1	27.9
OFF. OF MAT. & FACIL.	89	89	50.0	50.0
SOIL CONS. SERV.	6,442	1,436	81.8	18.2

Excludes WOC employees and employees outside the continental limits of the U. S.

NUMBER AND PERCENTAGE OF EMPLOYEES IN THE  
DEPARTMENT OF AGRICULTURE SERVING IN THE ARMED FORCES

ADMINISTRATIONS, BUREAUS AND OFFICES	: Number of : Employees : As of : March 31, 1945	1/: Employees Serving in the Armed : Forces, as of March 31, 1945	: Number	: Percent of : Total
TOTAL	78,550		16,620	100.0
OFF. OF SEC'Y 2/	604		222	1.3
BUR. OF AGR. ECON.	1,824		309	1.9
LIBRARY	191		47	0.2
OFF. OF FOR. AGR. REL.	233		26	0.2
OFF. OF INFORMATION	227		34	0.2
OFF. OF SOLICITOR	543		154	0.9
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	56		10	*
BUR. OF AGR. & IND. CHEM.	1,322		276	1.7
BUR. OF ANIMAL INDUSTRY	2,068		465	2.8
BUR. OF DAIRY INDUSTRY	209		40	0.2
BUR. OF ENT. & PL. QUAR.	2,333		375	2.3
BUR. OF HUM. NUTR. & H.E.	227		25	0.2
BUR. OF PL. IND., S. & A. E.	2,458		343	2.1
OFF. OF EXP. STATIONS	104		5	*
OFF. OF OPERATIONS, BRC	239		67	0.4
FARM CREDIT ADMINISTRATION 3/	2,537		1,290	7.8
FOREST SERVICE	8,450		2,007	12.1
RURAL ELEC. ADMINISTRATION	772		288	1.7
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR 4/	59		1	*
AGR. ADJ. AGENCY	3,690		1,137	6.8
COM. CR. CORP.	5,906		597	3.6
EXTENSION SERVICE	227		29	0.2
FARM SEC. ADMINISTRATION 5/	21,235		3,239	19.5
FED. CR. INS. CORP.	119		132	0.8
OFF. OF LABOR	1,597		152	0.9
OFF. OF MARK. SERV.	9,032		2,109	13.2
OFF. OF MAT. & FAC.	198		36	0.2
SOIL CONS. SERV.	11,450		3,121	18.8

1/ Employees from CS Form 3257 - includes employees outside continental U. S.

2/ Includes Budget and Finance, Personnel, and Plant and Operations

3/ Includes employees of the FCA District Institutions

4/ Includes Office of Price, Office of Transportation, Office of War Board Services, Office of Water Utilization, and Office of Surplus Property and Reconversion.

5/ Includes FSA State and County Committeemen.

\* Less than one tenth of one percent.

NOTE: This report includes employees who left to join the Merchant Marine.

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County; Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

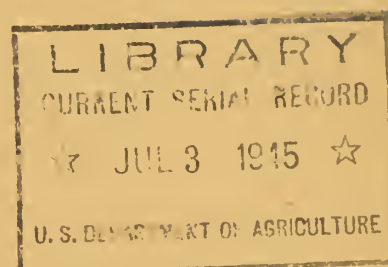
## SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by nickname "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA representatives, Civilian Public Service Assignees, crop reporters, etc.). The these persons will be reported annually, as soon as possible after each year.

17  
572

## UNITED STATES DEPARTMENT OF AGRICULTURE



## STATISTICAL SUMMARY OF EMPLOYMENT

May, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
June 27, 1945



## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
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2. All persons on leave without pay during the entire period covered by report.
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## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

Total employment on May 31, 1945 was 81,817, an increase of 1,376 from April 30, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,643 employees, an increase of 396 from April 30, 1945. Outside the Washington, D. C. Metropolitan Area there were 71,174, an increase of 980 for the same period. These figures apply to total employment in the Department, including employees outside the continental limits of the United States and part-time workers as well as those regularly employed.

On May 31, 1945 there were 58,563 full-time employees, exclusive of W.O.C. employees within the continental limits of the United States, with 9,889 of these in the departmental service and 48,674 in the field.

Major changes occurred in several of the bureaus. Increases in the Forest Service, and the Office of Labor were due chiefly to seasonal activities. The slight decrease in the Commodity Credit Corporation was due to the transfer of personnel to the Office of Requirements and Allocations, established as of April 12, 1945. In the April report, the personnel of the Office of Requirements and Allocations was included in the Commodity Credit Corporation.

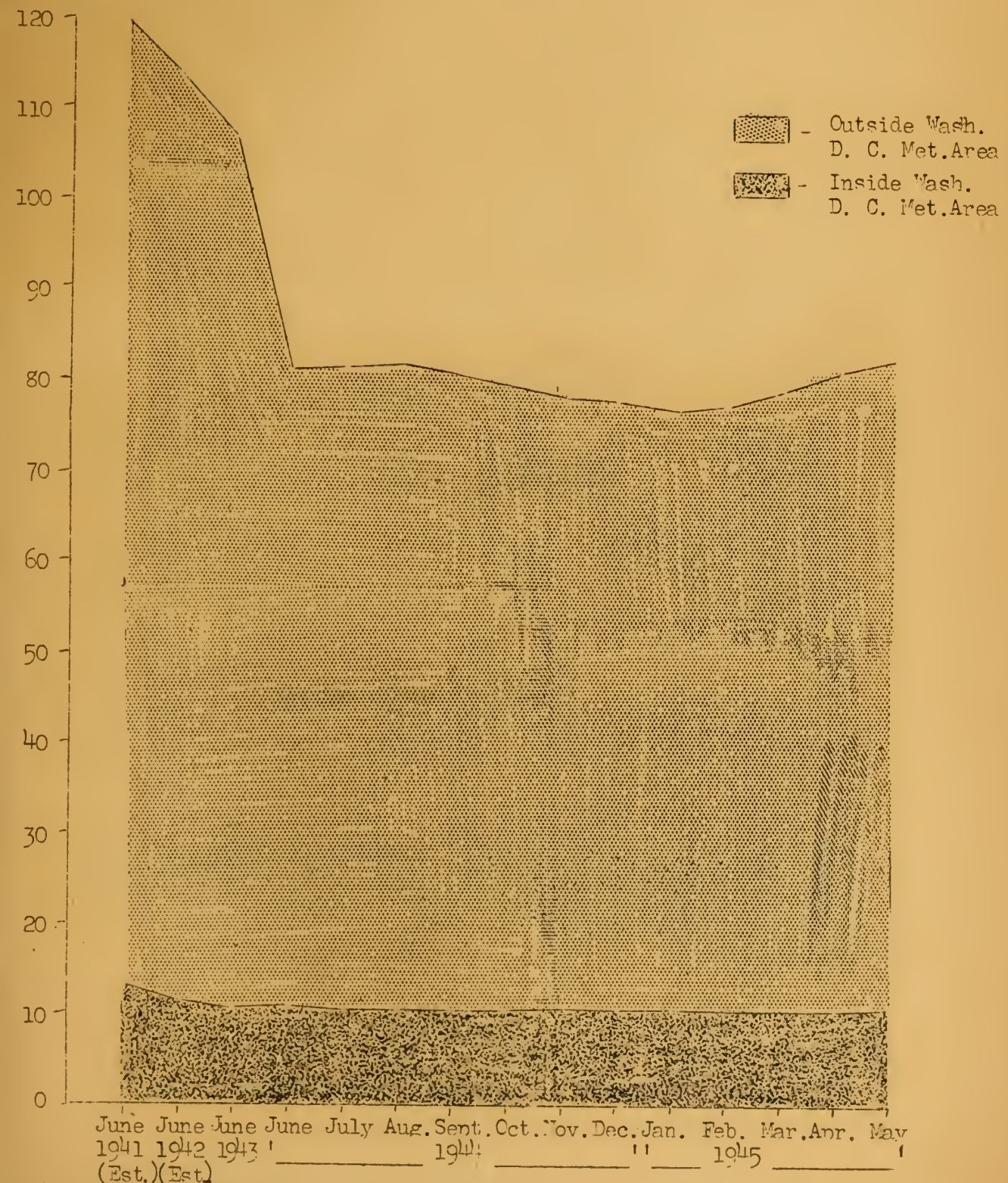
### TURNOVER

Separations of total regular full-time personnel from the Department (excluding reduction in force and separations of temporary employees) for May, 1945 were 1,207, or 2.2 percent exactly the same as for April, 1945.

The separation rate for the Outside Washington, D. C. Metropolitan Area was greater than the Inside Washington, D. C. Metropolitan Area. The major loss Outside the Washington, D. C. Metropolitan Area was within the resignation category. Specific reasons making up the resignation group are: illness, leaving town, to accept position in private industry, household duties, etc.

# COMPARISON OF TOTAL EMPLOYMENT 1/

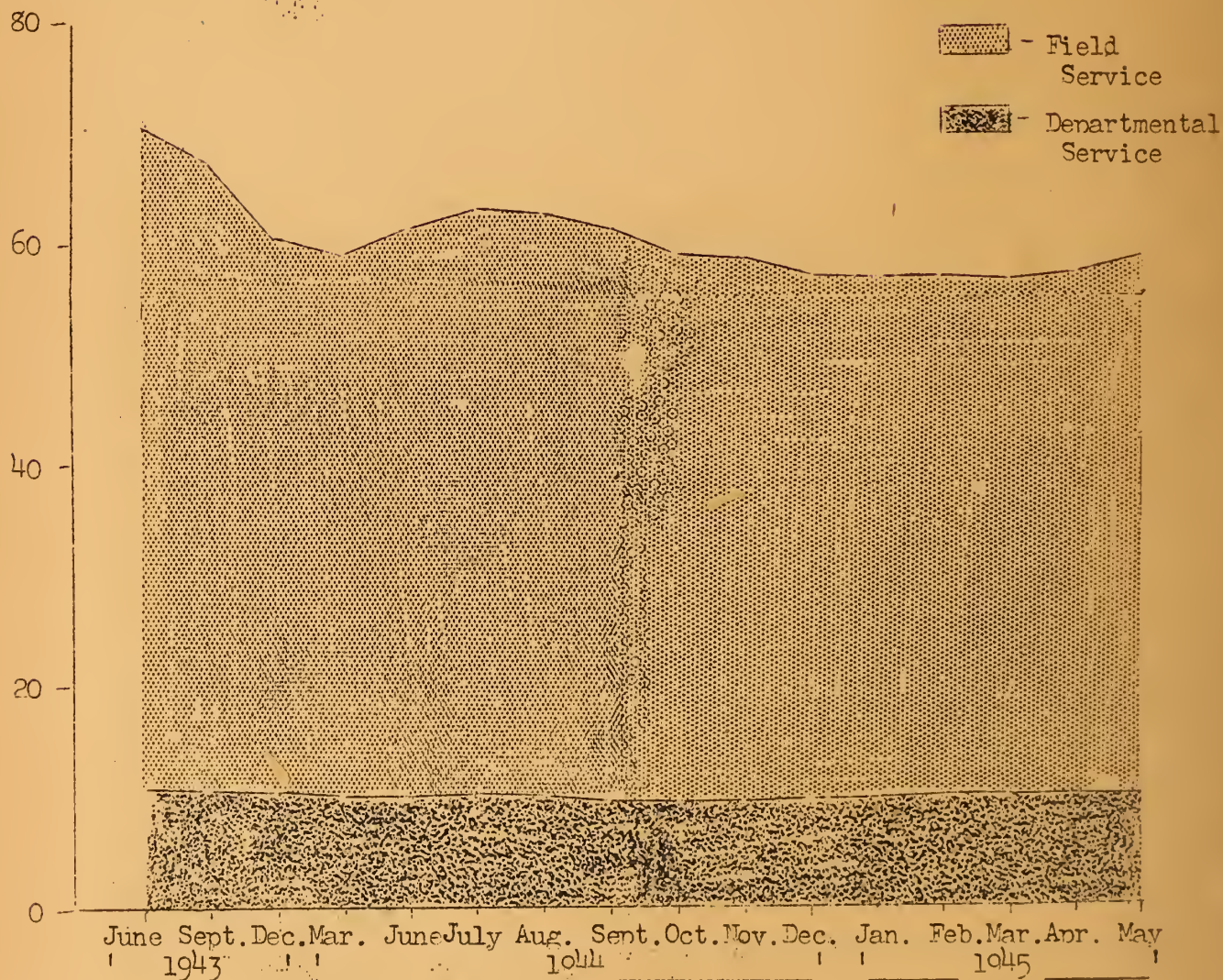
Thousands  
of  
Employees



1/ Includes employees outside continental limits of the U.S. and WOC employees.

# COMPARISON OF FULL-TIME EMPLOYMENT 1/

Thousands  
of  
Employees



1/ Excludes WOC employees and employees outside the continental limits of the United States.

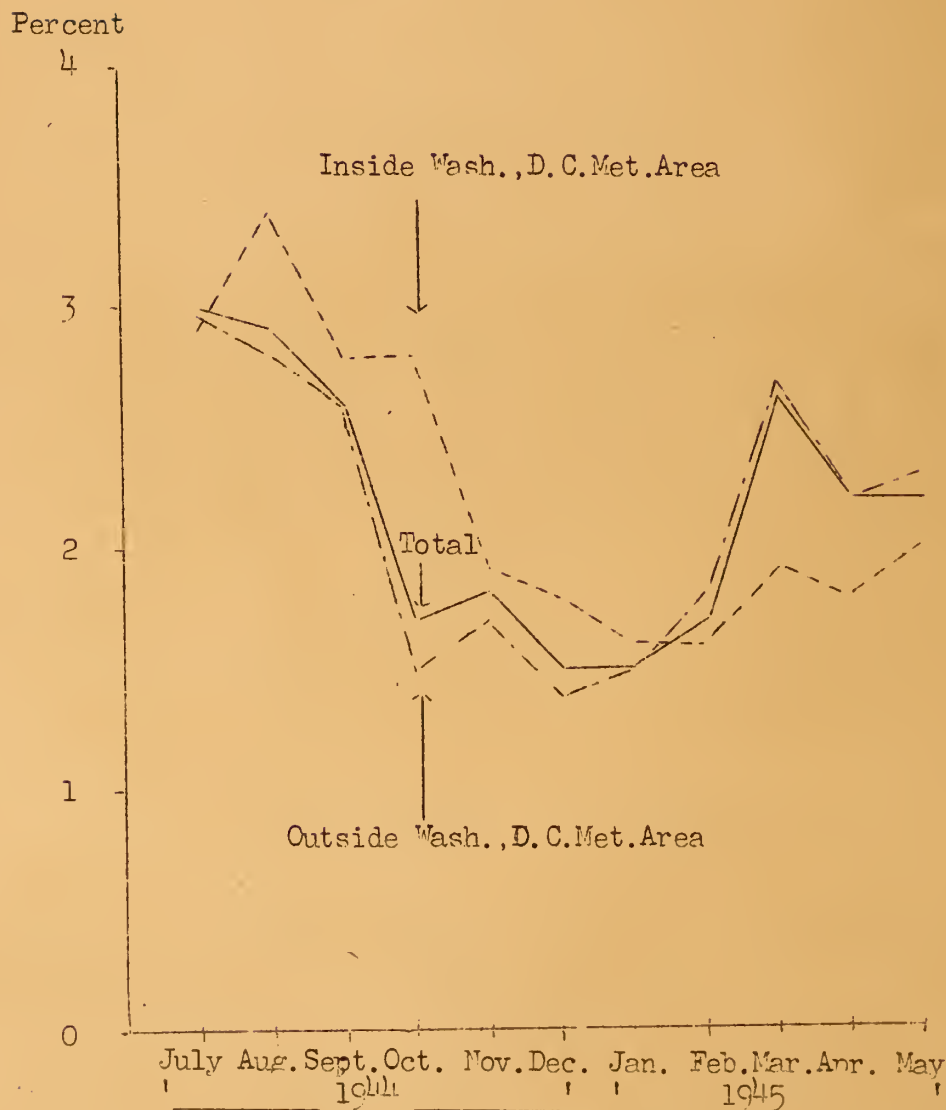
# TURNOVER OF FULL-TIME EMPLOYEES 1/

Percent



1/ Excludes transfers between reporting units. Employees outside the continental limits of the United States are excluded. Full-time, according to the revised Civil Service Form 3257, includes only regular and temporary employees.

# TURNOVER OF REGULAR FULL-TIME EMPLOYEES 1/



1/ Excludes temporary full-time employees, separations of temporary full-time employees and separations of full-time employees due to reduction in force. Excludes employees outside the continental limits of the United States and excludes transfers between reporting units.

## MONTHLY REPORT OF EMPLOYMENT

As of the End of May, 1945

Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	Total	Full Time	Other Em- ployees	Outside Cont. U. S.	WOC
TOTAL	81,817	58,563	19,294	1,429	2,531
INT. OFF. OF SEC'Y	36	34	2	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,858	1,323	353	-	182
LIBRARY	197	192	5	-	-
OFF. OF BUD. & FIN.	201	196	4	-	1
OFF. OF FOR. AGR. REL.	241	196	1	30	14
OFF. OF INFORMATION	215	187	23	-	5
OFF. OF PERSONNEL	146	140	1	-	5
OFF. OF PLANT & OPER.	312	307	5	-	-
OFF. OF SOLICITOR	546	537	1	7	1
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	59	46	5	-	8
BUR. OF AGR. & IND. CHEM.	1,319	1,227	10	-	82
BUR. OF ANIMAL INDUSTRY	2,040	1,720	184	30	106
BUR. OF DAIRY INDUSTRY	209	200	7	-	2
BUR. OF ENT. & PL. QUAR.	2,929	2,033	13	89	704
BUR. OF HUM. NUTR. & H. E.	231	197	3	-	31
BUR. OF PL. IND., S. & A. E.	2,458	1,736	221	35	466
OFF. OF EXP. STATIONS	107	46	-	61	-
OFF. OF OPERATIONS, BRC	257	214	43	-	-
FARM CREDIT ADMINISTRATION	1,919	1,884	11	24	-
FED'L INT. CR. BANKS	282	273	3	6	-
PRODUCTION CREDIT CORP.	203	200	3	-	-
REG. AGR. CREDIT CORP.	53	40	14	-	4
FOREST SERVICE	9,708	8,830	550	101	227
RURAL ELEC. ADMINISTRATION	778	777	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	60	47	3	-	10
AGR. ADJ. AGENCY	3,521	2,040	345	214	22
COM. CR. CORP.	5,885	5,396	38	420	31
EXT. SERV.	237	225	10	-	2
FARM SEC. ADMINISTRATION	21,765	8,373	13,090	287	15
FED. CR. INS. CORP.	260	259	1	-	-
OFF. OF INVS. SERV.	392	376	16	-	-
OFF. OF LABOR	2,499	2,250	2	72	175
OFF. OF MARK. SERV.	8,488	7,847	396	5	240
OFF. OF MAT. & FACIL.	179	159	4	-	16
OFF. OF REQ. & ALLOCATIONS	120	120	-	-	-
SOIL CONS. SERV.	12,102	8,036	3,926	148	92

MONTHLY REPORT OF EMPLOYMENT  
As of the End of May, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES.	Total	Full Time	Other Em- ployees	WOC
TOTAL	10,643	9,870	223	550
ADM. OFF. OF SEC'Y	34	34	-	-
STAFF OFFICES				
BUR. OF AGR. ECON.	697	668	20	-
LIBRARY	153	149	4	-
OFF. OF BUD. & FIN.	189	185	4	-
OFF. OF FOR. AGR. REL.	198	196	1	1
OFF. OF INFORMATION	207	184	23	-
OFF. OF PERSONNEL	142	140	1	1
OFF. OF PLANT & OPER.	312	307	5	-
OFF. OF SOLICITOR	234	233	-	1
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	24	24	-	-
BUR. OF AGE. & IND. CHEM.	57	55	1	1
BUR. OF ANIMAL INDUSTRY	384	383	-	1
BUR. OF DAIRY INDUSTRY	169	167	2	-
BUR. OF ENT. & PL. QUAR.	342	335	2	5
BUR. OF HUM. NUTR. & H. E.	200	197	3	-
BUR. OF PL. IND., S. & A. E.	1,249	786	24	439
OFF. OF EXP. STATIONS	46	46	-	-
OFF. OF OPERATIONS, ETC	257	214	43	-
FARM CREDIT ADMINISTRATION	95	95	-	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FOREST SERVICE	324	303	8	13
RURAL ELEC. ADMINISTRATION	10	10	-	-
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR	58	47	3	8
AGR. ADJ. AGENCY	592	589	3	-
CCM. CR. CORP.	1,728	1,670	32	26
EXT. SERV.	212	209	2	1
FARM SEC. ADMIN.	384	382	2	-
FED. CR. INS. CORP.	81	80	1	-
OFF. OF INVS. SERV.	66	64	2	-
OFF. OF LABOR	115	115	-	-
OFF. OF MARK. SERV.	1,349	1,281	16	52
OFF. OF MAT. & FACIL.	161	157	4	-
OFF. OF REQ. & ALLOCATIONS	120	120	-	-
SOIL CONS. SERV.	454	445	8	1

MONTHLY REPORT OF EMPLOYMENT  
As of the End of May, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS	:	:	:	:	:	:
BUREAUS	:	:	:	:	:	:
AND	:	:	:	:	:	:
OFFICES	:	:	:	:	:	:
TOTAL	:	71,174	:	48,693	:	19,071
	:		:		:	1,429
	:		:		:	1,081
MM. OFF. OF SEC'Y	:	2	:	-	:	2
	:		:		:	-
STAFF OFFICES	:		:		:	
BUR. OF AGR. ECON.	:	1,161	:	655	:	324
LIBRARY	:	44	:	43	:	1
OFF. OF BUD. & FIN.	:	12	:	11	:	-
OFF. OF FOR. AGR. REL.	:	43	:	-	:	30
OFF. OF INFORMATION	:	8	:	3	:	-
OFF. OF PERSONNEL	:	4	:	-	:	-
OFF. OF PLANT & OPER.	:	-	:	-	:	-
OFF. OF SOLICITOR	:	312	:	304	:	1
	:		:		:	7
	:		:		:	-
AGR. RES. ADMINISTRATION	:		:		:	
OFF. OF ADMINISTRATOR	:	35	:	22	:	5
BUR. OF AGR. & IND. CHEM.	:	1,262	:	1,172	:	9
BUR. OF ANIMAL INDUSTRY	:	1,656	:	1,337	:	184
BUR. OF DAIRY INDUSTRY	:	40	:	33	:	5
BUR. OF ENT. & PL. QUAR.	:	2,587	:	1,698	:	11
BUR. OF HUM. NUTR. & H. E.	:	31	:	-	:	-
BUR. OF PL. IND., S. & A. E.	:	1,209	:	950	:	197
OFF. OF EXP. STATIONS	:	61	:	-	:	-
OFF. OF OPERATIONS, ERC	:	-	:	-	:	-
	:		:		:	61
	:		:		:	-
FARM CREDIT ADMINISTRATION	:	1,824	:	1,789	:	11
FED'L INT. CR. BANKS	:	282	:	273	:	3
PRODUCTION CREDIT CORP.	:	203	:	200	:	3
REG. AGR. CREDIT CORP.	:	58	:	40	:	14
	:		:		:	-
FOREST SERVICE	:	9,384	:	8,527	:	542
	:		:		:	101
	:		:		:	214
RURAL ELEC. ADMINISTRATION	:	768	:	767	:	1
	:		:		:	-
WAR FOOD ADMINISTRATION	:		:		:	
OFF. OF ADMINISTRATOR	:	2	:	-	:	-
AGR. ADJ. AGENCY	:	2,929	:	2,351	:	342
COM. CR. CORP.	:	4,157	:	3,726	:	6
EXT. SERV.	:	25	:	16	:	8
FARM SEC. ADMIN.	:	21,381	:	7,991	:	13,088
FED. CR. INS. CORP.	:	179	:	179	:	-
OFF. OF INVS. SERV.	:	326	:	312	:	14
OFF. OF LABOR	:	2,384	:	2,135	:	2
OFF. OF MARK. SERV.	:	7,139	:	6,566	:	380
OFF. OF MAT. & FACIL.	:	18	:	2	:	-
OFF. OF REQ. & ALLOCATIONS	:	-	:	-	:	-
SOIL CONS. SERVICE	:	11,648	:	7,591	:	3,918
	:		:		:	48
	:		:		:	91

EMPLOYMENT STATUS 1/  
As of End of May, 1945

	TOTAL	FULL-TIME EMPLOYEES				OTHER EMPLOYEES			
		REGULAR		TEMPORARY		PART-TIME		INTERMITTENT	
		TOTAL	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAGE
TOTAL									
ALL GROUPS	: 77,857	: 58,563	: 54,592	: 99	: 3,126	: 746	: 262	: 14	: 19,018
Dept'l Ser.	: 10,045	: 9,889	: 9,756	-	: 133	-	: 66	-	: 90
Field Ser.	: 67,812	: 48,674	: 44,836	: 99	: 2,993	: 746	: 196	: 14	: 18,928

1/ Excludes WOC employees and employees outside the continental limits of the United States

TURNOVER OF FULL-TIME EMPLOYEES 1/  
May, 1945

	TOTAL	INSIDE		OUTSIDE	
		METRO.		METRO.	
		AREA		AREA	
TOTAL FULL-TIME EMPLOYEES END OF APRIL, 1945	2/ : 57,525	: 9,904	: 47,621		
TOTAL ACCESS. & RET. TO ACTIVE DUTY & PAY STATUS	: 2,781	: 176	: 2,605		
Transfers from other Federal Agencies	: 142	: 54	: 88		
Reemployment after Military Service	: 5	: 2	: 3		
Appointment and Reemployment	: 2,473	: 108	: 2,365		
Return from Military Furlough	: 28	: 2	: 26		
Return to duty and return from War Transfer LWOP	: 133	: 10	: 123		
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE	: 1,757	: 207	: 1,550		
Transfers to other Federal Agencies	: 136	: 39	: 97		
Separations for Military Service	: 7	=	: 7		
Resignations	: 950	: 106	: 844		
Reduction in Force	: 24	: 1	: 23		
Terminations	: 363	: 7	: 356		
Removals and Separations for Cause	: 17	: 3	: 14		
Retirement, Death, Legal Incompetence	: 43	: 9	: 34		
Military Furloughs	: 92	: 7	: 85		
Ext'd LWOP, Furlough, Suspension, War Transfer LWOP	: 125	: 35	: 90		
Intra-Agency Changes - Additions to Reporting Units	: 374	: 190	: 184		
Intra-Agency Changes - Losses to Reporting Units	: 360	: 193	: 167		
TOTAL FULL-TIME EMPLOYEES END OF May, 1945	: 58,563	: 9,870	: 48,693		

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

2/ Revised

## TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

MONTH	TOTAL				INSIDE WASH., D. C. MET. AREA				OUTSIDE D. C. MET. AREA			
	NO.	AVG.	SEP.	PER-	NO.	AVG.	SEP.	PER-	NO.	AVG.	SEP.	PER-
END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END
OF	EMP.	INTRA:	OF	OF	EMP.	INTRA:	OF	OF	EMP.	INTRA:	OF	OF
CUR-	FOR	DEPT.:	TURN-	CUR-	FOR	DEPT.:	TURN-	CUR-	FOR	DEPT.:	TURN-	CUR-
RENT	MONTH	TRSF:	OVER	RENT	MONTH	TRSF:	OVER	RENT	MONTH	TRSF:	OVER	RENT
MONTH	:	:	:	MONTH	:	:	:	MONTH	:	:	:	MONTH
1943	:	:	:	:	:	:	:	:	:	:	:	:
July	69,857	69,926	3,997	5.7	10,654	10,555	427	4.0	59,203	59,371	3,570	6.0
1944	:	:	:	:	:	:	:	:	:	:	:	:
June	60,889	60,190	2,157	3.6	10,027	9,969	279	2.8	50,862	50,221	1,806	3.8
July	63,167	61,926	2,928	4.7	10,092	10,056	313	3.1	53,075	51,870	2,615	5.0
Aug.	62,629	62,898	3,315	5.3	9,978	10,035	402	4.0	52,651	52,863	2,913	5.5
Sept.	61,058	61,844	4,118	6.7	9,834	9,906	410	4.1	51,224	51,938	3,708	7.1
Oct.	59,307	60,211	3,871	6.5	9,797	9,816	306	3.1	49,570	50,395	3,565	7.2
Nov.	58,218	58,793	2,866	4.9	9,877	9,837	208	2.1	48,341	48,956	2,658	5.5
Dec.	57,159	57,689	2,405	4.2	9,824	9,851	192	2.0	47,335	47,838	2,213	4.6
1945	:	:	:	:	:	:	:	:	:	:	:	:
Jan.	56,701	56,915	1,920	3.4	9,859	9,816	170	1.7	46,842	47,200	1,750	3.7
Feb.	56,702	56,703	1,462	2.6	9,882	9,871	170	1.7	46,820	46,832	1,292	2.8
Mar.	56,527	56,615	1,762	3.1	9,893	9,888	204	2.1	46,634	46,727	1,558	3.3
Apr.	57,500	57,010	1,579	2.8	9,904	9,899	194	2.0	47,602	47,112	1,385	2.9
May	53,503	58,044	1,757	3.0	9,870	9,837	207	2.1	48,693	48,157	1,550	3.2

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

## REPORT OF VETERAN EMPLOYMENT AS OF MAY 31, 1945

	Previous		Current	Total
	Total	Month		
	April, 1945	Increase		
Number of Veterans Restored to Duty	901	33		934
Number of veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies.	14	2		16
Number of Employees Deceased	197	12		209
Number of Employees Still Serving in the Armed Forces	16,639	75		16,714
Employees Who Entered Armed Forces	17,751	122		17,873
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through May 31, 1945)	853	207		1,060

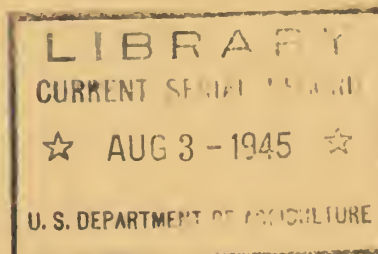


917  
2572

UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT  
June, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
July 26, 1945





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## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

#### FOURTH QUARTER, FISCAL YEAR, 1945

Total employment on June 30, 1945 was 84,573, an increase of 6,023 from March 31, 1945. The Inside Washington, D. C. Metropolitan Area was increased by 361 and the Outside Washington, D. C. Metropolitan Area increased by 5,662. Most of the increase occurred during the months of May and June and can be accounted for largely by the appointment of seasonal employees in the Forest Service for maintenance, such as brush disposal, and fire control; the appointment of part-time field employees as loss adjusters in the Federal Crop Insurance Corporation; the appointment of temporary full-time employees for wage rate surveys in the Bureau of Agricultural Economics; and the appointment of seasonal employees in the Office of Labor to harvest crops. Full-time employment increased by 4,405 during this quarter while other than full-time employees increased by 1,506 for the same period, and Outside Continental Limits of the United States decreased by 9 employees.

#### JUNE, 1945

Inside Washington, D. C. Metropolitan Area there were 10,580 employees, a decrease of 63 from May 31, 1945 and 73,993 Outside Washington, D. C. Metropolitan Area, and increase of 2,819. A major portion of this increase was carried by the Forest Service, due to the appointment of seasonal employees for maintenance and fire control; the appointment of part-time field employees as loss adjusters in the Federal Crop Insurance Corporation; the appointment of temporary full-time employees for wage rate surveys in the Bureau of Agricultural Economics; and the appointment of seasonal employees in the Office of Labor to harvest crops. These figures apply to total employment in the Department including employees Outside the Continental Limits of the United States, and part-time workers as well as those regularly employed.

On June 30, 1945, there were 60,932 full-time employees within the Continental Limits of the United States with 10,131 of these Inside the Washington, D. C. Metropolitan Area and 50,801 in the Outside Washington, D. C. Metropolitan Area.

### CASUAL EMPLOYEES

Casual employees (not included in the regular monthly reports of employment) are reported whenever complete information is received. For the month of May, 1945, there were 9,300 casual employees in the Department, representing an increase of 839 employees from March, 1944 figure of 8,461. The Bureau of Agricultural Economics reported 485; the Agricultural Research Administration, 1,903; the Forest Service, 6,829; and the Office of Labor, 83.

### FEMALE EMPLOYEES

#### FOURTH QUARTER, FISCAL YEAR, 1945

There was an increase of 741 regular full-time female employees in the Department from March 31, 1945. The number of regular full-time female employees, 22,874 on June 30, 1945 represents 37.5 percent of total regular full-time employees, a decrease of 1.7 percent from the March 31, 1945 figure.

### PERSONNEL TURNOVER

#### FOURTH QUARTER, FISCAL YEAR, 1945

Accessions of regular full-time employees totaled 9,405 during the quarter ending June 30, 1945, excluding transfers between reporting units. There were 427 transfers from other departments and agencies, 8,446 appointments and reemployment and 532 of all other types. Appointments and reemployments represent 90 percent of all accessions to the Department. The accession rate of full-time personnel in regular groups for the fourth quarter of the

fiscal year, 1945 was 16.0 percent. This represents an increase over the accession rate of 7.9 percent for the third quarter, fiscal year, 1945.

Separations of regular full-time personnel from the Department amounted to 5,442 during the fourth quarter and consisted of 2,749 resignations; 1,348 terminations; 255 military furloughs; 385 extended leave without pay, furlough, suspensions, war transfers, leave without pay; and 705 of all other types. The separation rate for the same period was 9.3, indicating an excess of accessions over separations of 6.7 percent. The rates for Inside Washington, D. C. Metropolitan Area were: Accessions, 8.2; and separations, 6.4, an excess of accessions of 1.8 percent. The rates for the Outside Washington, D. C. Metropolitan Area were: Accessions 17.6 percent; separations, 9.8 percent, an excess of accessions of 7.8 percent.

The accession rate for the month of June, 1945 was 7.6 percent and the separation rate was 3.5 percent.

#### MILITARY FURLOUGHS

The total number of employees serving in the armed forces was 16,734, as of June 30, 1945. This figure also includes the female employees serving in the armed forces and the employees who left to join the Merchant Marine Service. Of the 16,734 serving, 19.5 are in the Farm Security Administration; 19.0 in the Soil Conservation Service; 12.8 in the Office of Marketing Services; and 12.1 in the Forest Service. During the month of June, 1945, 69 employees returned to their positions in the Department. Eleven employees were known definitely to be deceased during the month of June, 1945.

#### PROMOTIONS

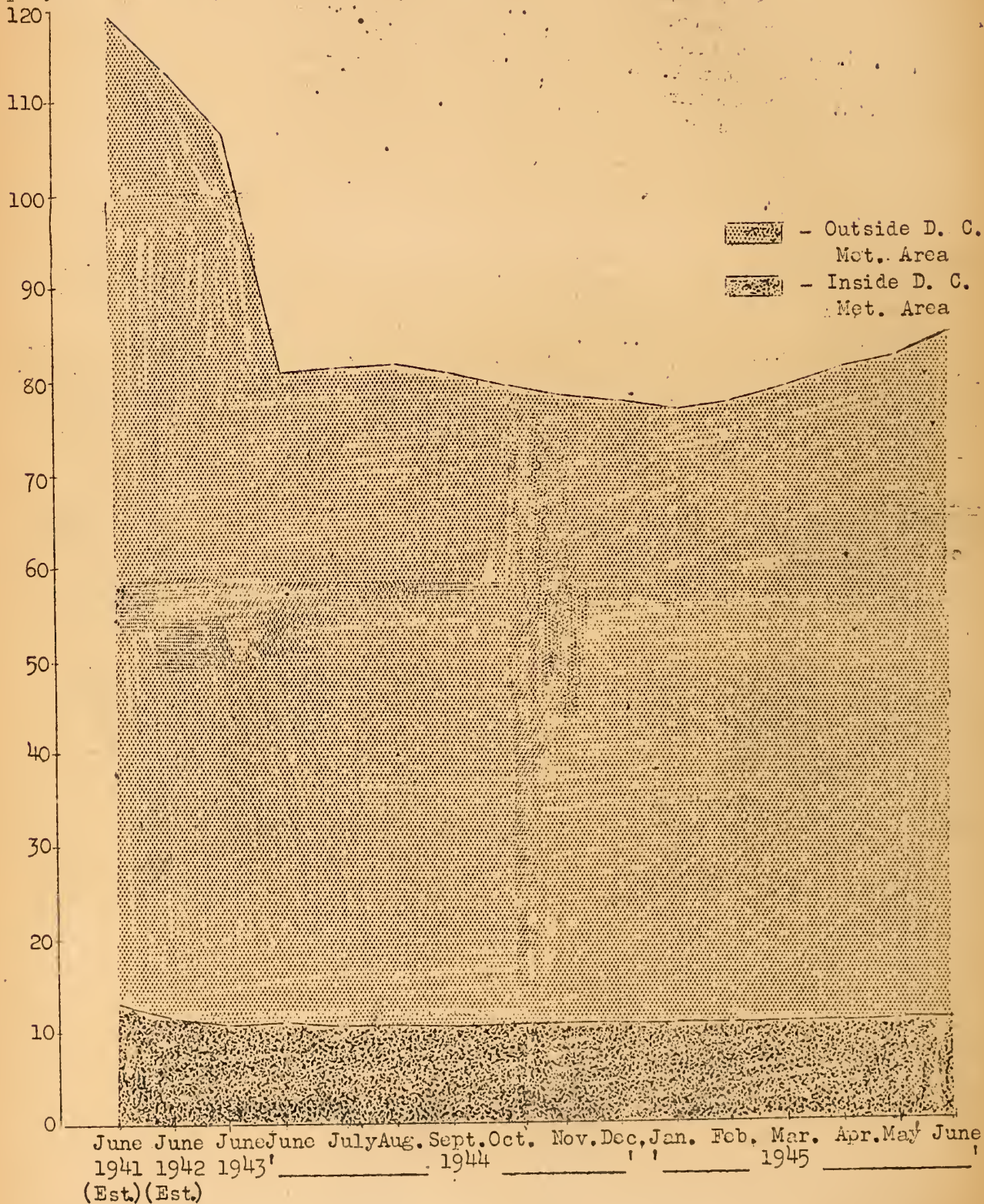
##### FOURTH QUARTER, FISCAL YEAR, 1945

A total of 3,079 grade, or grade and salary promotions, among employees subject to the Classification Act of 1923, as amended, was granted during the fourth quarter of the fiscal year, 1945. This represents an average of 1,030 grade, or grade and salary promotions for one month.

On the basis of total grade, or grade and salary promotions granted during the quarter, and the average number of employees for the same period, one out of every 20 employees was the recipient of one of the promotions. One out of every 16 employees in the CAF service received a promotion, as did one out of every 32 in the Professional service, one out of every 23 in the Subprofessional service, one out of every 27 in the CPC service, and one out of every 15 in the group designated as "Not Otherwise Classified".

# COMPARISON OF TOTAL EMPLOYMENT 1/

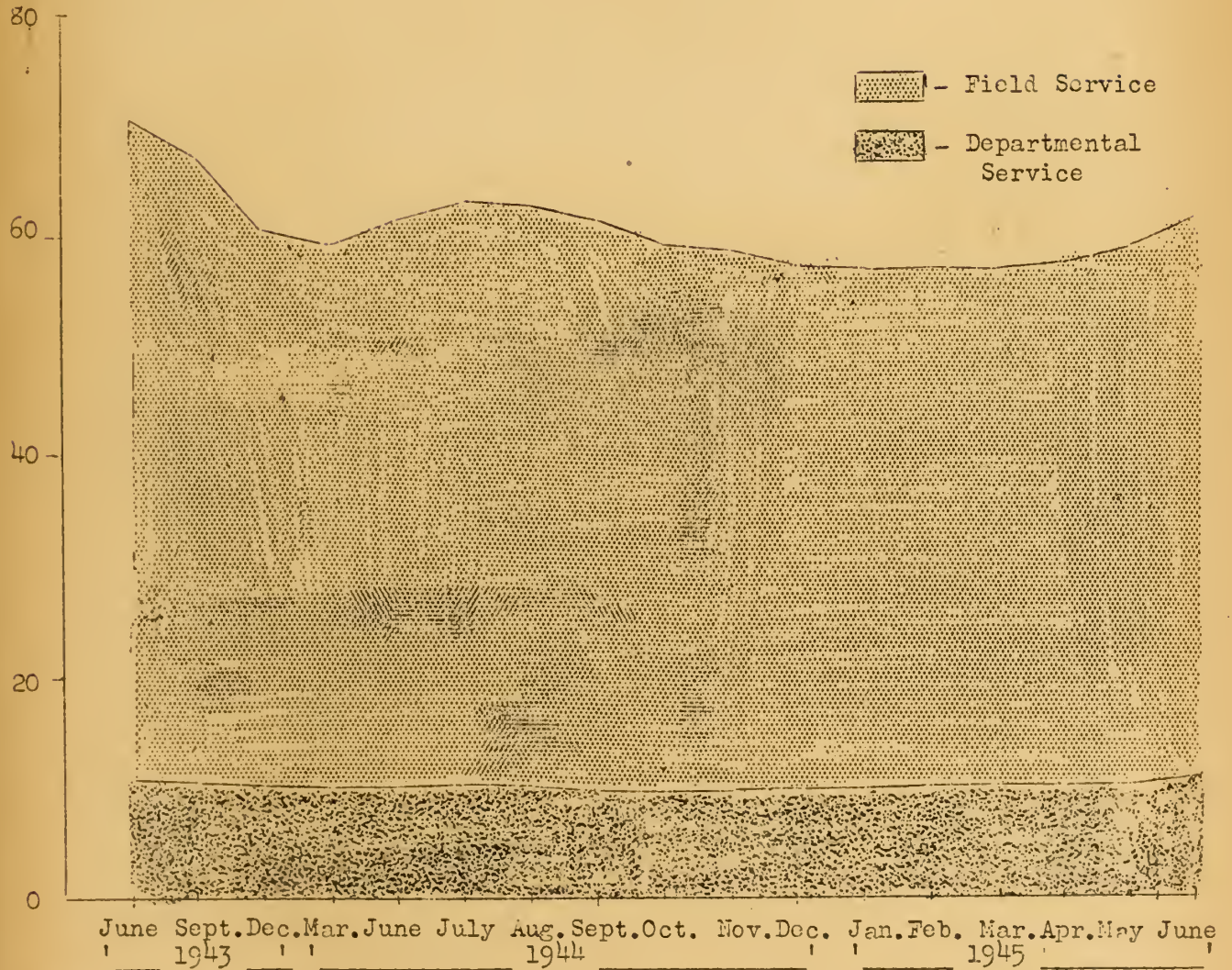
Thousands  
of  
Employees



1/ Includes employees outside the continental limits of the U. S. and WOC employees.

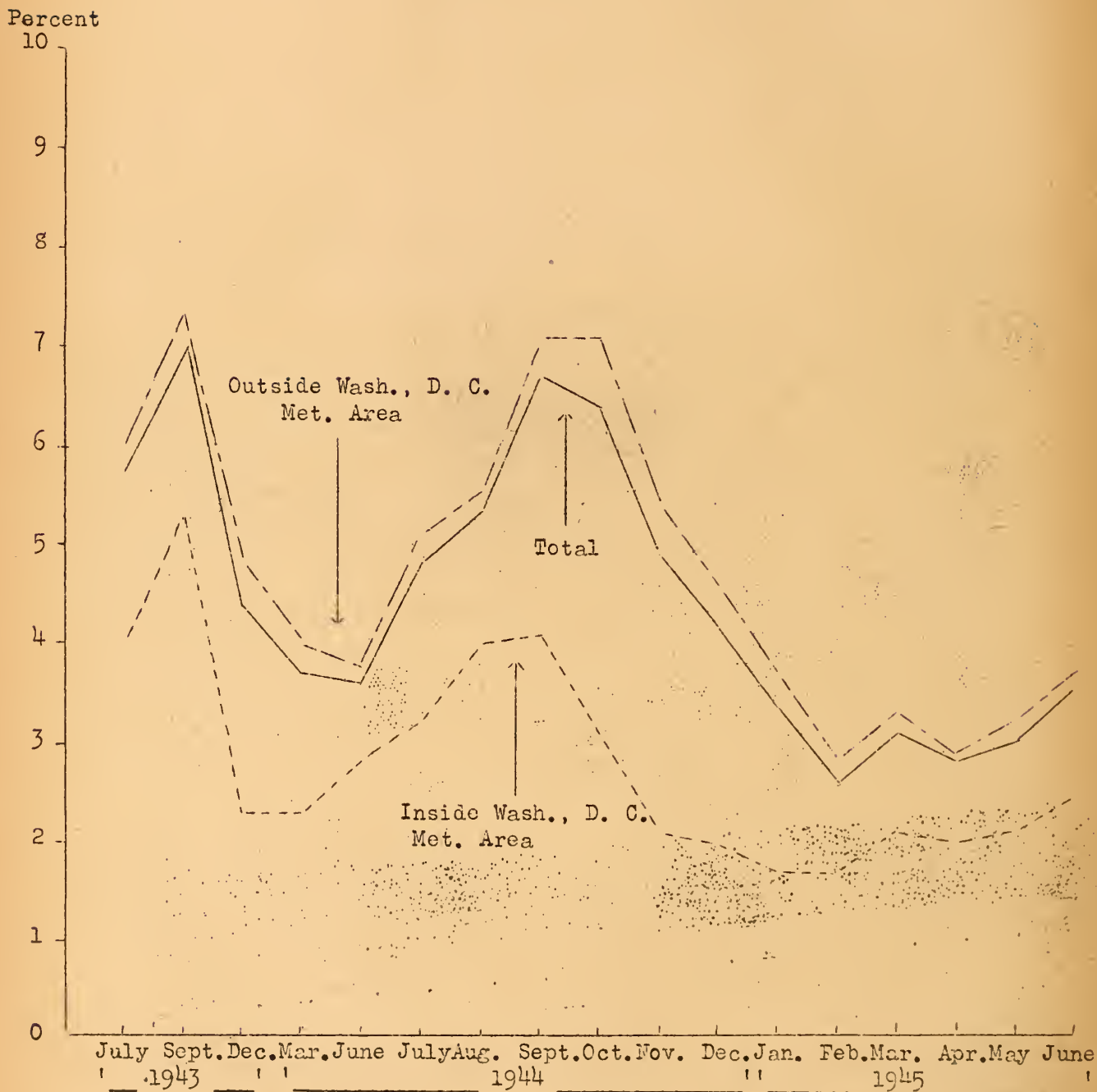
# COMPARISON OF FULL-TIME EMPLOYMENT 1/

Thousands  
of  
Employees



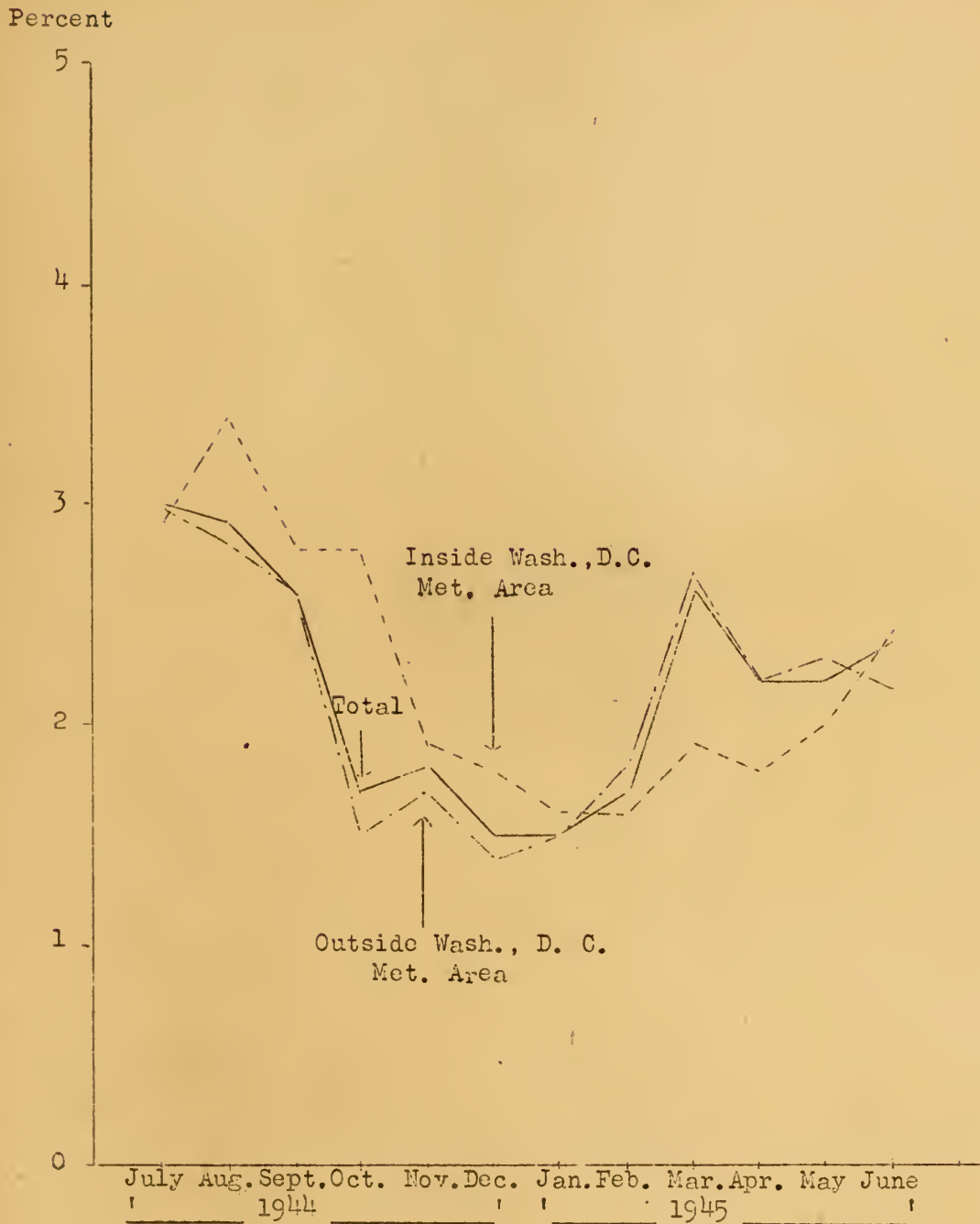
1/ Excludes WOC employees and employees outside the continental limits of the U.S.

# TURNOVER OF FULL-TIME EMPLOYEES 1/



1/ Excludes transfers between reporting units. Employees outside the continental limits of the United States are excluded. Full-time, according to the revised Civil Service Form 3257, includes only regular and temporary employees.

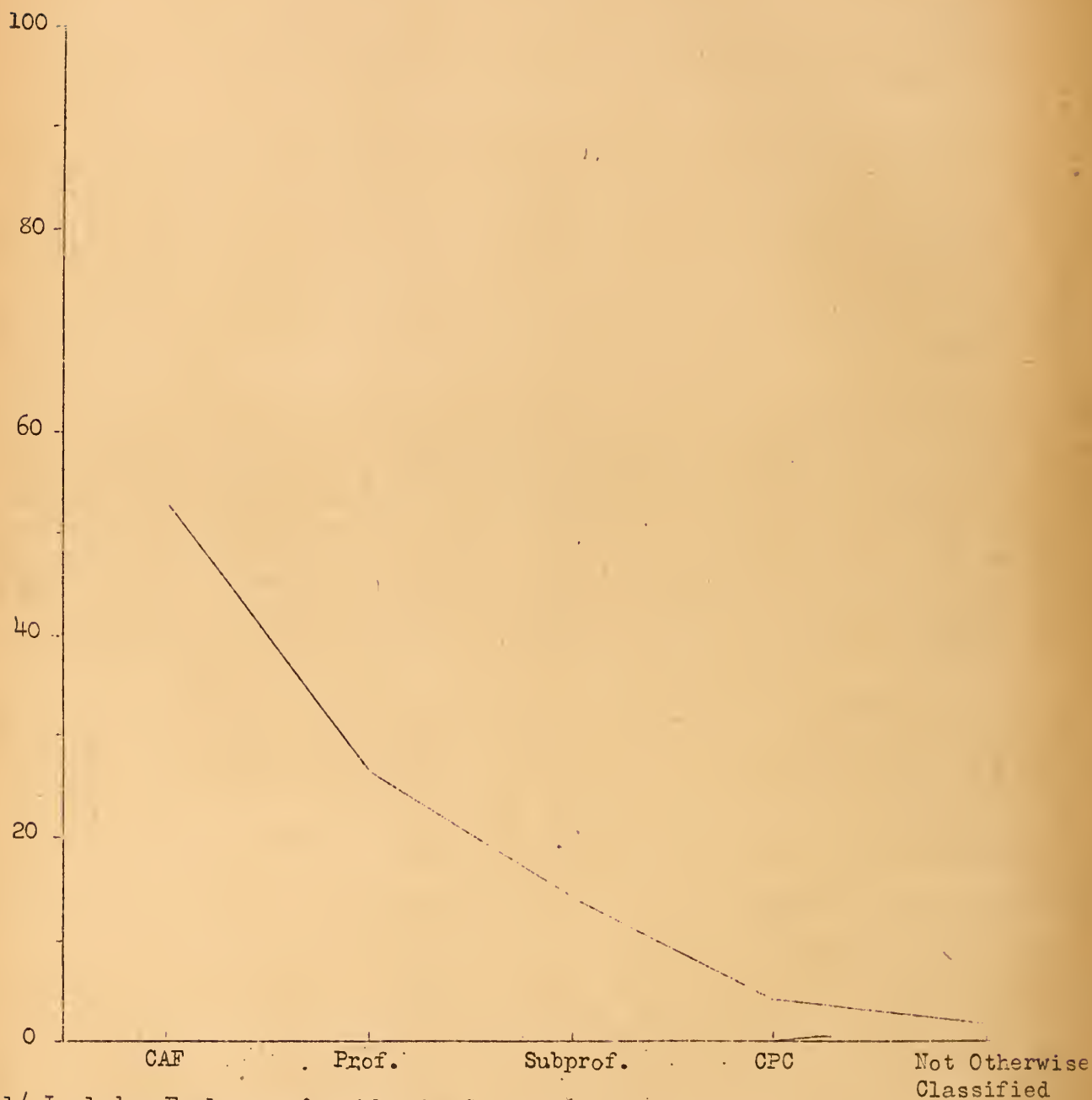
# TURNOVER OF REGULAR FULL TIME EMPLOYEES <sup>1/</sup>



<sup>1/</sup> Excludes temporary full-time employees, separations of temporary full-time employees and separations of full-time employees due to reduction in force. Excludes employees outside continental limits of the U. S. and excludes transfers between reporting units.

PERCENT OF EMPLOYEES BY SERVICES 1/

Total, June, 1945



1/ Includes Employees Outside the Continental Limits of the U. S., but Excludes WOC Employees.

## MONTHLY REPORT OF EMPLOYMENT

As of End of June, 1945

Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	84,573	60,932	19,625	1,436	2,580
IMM. OFF. OF SEC'Y	37	35	2	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,905	1,375	345	-	185
LIBRARY	193	190	3	-	-
OFF. OF BUD. & FIN.	206	204	1	-	1
OFF. OF FOR. AGR. REL.	245	198	2	31	14
OFF. OF INFORMATION	201	193	3	-	5
OFF. OF PERSONNEL	148	142	1	-	5
OFF. OF PLANT & OPER.	325	321	4	-	-
OFF. OF SOLICITOR	547	537	2	7	1
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	64	51	5	-	8
BUR. OF AGR. & IND. CHEM.	1,336	1,245	9	-	82
BUR. OF ANIMAL INDUSTRY	2,059	1,729	186	31	113
BUR. OF DAIRY INDUSTRY	210	203	5	-	2
BUR. OF ENT. & PL. QUAR.	2,949	2,052	11	91	795
BUR. OF HUM. NUTR. & H. E.	248	212	3	-	33
BUR. OF PL. IND., S. & A. E.	2,443	1,732	207	37	467
OFF. OF EXP. STATIONS	106	46	-	60	-
OFF. OF OPERATIONS, BRC 1/	247	213	34	-	-
FARM CREDIT ADMINISTRATION	1,915	1,883	8	24	-
FED'L INT. CR. BANKS	274	268	1	5	-
PRODUCTION CREDIT CORP.	200	198	2	-	-
REG. AGR. CREDIT CORP.	58	40	14	-	4
FOREST SERVICE	11,502	10,619	537	110	236
RURAL ELEC. ADMINISTRATION	815	814	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	60	47	3	-	10
AGR. ADJ. AGENCY	3,427	2,872	311	222	22
COM. CRED. CORP.	6,059	5,605	22	410	22
EXTENSION SERVICE	238	224	12	-	2
FARM SEC. ADMIN.	21,378	8,338	12,739	280	21
FED. CROP INS. CORP.	1,008	310	663	-	35
OFF. OF INVS. SERV.	411	408	3	-	-
OFF. OF LABOR	2,788	2,530	2	77	179
OFF. OF MKTG. SERVICES	8,265	7,651	376	4	234
OFF. OF MAT. & FACIL.	169	149	4	-	16
OFF. OF REQ. & ALLOCATIONS	120	120	-	-	-
SOIL CONS. SERVICE	12,417	8,178	4,104	47	88

1/ Name changed to Agricultural Research Center, effective July 1, 1945.

MONTHLY REPORT OF EMPLOYMENT  
As of End of June, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	WOC
TOTAL	10,580	10,131	307	142
IMM. OFF. OF SEC'Y	35	35	-	-
STAFF OFFICES				
BUR. OF AGR. ECON.	737	719	18	-
LIBRARY	149	147	2	-
OFF. OF BUD. & FIN.	195	194	1	-
OFF. OF FOR. AGR. REL.	201	198	2	1
OFF. OF INFORMATION	193	190	3	-
OFF. OF PERSONNEL	144	142	1	1
OFF. OF PLANT & OPER.	325	321	4	-
OFF. OF SOLICITOR	234	232	1	1
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	27	27	-	-
BUR. OF AGR. & IND. CHEM.	60	57	2	1
BUR. OF ANIMAL INDUSTRY	542	387	154	1
BUR. OF DAIRY INDUSTRY	171	170	1	-
BUR. OF ENT. & PL. QUAR.	346	338	3	5
BUR. OF HUM. NUTR. & H. E.	215	212	3	-
BUR. OF PL. IND., S. & A. E.	844	796	21	27
OFF. OF EXP. STATIONS	46	46	-	-
OFF. OF OPERATIONS, BRC 1/	247	213	34	-
FARM CREDIT ADMINISTRATION	93	93	-	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FOREST SERVICE	344	311	6	27
RURAL ELEC. ADMINISTRATION	10	10	-	-
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR	58	47	3	8
AGR. ADJ. AGENCY	616	613	3	-
COM. CRED. CORP.	1,807	1,773	17	17
EXTENSION SERVICE	211	207	3	1
FARM SEC. ADMIN.	377	375	2	-
FED. CROP INS. CORP.	92	91	1	-
OFF. OF INVS. SERV.	72	69	3	-
OFF. OF LABOR	111	111	-	-
OFF. OF MKTG. SERVICES	1,349	1,291	7	51
OFF. OF MAT. & FACIL.	151	147	4	-
OFF. OF REQ. & ALLOCATIONS	120	120	-	-
SOIL CONS. SERVICE	458	449	8	1

1/ Name changed to Agricultural Research Center, effective July 1, 1945.

## MONTHLY REPORT OF EMPLOYMENT

As of End of June, 1945

Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	73,993	50,801	19,318	1,436	2,438
IMM. OFF. OF SEC'Y	2	-	2	-	-
STAFF OFFICES					
BUR. OF AGR. ECON.	1,168	656	327	-	185
LIBRARY	44	43	1	-	-
OFF. OF BUD. & FIN.	11	10	-	-	1
OFF. OF FOR. AGR. REL.	44	-	-	31	13
OFF. OF INFORMATION	8	3	-	-	5
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER.	-	-	-	-	-
OFF. OF SOLICITOR	313	305	1	7	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	37	24	5	-	8
BUR. OF AGR. & IND. CHEM.	1,276	1,188	7	-	81
BUR. OF ANIMAL INDUSTRY	1,517	1,342	32	31	112
BUR. OF DAIRY INDUSTRY	39	33	4	-	2
BUR. OF ENT. & PL. QUAR.	2,603	1,714	8	91	790
BUR. OF HUM. NUTR. & H. E.	33	-	-	-	33
BUR. OF PL. IND., S. & A. E.	1,599	936	186	37	440
OFF. OF EXP. STATIONS	60	-	-	60	-
OFF. OF OPERATIONS, BRC 1/	-	-	-	-	-
FARM CREDIT ADMINISTRATION	1,822	1,790	8	24	-
FED'L INT. CR. BANKS	274	268	1	5	-
PRODUCTION CREDIT CORP.	200	198	2	-	-
REG. AGR. CREDIT CORP.	58	40	14	-	4
FOREST SERVICE	11,158	10,308	531	110	209
RURAL ELEC. ADMINISTRATION	805	804	1	-	-
WAR FOOD ADMINISTRATION					
OFF. OF ADMINISTRATOR	2	-	-	-	2
AGR. ADJ. AGENCY	2,811	2,259	308	222	22
COM. CRED. CORP.	4,252	3,832	5	410	5
EXTENSION SERVICE	27	17	9	-	1
FARM SEC. ADMIN.	21,001	7,963	12,737	280	21
FED. CROP INS. CORP.	916	219	662	-	35
OFF. OF INVS. SERV.	339	339	-	-	-
OFF. OF LABOR	2,677	2,419	2	77	179
OFF. OF MKTG. SERVICES	6,915	6,360	369	4	183
OFF. OF MAT. & FACIL.	18	2	-	-	16
OFF. OF REQ. & ALLOCATIONS	-	-	-	-	-
SOIL CONS. SERVICE	11,959	7,729	4,096	47	87

1/ Name changed to Agricultural Research Center, effective July 1, 1945.

EMPLOYMENT STATUS 1/  
As of End of June, 1945

	FULL-TIME EMPLOYEES				OTHER EMPLOYEES			
	REGULAR		TEMPORARY		PART-TIME		INTERMITTENT	
	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAE	
TOTAL	:	:	:	:	:	:	:	:
ALL GROUPS	:80,557	:60,932	:54,684	:90	:5,222	:936	:225	:18 : 19,382
Dept'l Ser.	:10,315	:10,222	:9,858	-	:364	-	:40	- : 53
Field Ser.	:70,242	:50,710	:44,826	:90	:4,858	:936	:185	:18 : 19,329

1/ Excludes WOC employees and employees outside the continental limits of the United States

TURNOVER OF FULL-TIME EMPLOYEES 1/  
June, 1945

	INSIDE		OUTSIDE	
	TOTAL		METRO.	
	AREA		AREA	
TOTAL FULL-TIME EMPLOYEES END OF MAY, 1945	:58,563	:9,870	:48,693	
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS	:4,554	:444	:4,110	
Transfers from other Federal Agencies	:145	:46	:99	
Reemployment after Military Service	:26	:2	:24	
Appointment and Reemployment	:4,259	:374	:3,885	
Return from Military Furlough	:43	:4	:39	
Return to duty and return from War Transfer LWOP	:81	:18	:63	
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE	:2,106	:243	:1,863	
Transfers to other Federal Agencies	:143	:47	:96	
Separations for Military Service	:7	-	:7	
Resignations	:993	:122	:871	
Reduction in Force	:33	:1	:32	
Terminations	:673	:10	:663	
Removals and Separations for Cause	:23	:4	:19	
Retirement, Death, Legal Incompetence	:46	:9	:37	
Military Furloughs	:64	:10	:54	
Ext'd LWOP, Furlough, Suspension, War Transfer LWOP	:124	:40	:84	
Intra-Agency Changes - Additions to Reporting Units	:1,080	:135	:945	
Intra-Agency Changes - Losses to Reporting Units	:1,159	:75	:1,084	
TOTAL FULL-TIME EMPLOYEES END OF June, 1945	:60,932	:10,131	:50,801	

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

## TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

MONTH	TOTAL				INSIDE WASH., D.C. MET. AREA:				OUTSIDE D.C. MET. AREA			
	: NO.	: EMP.	: AVG.	: SEP.	: NO.	: EMP.	: AVG.	: SEP.	: NO.	: EMP.	: AVG.	: SEP.
	: END	: NO.	: EXC.	: CENT	: END	: NO.	: EXC.	: CENT	: END	: NO.	: EXC.	: CENT
	: OF	: EMP.	: INTRA:	: OF	: OF	: EMP.	: INTRA:	: OF	: OF	: EMP.	: INTRA:	: OF
	: CUR-	: FOR	: DEPT.	: TURN-	: CUR-	: FOR	: DEPT.	: TURN-	: CUR-	: FOR	: DEPT.	: TURN-
	: RENT	: MONTH	: TRSFS:	: OVER	: RENT	: MONTH	: TRSFS:	: OVER	: RENT	: MONTH	: TRSFS:	: OVER
	: MONTH	:	:	:	: MONTH	:	:	:	: MONTH	:	:	:
1943	:	:	:	:	:	:	:	:	:	:	:	:
July	:69,857:	69,926:	3,997:	5.7	:10,654:	10,555:	427	: 4.0	:59,203:	59,371:	3,570:	6.0
1944	:	:	:	:	:	:	:	:	:	:	:	:
June	:60,889:	60,190:	2,157:	3.6	:10,027:	9,969:	279	: 2.8	:50,862:	50,221:	1,896:	3.8
July	:63,167:	61,926:	2,928:	4.7	:10,092:	10,056:	313	: 3.1	:53,075:	51,870:	2,615:	5.0
Aug.	:62,629:	62,898:	3,315:	5.3	: 9,978:	10,035:	402	: 4.0	:52,651:	52,863:	2,913:	5.5
Sept.	:61,058:	61,844:	4,118:	6.7	: 9,834:	9,906:	410	: 4.1	:51,224:	51,938:	3,708:	7.1
Oct.	:59,367:	60,211:	3,871:	6.5	: 9,797:	9,816:	306	: 3.1	:49,570:	50,395:	3,565:	7.2
Nov.	:58,218:	58,793:	2,866:	4.9	: 9,877:	9,837:	208	: 2.1	:48,341:	48,956:	2,658:	5.5
Dec.	:57,159:	57,689:	2,405:	4.2	: 9,824:	9,851:	192	: 2.0	:47,335:	47,838:	2,213:	4.6
1945	:	:	:	:	:	:	:	:	:	:	:	:
Jan.	:56,701:	56,915:	1,920:	3.4	: 9,859:	9,816:	170	: 1.7	:46,842:	47,200:	1,750:	3.7
Feb.	:56,702:	56,703:	1,462:	2.6	: 9,882:	9,871:	170	: 1.7	:46,820:	46,832:	1,292:	2.8
Mar.	:56,527:	56,615:	1,762:	3.1	: 9,893:	9,888:	204	: 2.1	:46,634:	46,727:	1,558:	3.3
Apr.	:57,506:	57,010:	1,579:	2.8	: 9,904:	9,899:	194	: 2.0	:47,602:	47,112:	1,385:	2.9
May	:58,563:	58,044:	1,757:	3.0	: 9,870:	9,887:	207	: 2.1	:48,693:	48,157:	1,550:	3.2
June	:60,932:	59,748:	2,106:	3.5	:10,131:	10,001:	243	: 2.4	:50,801:	49,747:	1,863:	3.7

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

## REPORT OF VETERAN EMPLOYMENT AS OF JUNE 30, 1945

	Previous		Current	
	Total		Month	
	May, 1945:		Increase	
				Total
Number of Veterans Restored to Duty	934	:	69	1,003
Number of veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies.	16	:	-	16
Number of Employees Deceased	209	:	11	220
Number of Employees Still Serving in the Armed Forces	16,715 1/2	:	19	16,734
Employees Who Entered Armed Forces	17,873	:	99	17,972
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through June 30, 1945.	1,060	:	278	1,338

1/ Revised

MONTHLY PERSONNEL REPORT TO  
Joint Committee on Reduction of Nonessential Federal Expenditures <sup>1/</sup>  
June, 1945

TABLE I

Service	Number of Employees	Promoted Employees <sup>2/</sup>
TOTAL	63,894	890
CAF SERVICE	33,757	637
PROFESSIONAL SERVICE	16,600	135
SUBPROFESSIONAL SERVICE	10,147	90
CPC SERVICE	2,499	17
NOT OTHERWISE CLASSIFIED	891	11

TABLE II

All employees not included in CAF, Professional, Subprofessional, CPC, and "Not Otherwise Classified" categories.

Pay Basis	Range of Rates	Number of Employees
TOTAL		18,040
PER HOUR	\$ .30 - 1.65	2,397
PER DIEM	\$1.25 -50.00	13,414
PER MONTH	\$1.50 -216.00	295
PER ANNUM	\$ 60 -5,133	1,934

<sup>1/</sup> Includes employees outside the continental limits of the United States, but excludes employees on terminal leave and WOC employees.

<sup>2/</sup> Includes grade, grade and salary, or the equivalent, and excludes salary advancements within the grade.

## ACCESSION AND SEPARATION RATES OF

FULL-TIME EMPLOYEES 1/

June, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	:	:	:	:	:	:	:
		Average	Accessions	Separations			
		Employment	Number 2/	Rate	Number 3/	Rate	
TOTAL	:	59,748	4,554	7.6	2,106	3.5	
IMM. OFF. OF SEC'Y	:	35	4	11.4	3	8.6	
STAFF OFFICES	:						
BUR. OF AGR. ECON.	:	1,349	85	6.3	33	2.4	
LIBRARY	:	191	15	7.9	17	8.9	
OFF. OF BUD. & FIN.	:	200	14	7.0	6	3.0	
OFF. OF FOR. AGR. REL.	:	197	10	5.1	8	4.1	
OFF. OF INFORMATION	:	190	12	6.3	6	3.2	
OFF. OF PERSONNEL	:	141	4	2.8	2	1.4	
OFF. OF PL. & OPER.	:	314	25	8.0	11	3.5	
OFF. OF SOLICITOR	:	537	13	2.4	13	2.4	
AGR. RES. ADMINISTRATION	:						
OFF. OF ADMINISTRATOR	:	48	5	10.4	-	-	
BUR. OF AGR. & IND. CHEM.	:	1,236	57	4.6	39	3.2	
BUR. OF ANIMAL INDUSTRY	:	1,724	47	2.7	38	2.2	
BUR. OF DAIRY INDUSTRY	:	202	5	2.5	2	1.0	
BUR. OF ENT. & PL. QUAR.	:	2,043	72	3.5	53	2.6	
BUR. OF HUM. NUTR. & H. E.	:	205	19	9.3	4	2.0	
BUR. OF PL. IND., S. & A. E.	:	1,734	40	2.3	44	2.5	
OFF. OF EXP. STATIONS	:	46	1	2.2	1	2.2	
OFF. OF OPER., BRC 4/	:	214	8	3.7	9	4.2	
FARM CREDIT ADMINISTRATION	:	1,884	45	2.4	46	2.4	
FED'L INT. CR. BANKS	:	272	5	1.8	10	3.7	
PRODUCTION CREDIT CORP.	:	199	3	1.5	5	2.5	
REG. AGR. CREDIT CORP.	:	40	2	5.0	2	5.0	
FOREST SERVICE	:	9,724	2,262	23.3	473	4.9	
RURAL ELEC. ADMINISTRATION	:	795	49	6.2	12	1.5	
WAR FOOD ADMINISTRATION	:						
OFF. OF ADMINISTRATOR	:	47	1	2.1	1	2.1	
AGR. ADJ. AGENCY	:	2,906	78	2.7	146	5.0	
COLL. CR. CORP.	:	5,500	455	8.3	246	4.5	
EXTENSION SERVICE	:	224	5	2.2	6	2.7	
FARM SEC. ADMIN.	:	8,355	220	2.6	255	3.1	
FED. CROP INS. CORP.	:	284	65	22.9	14	4.9	
OFF. OF INVS. SERV.	:	392	51	13.0	19	4.8	
OFF. OF LABOR	:	2,390	578	24.2	298	12.5	
OFF. OF MKTG. SERV.	:	7,749	980	12.6	1,176	15.2	
OFF. OF MAT. & FAC.	:	154	1	.6	11	7.1	
OFF. OF REQ. & ALLOCATIONS	:	120	5	4.2	5	4.2	
SOIL CONS. SERV.	:	8,107	392	4.8	250	3.1	

1/ Excludes employees outside the continental limits of the U. S., and WOC employees

2/ Total accessions for the Department exclude transfers from other reporting units, but such transfers are included in bureau accessions.

3/ Total separations for the Department exclude transfers to other reporting units, but such transfers are included in the bureau separations.

Formula Used: Full-time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

4/ Name changed to Agricultural Research Center, effective July 1, 1945.

MALES AND FEMALES IN FULL-TIME EMPLOYMENT 1/

June, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	Number		Percent	
	Males	Females	Males	Females
TOTAL	38,058	22,874	62.5	37.5
INTL. OFF. OF SEC'Y	21	14	60.0	40.0
STAFF OFFICES				
BUR. OF AGR. ECON.	531	844	38.6	61.4
LIBRARY	21	169	11.1	88.9
OFF. OF BUD. & FIN.	71	133	34.8	65.2
OFF. OF FOR. AGR. REL.	70	128	35.4	64.6
OFF. OF INFORMATION	86	107	44.6	55.4
OFF. OF PERSONNEL	54	88	38.0	62.0
OFF. OF PL. & OPER.	155	166	48.3	51.7
OFF. OF SOLICITOR	223	314	41.5	58.5
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	25	26	49.0	51.0
BUR. OF AGR. & IND. CHEM.	819	426	65.8	34.2
BUR. OF ANIMAL INDUSTRY	1,320	409	76.3	23.7
BUR. OF DAIRY INDUSTRY	128	75	63.1	36.9
BUR. OF ENT. & PL. QUAR.	1,591	461	77.5	22.5
BUR. OF HUM. NUTR. & H. E.	19	193	9.0	91.0
BUR. OF PL. IND., S. & A. E.	1,268	464	73.2	26.8
OFF. OF EXP. STATIONS	17	29	37.0	63.0
OFF. OF OPER., BRC 2/	171	42	80.3	19.7
FARM CREDIT ADMINISTRATION	1,035	848	55.0	45.0
FED'L INT. CR. BANKS	120	148	44.8	55.2
PRODUCTION CREDIT CORP.	132	66	66.7	33.3
REG. AGR. CREDIT CORP.	23	17	57.5	42.5
FOREST SERVICE	8,727	1,892	82.2	17.8
RURAL ELEC. ADMINISTRATION	429	385	52.7	47.3
WAR FOOD ADMINISTRATION				
OFF. OF ADMINISTRATOR	20	27	42.6	57.4
AGR. ADJ. AGENCY	1,234	1,638	43.0	57.0
COOP. CR. CORP.	1,974	3,631	35.2	64.8
EXTENSION SERVICE	82	142	36.6	63.4
FARM SEC. ADMIN.	3,272	5,066	39.2	60.8
FED. CROP INS. CORP.	132	178	42.6	57.4
OFF. OF INVS. SERV.	250	158	61.3	38.7
OFF. OF LABOR	1,633	897	64.5	35.5
OFF. OF MKTC. SERV.	5,567	2,084	72.8	27.2
OFF. OF MAT. & FAC.	72	77	48.3	51.7
OFF. OF REQ. & ALLOCATIONS	29	91	24.2	75.8
SOIL CONS. SERV.	6,737	1,441	82.4	17.6

1/ Excludes employees outside continental limits of the U. S., and WOC employees.

2/ Name changed to Agricultural Research Center, effective July 1, 1945.

NUMBER AND PERCENTAGE OF EMPLOYEES IN THE  
DEPARTMENT OF AGRICULTURE SERVING IN THE ARMED FORCES

ADMINISTRATIONS, BUREAUS AND OFFICES	Number of 1/ Employees As of June 30, 1945	Employees Serving in the Armed Forces as of June 30, 1945	Percent of Total
TOTAL	84,573	16,734	100.0
OFF. OF SEC'Y 2/	716	220	1.3
BUR. OF AGR. ECON.	1,905	307	1.8
LIBRARY	193	42	0.3
OFF. OF FOR. AGR. REL.	245	26	0.2
OFF. OF INFORMATION	201	34	0.2
OFF. OF SOLICITOR	547	156	0.9
AGR. RES. ADMINISTRATION			
OFF. OF ADMINISTRATOR	64	10	*
BUR. OF AGR. & IND. CHEM.	1,336	274	1.6
BUR. OF ANIMAL INDUSTRY	2,059	466	2.8
BUR. OF DAIRY INDUSTRY	210	39	0.2
BUR. OF ENT. & PL. QUAR.	2,949	370	2.2
BUR. OF HUM. NUTR. & H. E.	248	25	0.2
BUR. OF PL. IND., S. & A. E.	2,443	348	2.1
OFF. OF EXP. STATIONS	106	5	*
OFF. OF OPER., BRC 3/	247	71	0.4
FARM CREDIT ADMINISTRATION 4/	2,447	1,289	7.7
FOREST. SERVICE	11,502	2,015	12.1
RURAL ELEC. ADMINISTRATION	815	284	1.7
WAR FOOD ADMINISTRATION			
OFF. OF ADMINISTRATOR 5/	60	1	*
AGR. ADJ. AGENCY	3,427	1,143	6.8
CON. CR. CORP.	6,059	593	3.5
EXTENSION SERVICE	238	29	0.2
FARM SEC. ADMIN. 6/	21,378	3,259	19.5
FED. CROP INS. CORP.	1,008	127	0.8
OFF. OF INVS. SERV.	411	75	0.4
OFF. OF LABOR	2,788	162	1.0
OFF. OF MGTG. SERV.	8,265	2,140	12.8
OFF. OF MAT. & FAC.	169	36	0.2
OFF. OF REQ. & ALLOCATIONS	120	12	0.1
SOIL CONS. SERV.	12,417	3,176	19.0

1/ Employees from CS Form 3257 - includes employees outside continental U. S.

2/ Includes Budget and Finance, Personnel, and Plant and Operations.

3/ Name changed to Agricultural Research Center, effective July 1, 1945.

4/ Includes employees of the FCA District Institutions.

5/ Includes Office of Price, Office of Transportation, Office of War Board Services, Office of Water Utilization, Office of Surplus Property and Reconversion, and Office of Home Food Supply.

6/ Includes FSA State and County Committeemen.

\* Less than one-tenth of one percent.

NOTE: This report includes employees who left to join the Merchant-Marine.

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

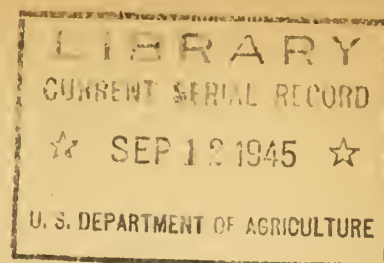
1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

### SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30. of each year.

917  
-2572



UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

July, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
September 5, 1945



## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

Total employment on July 31, 1945 was 94,998, an increase of 10,425 from June 30, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,665 employees, an increase of 85 from June 30, 1945. Outside the Washington, D. C. Metropolitan Area there were 84,333, an increase of 10,340 for the same period. These figures apply to total employment in the Department, including employees outside the continental limits of the United States and part-time workers as well as those regularly employed.

On July 31, 1945 there were 68,685 full-time employees, exclusive of W. O. C. employees within the continental limits of the United States, with 10,318 of these in the departmental service and 58,367 in the field.

The large increase in total employment was due partly to the stricter interpretation of casual employment, heretofore excluded from the Civil Service Form 3257 by special letters of authorization from the Bureau of the Budget. Due to the new ceiling requirements of the Federal Employees Pay Act, these letters have been cancelled and casual employees have been included, except those falling within the new and stricter interpretation. The following bureaus showed increase due to the inclusion of casual employees formerly excluded from the Civil Service Form 3257: Bureau of Agricultural Economics; Agricultural Research Administration, Office of Administrator, Bureau of Agricultural and Industrial Chemistry, Bureau of Animal Industry, Bureau of Dairy Industry, Bureau of Entomology and Plant Quarantine, Bureau of Human Nutrition and Home Economics, Bureau of Plant Industry, Soils and Agricultural Engineering, Agricultural Research Center, Office of Experiment Stations; the Forest Service; the Soil Conservation Service; and the Office of Labor.

In addition to the inclusion of casual employees, part of the increase in the Forest Service can be accounted for largely by the appointment of seasonal employees for maintenance and fire control work. The decrease in the Farm Security Administration was due to the expiration of appointments of the State and County Committeemen who have not as yet been reappointed.

### TURNOVER

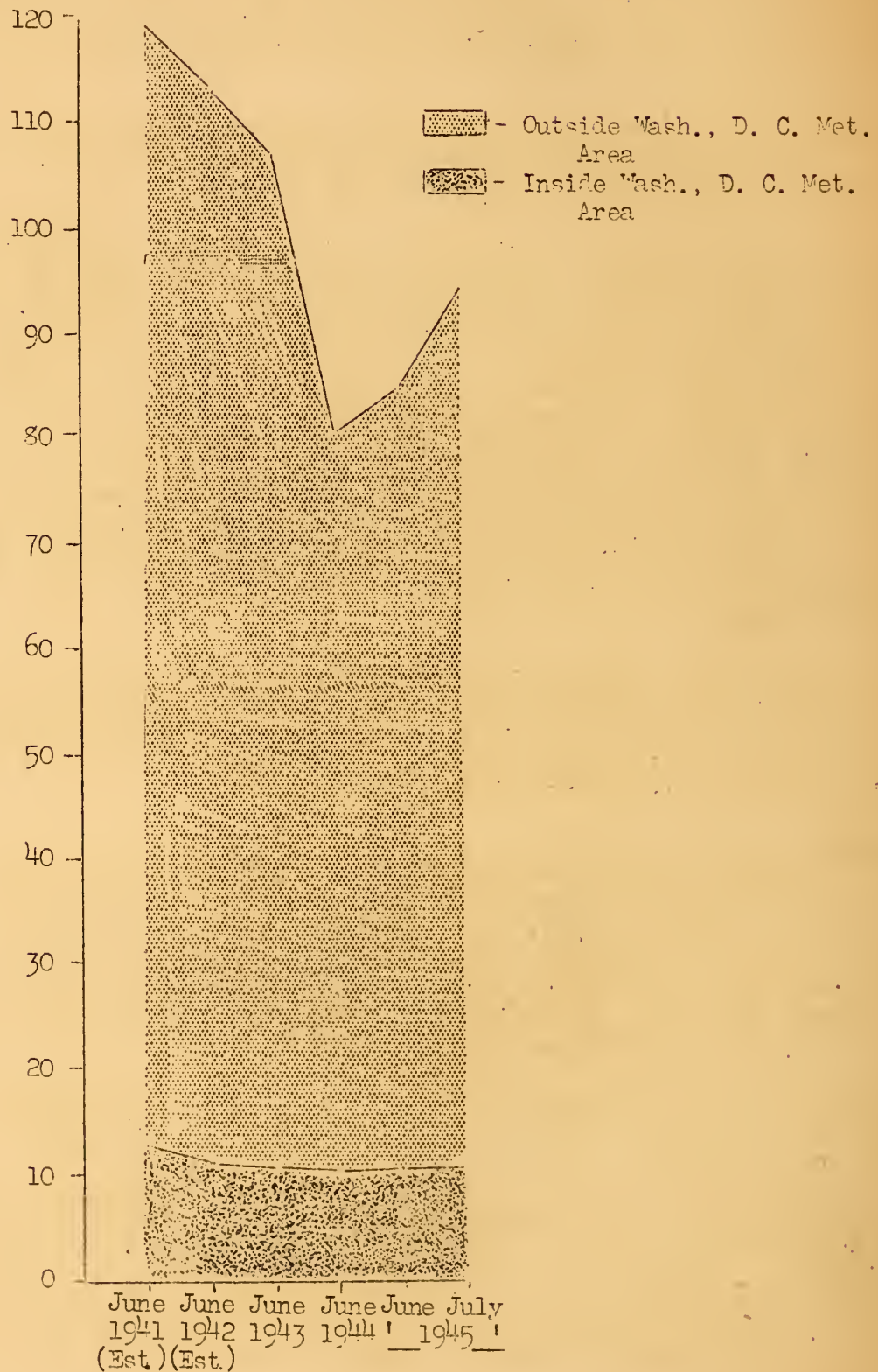
The separations of total full-time personnel including temporary as well as regular salaried employees, from the Department for July, 1945 totaled 2,801, or 4.3 percent, an increase of 0.8 percent from June, 1945. There were 262 separations, or 2.6 percent in the Inside Washington, D. C. Metropolitan Area, an increase of 0.2 percent from June, 1945; and there were 2,539 separations, or 4.6 percent for the Outside Washington, D. C. Metropolitan Area, an increase of 0.9 percent from June, 1945. The major loss occurred in the resignation and termination categories.

Separations of total regular full-time personnel from the Department (excluding reduction in force and separations of temporary employees) for July, 1945 were 1,207, or 2.2 percent, a decrease of 0.7 percent from June, 1945.

The separation rate was consistent in that the Outside Washington, D. C. Metropolitan Area separation rate and the Inside Washington, D. C. Metropolitan Area separation rate were the same as the total separation rate. The major loss Inside and Outside the Washington, D. C. Metropolitan Area was within the resignation category. Specific reasons making up the resignation group are: illness, leaving town, to accept position in private industry, household duties, etc.

# COMPARISON OF TOTAL EMPLOYMENT 1/

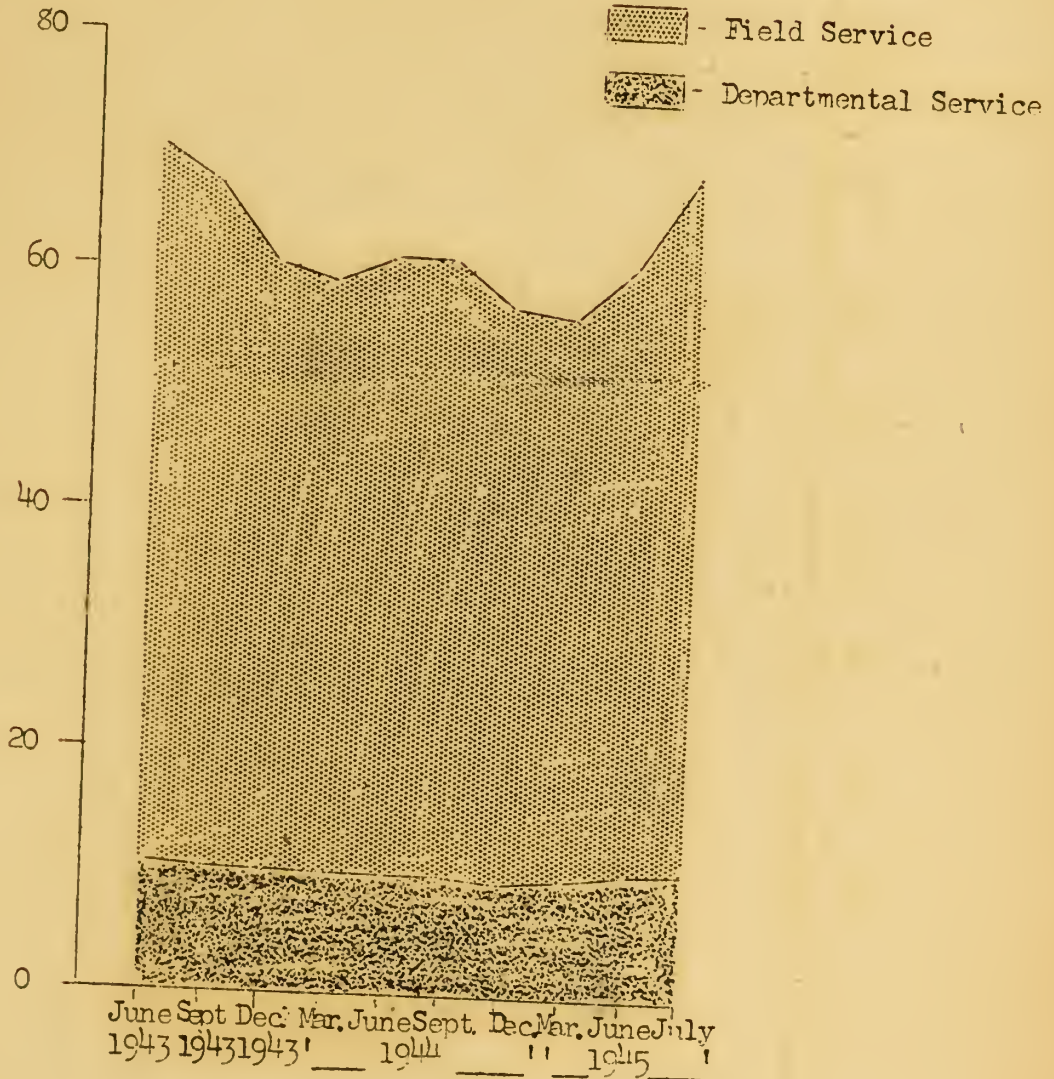
Thousands  
of  
Employees



1/ Includes Employees Outside Continental Limits of the United States and W. O. C. Employees.

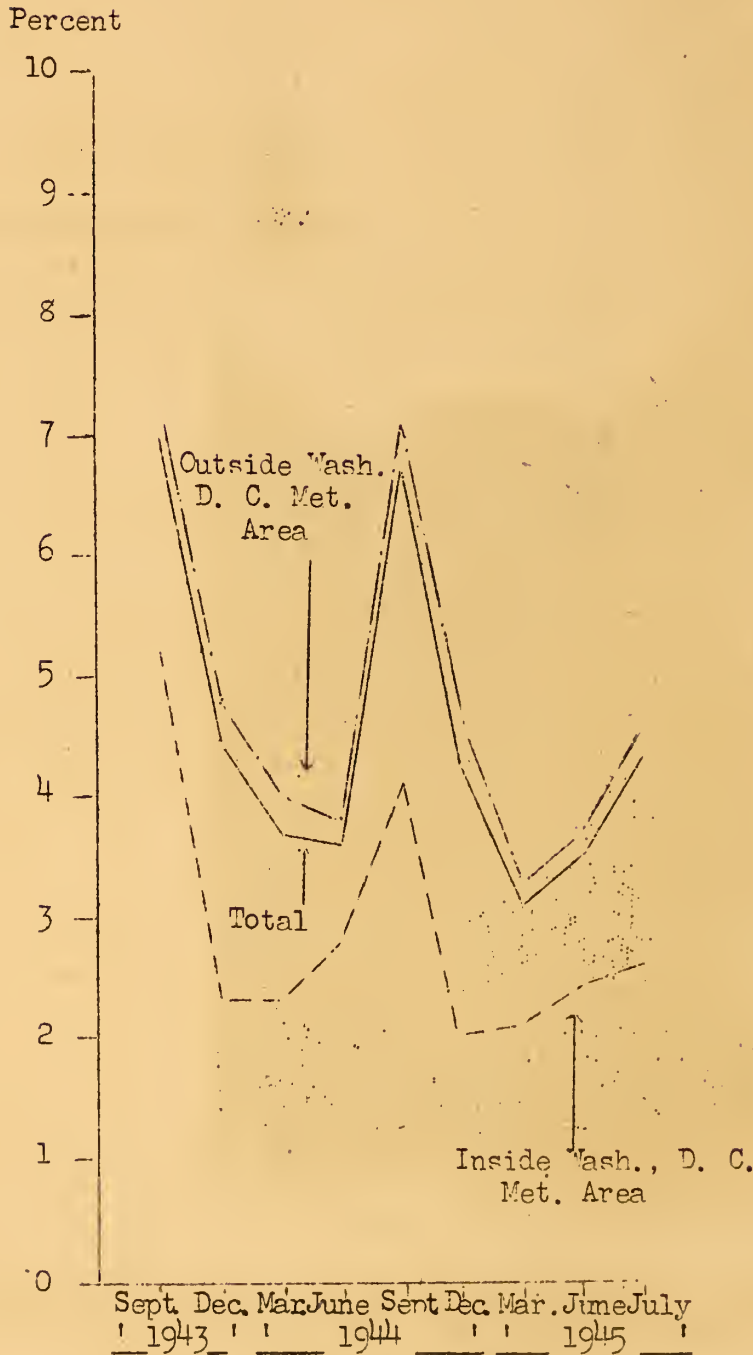
# COMPARISON OF FULL-TIME EMPLOYMENT 1/

Thousands  
of  
Employees



1/ Excludes W. O. C. Employees and Employees Outside the Continental Limits of the United States.

# TURNOVER OF FULL-TIME EMPLOYEES <sup>1/</sup>



<sup>1/</sup> Excludes transfers between reporting units. Employees outside Continental Limits of the United States are excluded. Full-time according to the revised Civil Service Form 3257 includes only regular and temporary employees.

## MONTHLY REPORT OF EMPLOYMENT

As of End of July, 1945

Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	94,998	68,685	22,129	1,558	2,626
IMM. OFF. OF SEC'Y	40	40	-	-	-
SPECIAL WAR FOOD STAFF	59	45	4	-	10
STAFF OFFICES					
BUR. OF AGR. ECON.	2,149	1,308	570	-	121
LIBRARY	104	102	2	-	-
OFF. OF BUD. & FIN.	209	207	1	-	1
OFF. OF FOR. AGR. REL.	249	201	2	31	15
OFF. OF INFORMATION	201	194	2	-	5
OFF. OF PERSONNEL	147	141	1	-	5
OFF. OF PLANT & OPER.	327	324	3	-	-
OFF. OF SOLICITOR	554	543	2	8	1
AGR. ADJ. AGENCY	3,312	2,801	271	220	20
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	74	53	13	-	8
AGR. RES. CENTER	290	218	72	-	-
BUR. OF AGR. & IND. CHEM.	1,365	1,268	15	-	82
BUR. OF ANIMAL INDUSTRY	2,126	1,725	265	29	107
BUR. OF DAIRY INDUSTRY	222	203	17	-	2
BUR. OF ENT. & PL. QUAR.	5,682	3,410	1,346	96	830
BUR. OF HUM. NUTR. & H. E.	276	237	3	-	36
BUR. OF PL. IND., S. & A. E.	3,098	1,714	716	196	472
OFF. OF EXP. STATIONS	124	111	-	80	-
COM. CREDIT CORP.	6,130	5,690	13	406	21
EXT. SERVICE	234	221	11	-	2
FARM CREDIT ADMINISTRATION	1,926	1,838	9	20	-
FED'L INT. CR. BANKS	272	265	2	5	-
PRODUCTION CREDIT CORP.	202	199	3	-	-
REG. AGR. CREDIT CORP.	58	40	14	-	4
FARM SEC. ADMINISTRATION	19,403	8,229	10,382	271	21
FED. CROP INS. CORP.	1,179	319	823	-	7
FOREST SERVICE	19,205	16,214	2,629	112	250
OFF. OF INVES. SERVICES	1104	1104	-	-	-
OFF. OF LABOR	3,008	2,705	2	21	187
OFF. OF MKTG. SERVICES	8,476	7,863	363	4	241
OFF. OF MAT. & FAC.	165	145	1	-	16
OFF. OF REQ. & ALLOCATIONS	119	119	-	-	-
RURAL ELEC. ADMINISTRATION	865	863	2	-	-
SOIL CONS. SERVICE	12,654	8,433	4,067	47	102

MONTHLY REPORT OF EMPLOYMENT  
As of End of July, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	WOC
TOTAL	10,665	10,230	299	136
IMM. OFF. OF SEC'Y	40	40	-	-
SPECIAL WAR FOOD STAFF	51	45	4	2
STAFF OFFICES				
BUR. OF AGR. ECON.	748	733	15	-
LIBRARY	149	148	1	-
OFF. OF BUD. & FIN.	198	197	1	-
OFF. OF FOR. AGR. REL.	204	201	2	1
OFF. OF INFORMATION	193	191	2	-
OFF. OF PERSONNEL	143	141	1	1
OFF. OF PLANT & OPER.	327	324	3	-
OFF. OF SOLICITOR	238	235	2	1
AGR. ADJ. AGENCY	619	616	3	-
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	28	28	-	-
AGR. RES. CENTER	290	218	72	-
BUR. OF AGR. & IND. CHEM.	58	55	1	1
BUR. OF ANIMAL INDUSTRY	398	397	-	1
BUR. OF DAIRY INDUSTRY	175	169	2	2
BUR. OF ENT. & PL. QUAR.	365	350	10	5
BUR. OF HUM. NUTR. & H. E.	240	237	3	-
BUR. OF PL. IND., S. & A. E.	960	799	134	27
OFF. OF EXP. STATIONS	44	44	-	-
COM. CREDIT CORP.	1,807	1,778	13	16
EXT. SERVICE	207	204	2	1
FARM CREDIT ADMINISTRATION	91	90	1	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FARM SEC. ADMINISTRATION	382	380	2	-
FED. CROP INS. CORP.	110	109	1	-
FOREST SERVICE	351	318	6	27
OFF. OF INVES. SERVICES	73	73	-	-
OFF. OF LABOR	116	116	-	-
OFF. OF MKTG. SERVICES	1,315	1,257	7	51
OFF. OF MAT. & FAC.	148	144	4	-
OFF. OF REQ. & ALLOCATIONS	119	119	-	-
RURAL ELEC. ADMINISTRATION	14	14	-	-
SOIL CONS. SERVICE	461	454	7	-

MONTHLY REPORT OF EMPLOYMENT  
As of End of July, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS, AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	84,333	58,455	21,830	1,558	2,490
IMM. OFF. OF SEC'Y	-	-	-	-	-
SPECIAL WAR FOOD STAFF	8	-	-	-	8
STAFF OFFICES					
BUR. OF AGR. ECON.	1,401	665	555	-	181
LIBRARY	45	44	1	-	-
OFF. OF BUD. & FIN.	11	10	-	-	1
OFF. OF FOR. AGR. REL.	45	-	-	31	14
OFF. OF INFORMATION	8	3	-	-	5
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER.	-	-	-	-	-
OFF. OF SOLICITOR	316	308	-	8	-
AGR. ADJ. AGENCY	2,693	2,185	268	220	20
AGR. RES. ADMINISTRATION	-	-	-	-	-
OFF. OF ADMINISTRATOR	46	25	13	-	8
AGR. RES. CENTER	-	-	-	-	-
BUR. OF AGR. & IND. CHEM.	1,307	1,212	14	-	81
BUR. OF ANIMAL INDUSTRY	1,728	1,328	265	29	106
BUR. OF DAIRY INDUSTRY	49	34	15	-	-
BUR. OF ENT. & PL. QUAR.	5,317	3,060	1,336	96	825
BUR. OF HUM. NUTR. & H. E.	36	-	-	-	36
BUR. OF PL. IND., S. & A. E.	2,138	915	582	196	445
OFF. OF EXP. STATIONS	80	-	-	80	-
COM. CREDIT CORP.	4,323	3,912	-	406	5
EXT. SERVICE	27	17	9	-	1
FARM CREDIT ADMINISTRATION	1,835	1,798	8	29	-
FED'L INT. CR. BANKS	272	265	2	5	-
PRODUCTION CREDIT CORP.	202	199	3	-	-
REG. AGR. CREDIT CORP.	58	40	14	-	4
FARM SEC. ADMINISTRATION	19,021	7,849	10,880	271	21
FED. CROP INS. CORP.	1,069	240	822	-	7
FOREST SERVICE	18,854	15,896	2,623	112	223
OFF. OF INVES. SERVICES	326	326	-	-	-
OFF. OF LABOR	2,892	2,679	2	21	187
OFF. OF MKTG. SERVICES	7,161	6,611	356	4	190
OFF. OF MAT. & FAC.	17	1	-	-	16
OFF. OF REQ. & ALLOCATIONS	-	-	-	-	-
RURAL ELEC. ADMINISTRATION	851	849	2	-	-
SOIL CONS. SERVICE	12,193	7,984	4,060	47	102

EMPLOYMENT STATUS <sup>1/</sup>  
As of End of July, 1945

	FULL-TIME EMPLOYEES				OTHER EMPLOYEES		
	TOTAL	REGULAR		TEMPORARY	PART-TIME		INTERMITTENT
		SAL.	WAGE		SAL.	WAGE	WAE
TOTAL							
ALL GROUPS	90,814	68,685	55,266	229	10,464	2,696	21,898
Dept. 11 Ser.	10,398	10,318	9,854	-	464	=	48
Field Ser.	80,416	58,367	45,412	229	10,030	2,696	21,850

<sup>1/</sup> Excludes WOC employees and employees outside the continental limits of the United States

TURNOVER OF FULL-TIME EMPLOYEES <sup>1/</sup>  
July, 1945

		: INSIDE	: OUTSIDE
		: TOTAL :METRO.	: METRO.
		: AREA	: AREA
TOTAL FULL-TIME EMPLOYEES END OF JUNE, 1945	2/	:61,027	: 10,131 :50,896
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS		:10,498	: 354 :10,144
Transfers from other Federal Agencies		: 278	: 51 : 227
Reemployment after Military Service		: 6	: - : 6
Appointment and Reemployment		:10,046	: 284 : 9,762
Return from Military Furlough		: 70	: 5 : 65
Return to duty and return from War Transfer LWOP		: 98	: 14 : 84
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE		: 2,801	: 262 : 2,539
Transfers to other Federal Agencies:		: 148	: 46 : 102
Separations for Military Service		: 13	: 1 : 12
Resignations		: 1,205	: 113 : 1,092
Reduction in Force		: 63	: 6 : 57
Terminations		: 1,132	: 27 : 1,105
Removals and Separations for Cause		: 12	: 3 : 9
Retirement, Death, Legal Incompetence		: 56	: 22 : 34
Military Furloughs		: 42	: 7 : 35
Ext'd L'OP, Furlough, Suspension, War Transfer LWOP		: 130	: 37 : 93
Intra-Agency Changes - Additions to Reporting Units		: 403	: 97 : 306
Intra-Agency Changes - Losses to Reporting Units		: 412	: 90 : 352
TOTAL FULL-TIME EMPLOYEES END OF JULY, 1945		:68,685	: 10,230 :58,455

<sup>1/</sup> Excludes WOC employees and employees outside the continental limits of the U. S.

<sup>2/</sup> Revised

# TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

MONTH	TOTAL			: INSIDE WASH., D.C. MET. AREA:			OUTSIDE D.C. MET. AREA		
	: NO.	: NO.	: NO.	: NO.	: NO.	: NO.	: NO.	: NO.	: NO.
: EMP.	: AVG.	: SEP.	: PER.	: EMP.	: AVG.	: SEP.	: PER.	: EMP.	: AVG.
: END	: NO.	: EXC.	: CENT	: END	: NO.	: EXC.	: CENT	: END	: NO.
: OF	: EMP.	: INTRA:	: OF	: OF	: EMP.	: INTRA:	: OF	: OF	: EMP.
: CUR-	: FOR	: DEPT.	: TURN-	: CUR-	: FOR	: DEPT.	: TURN-	: CUR-	: FOR
: REINT	: MONTH:	: TRSFS:	: OVER	: REINT	: MONTH:	: TRSFS:	: OVER	: REINT	: MONTH:
: MONTH	:	:	:	: MONTH	:	:	:	: MONTH	:
1943	:	:	:	:	:	:	:	:	:
July	: 69,857:	: 69,926:	: 3,997:	: 5.7	: 10,654:	: 10,555:	: 427	: 4.0	: 59,203:
1944	:	:	:	:	:	:	:	:	:
June	: 60,889:	: 60,190:	: 2,157:	: 3.6	: 10,027:	: 9,969:	: 279	: 2.8	: 50,862:
July	: 63,167:	: 61,926:	: 2,928:	: 4.7	: 10,092:	: 10,056:	: 313	: 3.1	: 53,075:
Aug.	: 62,629:	: 62,898:	: 3,315:	: 5.3	: 9,978:	: 10,035:	: 402	: 4.0	: 52,651:
Sept.	: 61,058:	: 61,844:	: 4,118:	: 6.7	: 9,834:	: 9,906:	: 410	: 4.1	: 51,224:
Oct.	: 59,367:	: 60,211:	: 3,871:	: 6.5	: 9,797:	: 9,816:	: 306	: 3.1	: 49,570:
Nov.	: 58,218:	: 58,793:	: 2,866:	: 4.9	: 9,877:	: 9,837:	: 208	: 2.1	: 48,341:
Dec.	: 57,159:	: 57,689:	: 2,405:	: 4.2	: 9,824:	: 9,851:	: 192	: 2.0	: 47,335:
1945	:	:	:	:	:	:	:	:	:
Jan.	: 56,701:	: 56,915:	: 1,920:	: 3.4	: 9,859:	: 9,816:	: 170	: 1.7	: 46,842:
Feb.	: 56,702:	: 56,703:	: 1,462:	: 2.6	: 9,882:	: 9,871:	: 170	: 1.7	: 46,820:
Mar.	: 56,527:	: 56,615:	: 1,762:	: 3.1	: 9,893:	: 9,888:	: 204	: 2.1	: 46,634:
Apr.	: 57,506:	: 57,010:	: 1,579:	: 2.8	: 9,904:	: 9,899:	: 194	: 2.0	: 47,602:
May	: 58,563:	: 58,044:	: 1,757:	: 3.0	: 9,870:	: 9,887:	: 207	: 2.1	: 48,693:
June	: 60,932:	: 59,748:	: 2,106:	: 3.5	: 10,131:	: 10,001:	: 243	: 2.4	: 50,801:
July	: 68,685:	: 64,856:	: 2,801:	: 4.3	: 10,230:	: 10,180:	: 262	: 2.6	: 58,455:

1/ Excludes WOC employees and employees outside the continental limits of the U.S.

## REPORT OF VETERAN EMPLOYMENT AS OF JULY 31, 1945.

	: Previous	: Current	
	: Total	: Month	: Total
	: June, 1945:	: Increase	
Number of Veterans Restored to Duty	: 1,003	: 76	: 1,079
Number of veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies.	: 16	: 1	: 17
Number of Employees Deceased	: 220	: 10	: 230
Number of Employees Still Serving in the Armed Forces	: 16,734	: - 35	: 16,699
Employees Who Entered Armed Forces	: 17,972	: 52	: 18,024
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through July 31, 1945.)	: 1,338	: 343	: 1,681



## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

## SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30. of each year.



1917  
A25+2

UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

August, 1945



Prepared by:  
Office of Personnel  
Division of Employment  
October 2, 1945



## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

Total employment on August 31, 1945 was 96,476, an increase of 1,478 from July 31, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,609 employees, a decrease of 56 from July 31, 1945. Outside the Washington, D. C. Metropolitan Area there were 85,867, an increase of 1,534 for the same period. These figures apply to total employment in the Department, including employees outside the Continental Limits of the United States and part-time workers as well as those regularly employed.

On August 31, 1945 there were 69,289 full-time employees, exclusive of W. O. C. employees, within the Continental Limits of the United States, with 10,345 of these in the departmental service and 58,944 in the field.

The increase in total employment was due partly to the stricter interpretation of casual employment, thus including employees formerly included by special letters of authorization from the Bureau of the Budget. The increase in the Farm Security Administration was due to the reappointment after term expiration of certifying state and county committeemen. The decrease in the Federal Crop Insurance Corporation in the category "other employees" was due to the termination of loss adjusters.

### TURNOVER

The separations of total full-time personnel including temporary as well as regular salaried employees, from the Department for August, 1945 totaled 4,744, or 6.3 percent, an increase of 2.0 percent from July, 1945. There were 276 separations, or 2.7 percent in the Inside Washington, D. C. Metropolitan Area, an increase of 0.1 percent from July, 1945; and there were 4,068 separations, or 6.9 percent for the Outside Washington, D. C. Metropolitan Area, an increase of 2.3 percent from July, 1945. The major loss occurred in the resignation and termination categories.

Separations of total regular full-time personnel from the Department (excluding reduction in force and separations of temporary employees) for August, 1945 were 2,322, or 4.2 percent, an increase of 2.0 percent from July, 1945.

The larger number of separations occurred in the Outside Washington, D. C. Metropolitan Area. The greater percentage fell, by definition, in the resignation category. Specific reasons making up the resignation group are: illness, leaving town, to accept position in private industry, household duties, etc.

# COMPARISON OF TOTAL EMPLOYMENT <sup>1/</sup>

Thousands  
of  
Employees

120 -

110 -

100 -

90 -

80 -

70 -

60 -

50 -

40 -

30 -

20 -

10 -

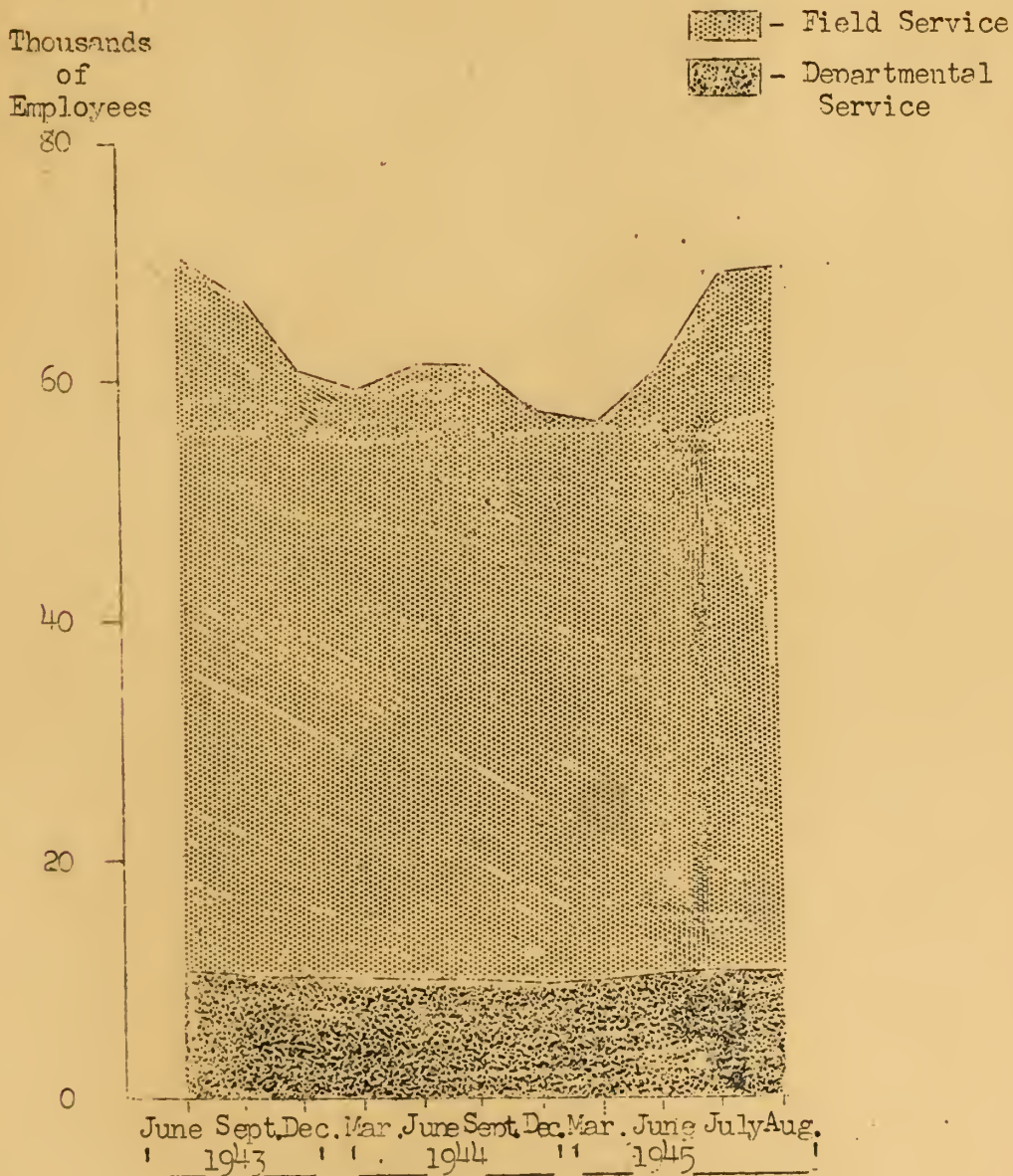
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Outside Wash., D. C.  
Met. Area  
Inside Wash., D. C.  
Met. Area

June 1941 June 1942 June 1943 June 1944 June July Aug.  
1945  
(Est.) (Est.)

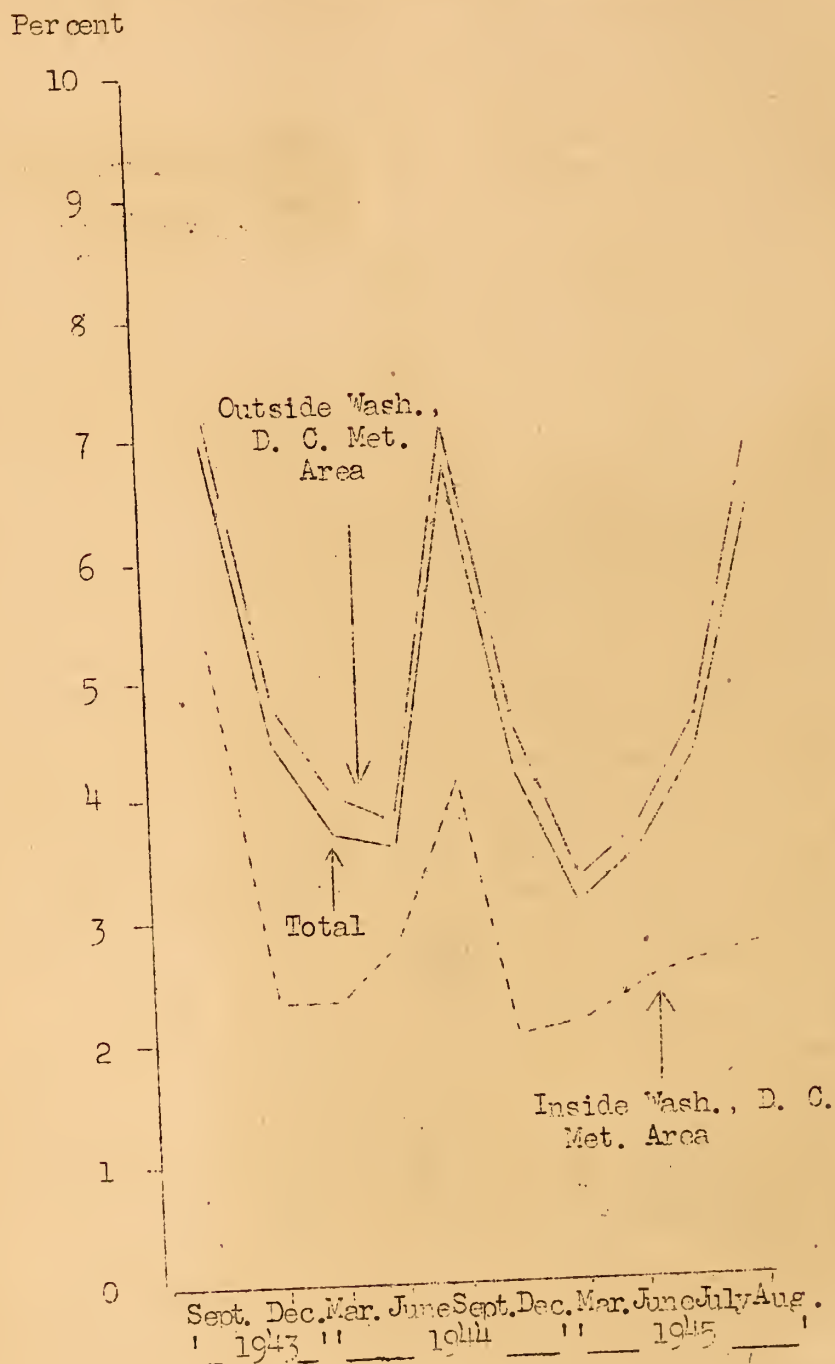
<sup>1/</sup> Includes employees outside Continental Limits of the United States and W. O. C. Employees

# COMPARISON OF FULL-TIME EMPLOYMENT 1/



1/ Excludes W. O. C. employees and employees outside the Continental Limits of the United States.

# TURNOVER OF FULL-TIME EMPLOYEES 1/



1/ Excludes transfers between reporting units. Employees outside the Continental Limits of the United States are excluded. Full-time according to the revised CS Form 3257 includes only regular and temporary employees.

## MONTHLY REPORT OF EMPLOYMENT

As of End of August, 1945

Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	96,476	69,289	22,857	1,687	2,643
INV. OFF. OF SEC'Y	40	40	-	-	-
SPECIAL WAR FOOD STAFF	56	42	14	-	10
STAFF OFFICES					
BUR. OF AGR. ECON.	2,153	1,392	579	-	182
LIBRARY	193	191	2	-	-
OFF. OF BUD. & FIN.	180	197	-	-	2
OFF. OF FOR. AGR. REL.	255	209	2	30	14
OFF. OF INFORMATION	200	192	2	-	6
OFF. OF PERSONNEL	149	143	1	-	5
OFF. OF PLANT & OPER.	333	331	2	-	-
OFF. OF SOLICITOR	552	543	1	8	-
AGR. ADJ. AGENCY	3,257	2,755	261	220	21
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	74	51	14	-	9
AGR. RES. CENTER	285	214	71	-	-
BUR. OF AGR. & IND. CHEM.	1,366	1,273	10	-	83
BUR. OF ANIMAL INDUSTRY	2,112	1,721	254	31	106
BUR. OF DAIRY INDUSTRY	220	202	16	-	2
BUR. OF FET. & PL. QUAR.	5,401	3,315	1,155	101	830
BUR. OF HUM. NUTR. & H. E.	295	241	18	-	36
BUR. OF PL. IND., S. & A. E.	3,333	1,696	848	319	475
OFF. OF EXP. STATIONS	426	44	-	82	-
COM. CREDIT CORP.	6,163	5,687	54	401	21
EXT. SERVICE	235	225	8	-	2
FARM CREDIT ADMINISTRATION	1,958	1,906	23	29	-
FED'L INT. CR. BANKS	263	263	-	5	-
PRODUCTION CREDIT CORP.	204	201	3	-	-
REG. AGR. CREDIT CORP.	60	42	14	-	4
FARM SEC. ADMINISTRATION	20,588	8,257	12,014	280	37
FED. CROP INS. CORP.	966	407	559	-	-
FOREST SERVICE	19,745	16,923	2,456	107	251
OFF. OF INVS. SERVICES	380	380	-	-	-
OFF. OF LABOR	2,882	2,513	149	21	199
OFF. OF MKET. SERVICES	8,602	8,004	361	5	232
OFF. OF MAT. & FAC.	159	138	11	-	17
OFF. OF REQ. & ALLOCATIONS	120	120	-	-	-
RURAL ELEC. ADMINISTRATION	909	908	1	-	-
SOIL CONS. SERVICE	12,633	8,518	3,068	48	99

MONTHLY REPORT OF EMPLOYMENT  
As of End of August, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	WOC
TOTAL	10,609	10,201	276	132
INV. OFF. OF SEC'Y	40	40	-	-
SPECIAL WAR FOOD STAFF	48	42	4	2
STAFF OFFICES				
BUR. OF AGR. ECON.	747	731	16	-
LIBRARY	147	146	1	-
OFF. OF BUD. & FIN.	188	187	-	1
OFF. OF FOR. AGR. REL.	212	209	2	1
OFF. OF INFORMATION	191	189	2	-
OFF. OF PERSONNEL	145	143	1	1
OFF. OF PLANT & OPER.	333	331	2	-
OFF. OF SOLICITOR	236	235	1	-
AGR. ADJ. AGENCY	612	610	2	-
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	28	28	-	-
AGR. RES. CENTER	285	214	71	-
BUR. OF AGR. & IND. CHEM.	56	54	1	1
BUR. OF ANIMAL INDUSTRY	399	398	-	1
BUR. OF DAIRY INDUSTRY	172	169	3	-
BUR. OF ENT. & PL. QUAR.	361	352	4	5
BUR. OF HUM. NUTR. & H. E.	259	241	18	-
BUR. OF PL. IND. S. & A.E.	954	811	116	27
OFF. OF EXP. STATIONS	44	44	-	-
COM. CREDIT CORP.	1,789	1,768	5	16
EXT. SERVICE	210	207	2	1
FARM CREDIT ADMINISTRATION	92	92	-	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FARM SEC. ADMINISTRATION	380	378	2	-
FED. CROP INS. CORP.	116	116	-	-
FOREST SERVICE	346	313	6	27
OFF. OF INVES. SERVICES	77	77	-	-
OFF. OF LABOR	119	119	-	-
OFF. OF MKTG. SERVICES	1,289	1,235	5	49
OFF. OF MAT. & FAC.	141	137	4	-
OFF. OF REQ. & ALLOCATIONS	120	120	-	-
RURAL ELEC. ADMINISTRATION	14	14	-	-
SOIL CON'S. SERVICE	459	451	8	-

MONTHLY REPORT OF EMPLOYMENT  
As of End of August, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS, AND OFFICES	TOTAL	FULL TIME	OTHER TM- EMPLOYEES	OUTSIDE CONF. U. S.	WOC
TOTAL	85,867	59,088	22,581	1,687	2,511
INCL. OFF. OF SEC'Y	-	-	-	-	-
SPECIAL WAR-FOOD STAFF	8	-	-	-	8
STAFF OFFICES	-	-	-	-	-
BUR. OF AGR. ECON.	1,406	661	563	-	182
LIBRARY	46	45	1	-	-
OFF. OF BUD. & FIN.	11	10	-	-	1
OFF. OF FOR. AGR. REL.	43	-	-	30	13
OFF. OF INFORMATION	9	3	-	-	6
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER.	-	-	-	-	-
OFF. OF SOLICITOR	316	303	-	8	-
AGR. ADJ. AGENCY	2,645	2,145	259	220	21
AGR. RES. ADMINISTRATION	-	-	-	-	-
OFF. OF ADMINISTRATION	46	23	14	-	9
AGR. RES. CENTER	-	-	-	-	-
BUR. OF AGR. & IND. CHEM.	1,310	1,219	9	-	82
BUR. OF ANIMAL INDUSTRY	1,713	1,323	254	31	105
BUR. OF DAIRY INDUSTRY	48	33	13	-	2
BUR. OF FRT. & FL. CUL.	5,040	2,963	1,151	101	825
BUR. OF HUM. NUTR. & H. E.	36	-	-	-	36
BUR. OF FL. IND., S. & A. E.	2,384	885	732	319	1418
OFF. OF EXP. STATIONS	82	-	-	82	-
CON. CREDIT CORP.	4,374	3,019	119	401	5
EXT. SERVICE	25	18	5	-	1
FARM CREDIT ADMINISTRATION	1,866	1,474	23	20	-
FED'L INT. CR. BANKS	268	263	-	5	-
PRODUCTION CREDIT CORP.	201	201	3	-	-
REF. AGR. CREDIT CORP.	60	42	14	-	4
FARM SEC. ADMINISTRATION	20,808	7,379	12,012	280	37
FED. CRCP INS. CORP.	850	291	559	-	-
FOREST SERVICE	19,390	16,615	2,453	107	224
OFF. OF INVS. SERVICES	303	303	-	-	-
OFF. OF IAPCR	2,763	2,304	119	21	190
OFF. OF METC. SERVICES	7,313	6,769	356	5	183
OFF. OF MAT. & FAC.	18	1	-	-	17
OFF. OF REC. & ALLOCATIONS	-	-	-	-	-
RURAL ELCC. ADMINISTRATION	895	804	1	-	-
SOIL CON. SERVICE	12,174	8,067	3,960	48	00

EMPLOYMENT STATUS 1/  
As of End of August, 1945

TOTAL	FULL-TIME EMPLOYEES				OTHER EMPLOYEES		
	REGULAR		TEMPORARY		PART-TIME		INTERMITTENT
	TOTAL	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE
TOTAL							
ALL GROUPS:	92,146	69,289	55,786	316	11,340	1,847	238
Dent'l Ser:	10,464	10,345	9,917	-	428	-	29
Field Ser.:	81,682	58,944	45,869	316	10,912	1,847	209

1/ Excludes WOC employees and employees outside the continental limits of the United States.

TURNOVER OF FULL-TIME EMPLOYEES 1/  
August, 1945

	TOTAL			INSIDE		OUTSIDE		
	METRO.			METRO.		METRO.		
	AREA			AREA		AREA		
TOTAL FULL-TIME EMPLOYEES END OF JULY, 1945	2/	68,729	10,230	58,499				
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS		4,887	245	4,642				
Transfers from other Federal Agencies		218	61	157				
Reemployment after Military Service		7	1	6				
Appointment and Reemployment		4,464	142	4,322				
Return from Military Furlough		83	19	64				
Return to duty and return from War Transfer LWOP		115	22	93				
TOTAL SEPARATIONS LOSSES THROUGH EXT'D LEAVE OF ABSENCE		4,301	276	4,025				
Transfers to other Federal Agencies		145	41	104				
Separations for Military Service		14	2	12				
Resignations		1,413	174	1,239				
Reduction in Force		115	2	113				
Terminations		2,414	4	2,410				
Removals and Separations for Cause		16	3	13				
Retirement, Death, Legal Incompetence		41	13	28				
Military Furloughs		28	6	22				
Ext'd LWOP, Furlough, Suspension, War Transfer LWOP		128	31	97				
Intra-Agency Changes - Additions to Reporting Units		246	63	183				
Intra-Agency Changes - Losses to Reporting Units		220	61	159				
TOTAL FULL-TIME EMPLOYEES END OF AUGUST, 1945		69,239	10,201	59,038				

1/ Excludes WOC employees and employees outside the continental limits of the U. S.

2/ Revised

# TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

MONTH	TOTAL				INSIDE WASH., D.C. MET. AREA				OUTSIDE D. C. MET. AREA			
	NO.	AVG.	SEP.	PER.	NO.	AVG.	SEP.	PER.	NO.	AVG.	SEP.	PER.
END	NO	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END
OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF
CUR.	FOR	DEPT.	TURN.	CUR.	FOR	DEPT.	TURN.	CUR.	FOR	DEPT.	TURN.	CUR.
RENT	MONTH	TRSTS	OVER	RENT	MONTH	TRSTS	OVER	RENT	MONTH	TRSTS	OVER	RENT
MONTH	:	:	:	MONTH	:	:	:	MONTH	:	:	:	MONTH
1943	:	:	:	:	:	:	:	:	:	:	:	:
July	60,857	69,926	3,997	5.7	10,654	10,555	427	4.0	59,203	59,371	3,570	6.0
1944	:	:	:	:	:	:	:	:	:	:	:	:
June	60,889	60,190	2,157	3.6	10,027	9,969	279	2.8	50,862	50,221	1,896	3.8
1945	:	:	:	:	:	:	:	:	:	:	:	:
June	60,032	59,743	2,106	3.5	10,131	10,001	243	2.4	50,801	49,747	1,863	3.7
July	62,685	64,856	2,801	4.3	10,230	10,180	262	2.6	58,455	54,676	2,539	4.6
Aug.	69,239	69,009	4,344	6.3	10,201	10,216	276	3.7	59,038	58,794	4,062	6.9

1/ Excludes WCC employees and employees outside the continental limits of the U. S.

## REPORT OF VETERAN EMPLOYMENT AS OF AUGUST 31, 1945

	Previous : Current :		
	Total	Month	Total
	July, 1945	Increase	
Number of Veterans Restored to Duty	1,079	90	1,169
Number of veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies.	17	3	20
Number of Employees Deceased	230	8	238
Number of Employees Still Serving in the Armed Forces	16,699	- 46	16,653
Employees Who Entered Armed Forces	18,024	55	18,079
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through August 31, 1945.)	1,631	256	1,937

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

### SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

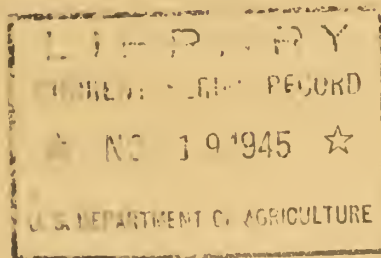
1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30. of each year.

1.917  
72.572

UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

September, 1945



Prepared by:  
Office of Personnel  
Division of Employment  
October 31, 1945



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## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

#### FIRST QUARTER, FISCAL YEAR, 1946

Total employment on September 30, 1945 was 91,779, an increase of 7,206 from June 30, 1945. The Inside Washington, D. C. Metropolitan Area was decreased by 24 and the Outside Washington, D. C. Metropolitan Area increased by 7,230. Most of the increase occurred during the months of July and August and was due partly to the stricter interpretation of casual employment, heretofore excluded from the Civil Service Form 3257 by special letters of authorization from the Bureau of the Budget. Due to the new ceiling requirements of the Federal Employees Pay Act, these letters have been cancelled and casual employees have been included, except those falling within the new and stricter interpretation. The following bureaus showed increase due to the inclusion of casual employees formerly excluded from the Civil Service Form 3257: Bureau of Agricultural Economics; Agricultural Research Administration, Office of Administrator, Bureau of Agricultural and Industrial Chemistry, Bureau of Animal Industry, Bureau of Dairy Industry, Bureau of Entomology and Plant Quarantine, Bureau of Human Nutrition and Home Economics, Bureau of Plant Industry, Soils and Agricultural Engineering, Agricultural Research Center, Office of Experiment Stations; the Forest Service; the Soil Conservation Service; and the Office of Labor.

In addition to the inclusion of casual employees, part of the increase was due to the appointment of seasonal employees in the Forest Service and the Office of Labor; the reappointment after term expiration of certifying state and county committeemen in the Farm Security Administration. Full-time employment increased by 4,270 during this quarter, while other than full-time employees increased by 2,646 for the same period, and outside continental limits of the United States increased by 238 employees.

#### SEPTEMBER, 1945

Inside the Washington, D. C. Metropolitan Area there were 10,556 employees, a decrease of 53 from August 31, 1945 and 81,223 Outside Washington, D. C. Metropolitan Area, a decrease of 4,644. A major portion of this decrease was due to the termination of seasonal projects and the loss of letter of authorization employees termed as casual in the Forest Service; Bureau of Entomology and Plant Quarantine; Bureau of Plant Industry, Soils and Agricultural Engineering; and the termination of part-time field employees as loss adjusters in the Federal Crop Insurance Corporation. The increase of 71 employees in the Extension Service can be accounted for by the new method of reporting due to ceiling requirements which include state controlled cooperative employees. These figures apply to total employment in the Department including employees outside the continental limits of the United States and part-time workers as well as those regularly employed.

On September 30, 1945, there were 65,202 full-time employees within the continental limits of the United States with 10,131 of these Inside the Washington, D. C. Metropolitan Area, and 55,071 in the Outside Washington, D. C. Metropolitan Area.

### CASUAL EMPLOYEES

Casual employees (not included in the regular monthly reports of employment) are reported whenever complete information is received. For the month of June, 1945, there were 5,904 casual employees in the Department, representing a decrease of 3,396 from May, 1945 figure of 9,300. The Bureau of Agricultural Economics reported 279; the Agricultural Research Administration, 2,521; the Forest Service, 2,956; the Soil Conservation Service, 5; and the Office of Labor, 83.

## FEMALE EMPLOYEES

### FIRST QUARTER, FISCAL YEAR, 1946

There was an increase of 683 regular full-time female employees in the Department from June 30, 1945. The number of regular full-time female employees, 23,562 on September 30, 1945 represents 36.1 percent of total regular full-time employees, a decrease of 1.4 percent from June 30, 1945 figure.

## PERSONNEL TURNOVER

### FIRST QUARTER, FISCAL YEAR, 1946

Accessions of regular full-time employees totaled 18,957 during the quarter ending September 30, 1945, excluding transfers between reporting units. There were 1,037 transfers from other departments and agencies, 17,329 appointments and reemployments and 591 of all other types. Appointments and reemployments represent 91.4 percent of all accessions to the Department. The accession rate of full-time personnel in regular groups for the first quarter of the fiscal year, 1946 was 30.0 percent. This represents an increase over the accession rate of 16.0 percent for the fourth quarter, fiscal year, 1945. Although this rate is used by the Civil Service Commission and appears apparently high, it is due to the separation of temporary employees which are largely casuals and separations by reduction in force. The turnover rate excluding the separation of temporary personnel and separations due to reduction in force for the first quarter of the fiscal year, 1946 was 10.1; and for the month of September was 3.7.

Separations of regular full-time personnel from the Department amounted to 14,739 during the first quarter and consisted of 5,203 resignations; 8,219 terminations; 84 military furloughs; 378 extended leave without pay, furlough, suspensions, war transfers, leave without pay; and 855 of all other types. The separation rate for the same period was 23.4, indicating an excess of accessions over separations of 6.6 percent. The rates for Inside the Washington, D. C. Metropolitan Area were: Accessions, 9.2; and separations, 9.6, an excess of separations of 0.4 percent. The rates for the Outside Washington, D. C. Metropolitan Area were: Accessions: 34.0, separations 26.0 percent, an excess of accessions of 8.0 percent.

The accession rate for the month of September, 1945 was 5.3 percent and the separation rate was 11.3 percent.

## MILITARY FURLOUGHS

The total number of employees serving in the armed forces was 16,538, as of September 30, 1945. This figure includes the female employees serving in the armed forces and employees who left to join the Merchant Marine Service. Of the 16,538 serving, 19.5 are in the Farm Security Administration; 18.9 in the Soil Conservation Service; 12.8 in the Office of Marketing Services; and 12.1 in the Forest Service. During the month of September, 1945, 129 employees returned to their positions in the Department. Five employees were known definitely to be deceased during the month of September, 1945.

## PROMOTIONS

### FIRST QUARTER, FISCAL YEAR, 1946

A total of 3,005 grade, or grade and salary promotions, among employees subject to the Classification Act of 1923, as amended, was granted during the first quarter of the fiscal year, 1946. This represents an average of 1,002 grade or grade and salary promotions for one month.

On the basis of total grade, or grade and salary promotions granted during

the quarter, and the average number of employees for the same period, one out of every 21 employees was recipient of one of the promotions. One out of every 17 employees in the CAF service received a promotion, as did one out of every 27 in the Professional service, one out of every 34 in the Sub-professional service and one out of every 34 in the CPC service, and one out of every 24 in the group designated as "Not Otherwise Classified."

# COMPARISON OF TOTAL EMPLOYMENT <sup>1/</sup>

Thousands  
of  
Employees

120

110

100

90

80

70

60

50

40

30

20

10

0



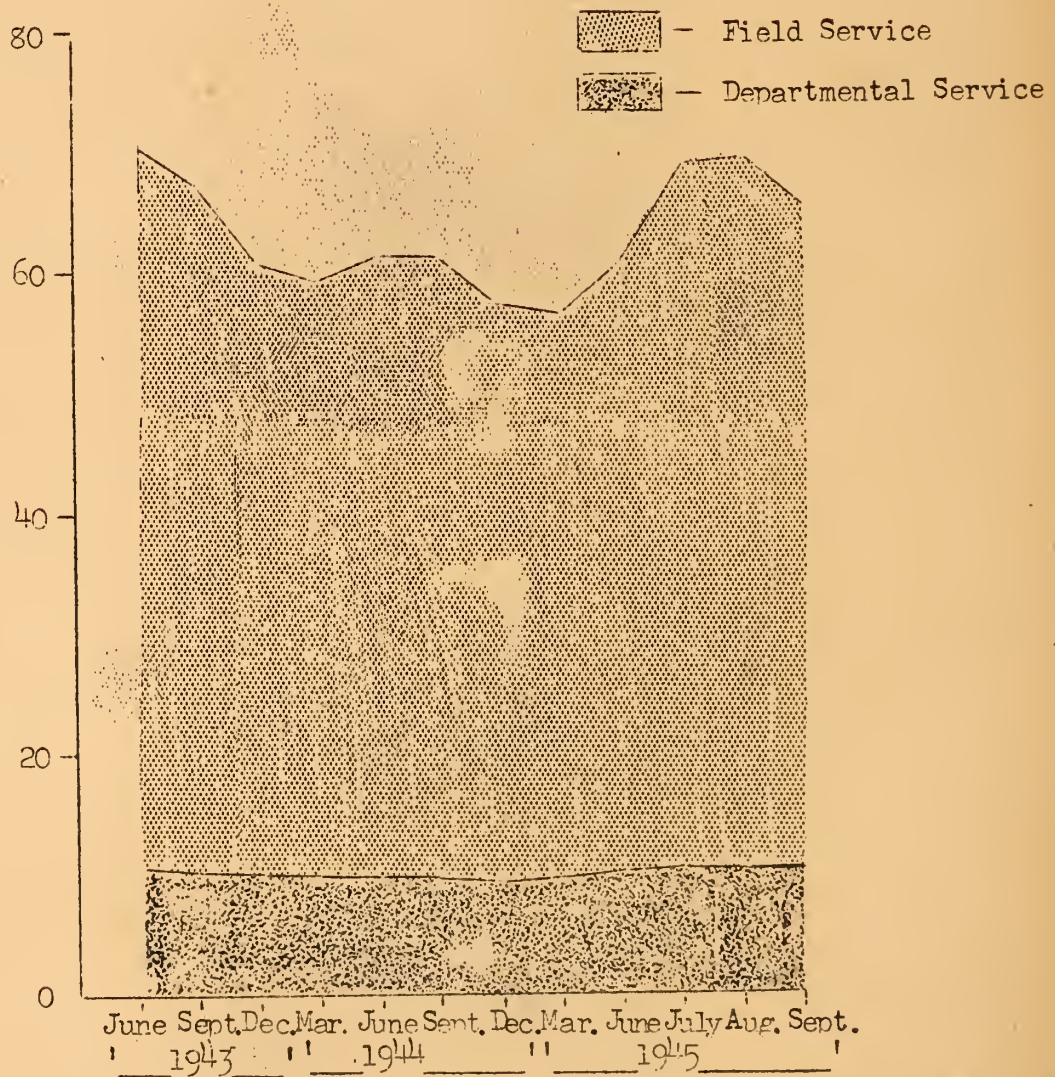
Outside Wash., D.C.  
Metro. Area  
Inside Wash., D.C.  
Metro. Area

June June June June June July Aug. Sept.  
1941 1942 1943 1944 ' 1945 \_\_\_\_\_  
(Est.) (Est.)

<sup>1/</sup> Includes employees outside Cont. Limits of the U. S. and W. O. C.  
Employees.

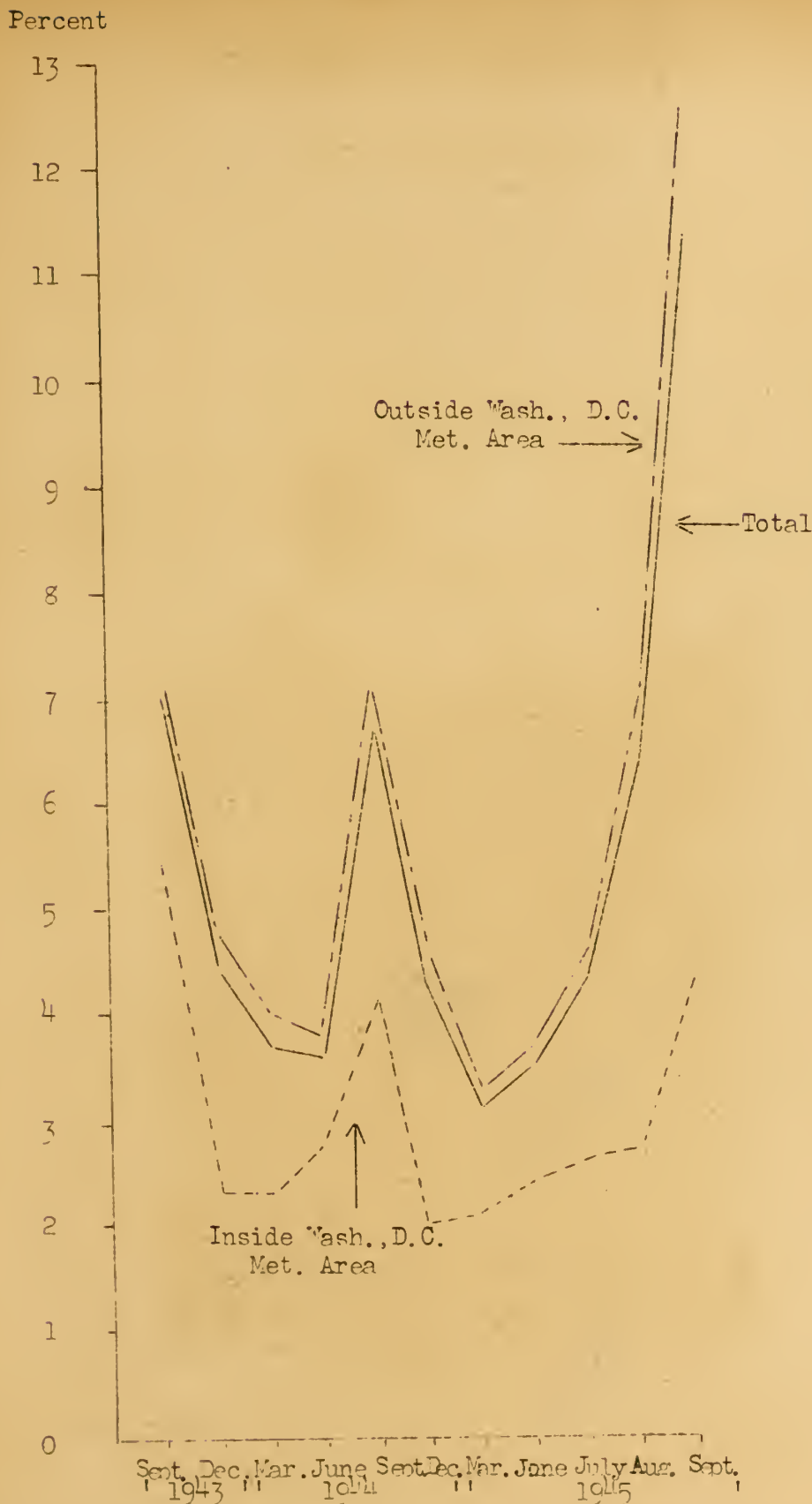
# COMPARISON OF FULL-TIME EMPLOYMENT 1/

Thousands of  
Employees



1/ Excludes W. O. C. Employees and employees outside the Cont. Limits of the U. S.

# TURNOVER OF FULL-TIME EMPLOYEES 1/

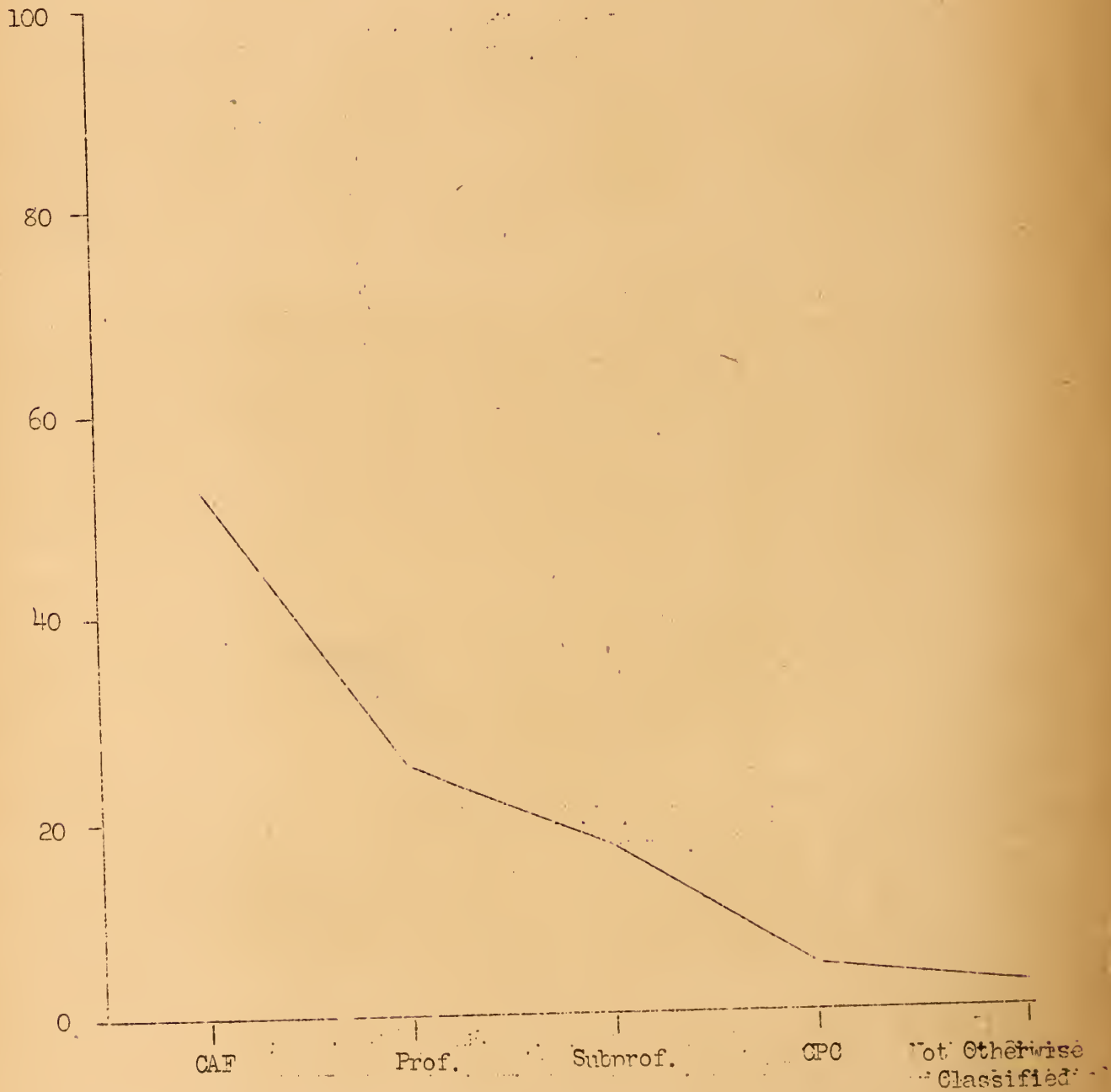


1/ Excludes transfers between reporting units. Employees outside the Cont. Limits of the U. S. are excluded. Full-time, according to the revised Civil Service Form 3257 includes only regular and temporary employees.

PERCENT OF EMPLOYEES BY SERVICES 1/

Total, September, 1945

Percent



1/ Includes Employees Outside the Continental Limits of the U. S., but excludes W. O. C. Employees.

MONTHLY REPORT OF EMPLOYMENT  
As of End of September, 1945  
Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	91,779	65,202	22,271	1,674	2,632
INT. OFF. OF SEC'Y	44	42	2	-	-
SPECIAL WAR FOOD STAFF	54	40	14	-	10
STAFF OFFICES					
BUR. OF AGR. ECON.	2,082	1,382	520	-	180
LIBRARY	194	191	3	-	-
OFF. OF BUD. & FIN.	164	192	-	-	2
OFF. OF FOR. AGR. REL.	254	206	2	32	14
OFF. OF INFORMATION	200	186	8	-	6
OFF. OF PERSONNEL	146	139	2	-	5
OFF. OF TRAIT & OPER.	330	320	1	-	-
OFF. OF SOLICITOR	556	548	-	8	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	70	51	10	-	9
AGR. RES. CENTER	271	212	59	-	-
BUR. OF AGR. & IND. CHEM.	1,331	1,239	9	-	83
BUR. OF ANIMAL INDUSTRY	2,090	1,705	247	32	106
BUR. OF DAIRY INDUSTRY	228	193	28	-	2
BUR. OF ENT. & PL. QUAR.	4,054	2,333	791	103	822
BUR. OF HUM. NUTR. & H. E.	280	232	19	-	38
BUR. OF PL. IND., S. & A. E.	3,038	1,604	605	261	478
OFF. OF EXP. STATIONS	124	43	-	81	-
EXTENSION SERVICE	306	292	12	-	2
FARM CREDIT ADMINISTRATION	1,962	1,903	31	28	-
FED'L INT. CR. BANKS	273	267	1	5	-
PRODUCTION CREDIT CORP.	206	203	3	-	-
REG. AGR. CREDIT CORP.	59	42	13	-	4
FARM SECURITY ADMINISTRATION	20,996	8,265	12,404	289	38
FOREST SERVICE	16,462	13,817	2,246	144	255
PRODUCTION & MARKETING ADMIN.					
COM. CREDIT CORP.	6,156	5,684	54	397	21
1/ COMPLIANCE & INVESTIGATION BR.	376	376	-	-	-
FED. CROP INS. CORP.	826	422	404	-	-
2/ FIELD SERVICE BRANCH	3,220	2,741	242	217	20
3/ LABOR BRANCH	2,800	2,546	31	21	202
4/ MATERIALS & EQUIPMENT BR.	126	122	1	-	3
OFFICE OF MKTG. SERVICES	8,824	8,236	349	6	233
OFF. REQ. & ALLOCATIONS	124	124	-	-	-
RURAL ELEC. ADMINISTRATION	937	935	2	-	-
SOIL CONSERV. SERVICE	12,577	8,260	4,168	50	90
1/ formerly Ofc. Invs. Serv.			3/ formerly Ofc. of Labor		
2/ formerly Agr. Adj. Agency			II/ formerly Ofc. Nat. & Facil.		

## MONTHLY REPORT OF EMPLOYMENT

As of End of September, 1945

Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	WOC
TOTAL	10,556	10,131	289	136
INV. OFF. OF SEC'Y	42	42	-	-
SPECIAL WAR FOOD STAFF	45	40	3	2
STAFF OFFICES				
BUR. OF AGR. ECON.	745	731	14	-
LIBRARY	148	146	2	-
OFF. OF MUD. & FIN.	183	182	-	1
OFF. OF FOR. AGR. REL.	209	206	2	1
OFF. OF INFORMATION	191	183	8	-
OFF. OF PERSONNEL	142	139	2	1
OFF. OF PLANT & OPER.	330	322	1	-
OFF. OF SOLICITOR	238	238	-	-
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	28	28	-	-
AGR. RES. CENTER	271	212	59	-
BUR. OF AGR. & IND. CHEM.	58	56	1	1
BUR. OF ANIMAL INDUSTRY	302	301	-	1
BUR. OF DAIRY INDUSTRY	168	167	1	-
BUR. OF ENT. & PL. QUAR.	317	330	2	6
BUR. OF HUM. NUTR. & H.E.	251	232	19	-
BUR. OF PL. IND., S. & A.E.	975	813	135	27
OFF. OF EXT. STATIONS	43	43	-	-
EXTENSION SERVICE	208	205	2	1
FARM CREDIT ADMINISTRATION	89	89	-	-
FED'L INT. CR. BANKS	-	-	-	-
PRODUCTION CREDIT CORP.	-	-	-	-
REG. AGR. CREDIT CORP.	-	-	-	-
FARM SECURITY ADMINISTRATION	379	377	1	1
FOREST SERVICE	336	303	6	27
PRODUCTION & MARKETING ADMIN.				
COM. CREDIT CORP.	1,810	1,776	13	16
1/ COMPLIANCE & INVESTIGATION BR.	77	77	-	-
FED. CROP INS. CORP.	122	122	-	-
2/ FIELD SERVICE BRANCH	618	616	2	-
3/ LABOR BRANCH	119	119	-	-
4/ MATERIALS & EQUIPMENT BR.	122	121	1	-
OFFICE OF MKTG. SERVICES	1,288	1,234	3	51
OFF. REQ. & ALLOCATIONS	124	124	-	-
RURAL ELEC. ADMINISTRATION	12	12	-	-
SOIL CONSERV. SERVICE	446	439	7	-

1/ formerly Ofc. Invs. Serv.  
2/ formerly Agr. Adj. Agency

3/ formerly Ofc. of Labor  
4/ formerly Ofc. Mat. & Facil.

MONTHLY REPORT OF EMPLOYMENT  
As of End of September, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS, AND OFFICES	TOTAL	FULL TIME	OTHER EMP- LOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	81,223	55,071	21,982	1,674	2,496
DEPT. OFF. OF SEC'Y.	2	-	2	-	-
SPECIAL WAR FOOD STAFF	9	-	1	-	8
STAFF OFFICES					
BUR. OF AGR. ECON.	1,337	651	506	-	180
LIBRARY	46	45	1	-	-
OFF. OF BUD. & FIN.	11	10	-	-	1
OFF. OF FOR. AGR. REL.	45	-	-	32	13
OFF. OF INFORMATION	9	3	-	-	6
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER.	-	-	-	-	-
OFF. OF SOLICITOR	317	310	-	8	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	42	23	10	-	9
AGR. RES. CENTER	-	-	-	-	-
BUR. OF AGR. & IND. CHEM.	1,273	1,183	8	-	82
BUR. OF ANIMAL INDUSTRY	1,698	1,314	247	32	105
BUR. OF DAIRY INDUSTRY	60	31	27	-	2
BUR. OF EXT. & PL. QUAR.	3,707	1,999	789	103	816
BUR. OF HUM. NUTR. & H.E.	38	-	-	-	38
BUR. OF PL. IND., S. & A.E.	2,063	881	470	261	451
OFF. OF EXP. STATIONS	81	-	-	81	-
EXTENSION SERVICE	98	87	10	-	1
FARM CREDIT ADMINISTRATION	1,873	1,814	31	28	-
FED'L INT. CR. BANKS	273	267	1	5	-
PRODUCTION CREDIT CORP.	206	203	3	-	-
REG. AGR. CREDIT CORP.	59	42	13	-	4
FARM SECURITY ADMINISTRATION	20,617	7,888	12,403	289	37
FOREST SERVICE	16,126	13,514	2,240	144	228
PRODUCTION & MARKETING ADMIN.					
COM. CREDIT CORP.	4,346	3,908	36	397	5
1/COMPLIANCE & INVESTIGATION BR.	299	299	-	-	-
FED. CROP INS. CORP.	704	300	404	-	-
2/FIELD SERVICE BRANCH	2,602	2,125	240	217	20
3/LABOR BRANCH	2,681	2,427	31	21	202
4/MATERIALS & EQUIPMENT BR.	4	1	-	-	3
OFFICE OF MKTG. SERVICES	7,536	7,002	346	6	182
OFF. REQ. & ALLOCATIONS	-	-	-	-	-
RURAL ELEC. ADMINISTRATION	925	923	2	-	-
SOIL CON'S. SERVICE	12,131	7,821	4,161	50	99

1/ formerly Ofc. Invs. Serv.

2/ formerly Agr. Adj. Agency

3/ formerly Ofc. of Labor

4/ formerly Ofc. Mat. & Facil.

EMPLOYMENT STATUS 1/  
As of End of September, 1945

	FULL-TIME EMPLOYEES					OTHER EMPLOYEES			
	REGULAR		TEMPORARY			PART-TIME		INTERMITTENT	
	TOTAL	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAE	
TOTAL									
ALL GROUPS	87,473	65,202	55,762	305	7,630	1,505	429	69	21,773
Dental Ser.	10,440	10,329	10,054	-	275	-	21	-	700
Field Ser.	77,033	54,873	45,708	305	7,355	1,505	408	69	21,683

1/ Excludes WOC employees and employees outside the continental limits of the United States.

TURNOVER OF FULL-TIME EMPLOYEES 1/  
September, 1945

	TOTAL	INSIDE		OUTSIDE	
		METRO.		METRO.	
		AREA	AREA	AREA	AREA
TOTAL FULL-TIME EMPLOYEES END OF AUG., 1945	2/	69,394	10,201	59,193	
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS		3,572	335	3,237	
Transfers from other Federal Agencies		541	187	354	
Reemployment after Military Service		15	-	15	
Appointment and Reemployment		2,819	95	2,724	
Return from Military Furlough		114	26	88	
Return to duty and return from War Transfer L'OP		83	27	56	
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE		7,594	436	7,158	
Transfers to other Federal Agencies		84	28	56	
Separations for Military Service		1	-	1	
Resignations		2,555	355	2,200	
Reduction in Force		92	1	91	
Terminations		4,673	26	4,647	
Removals and Separations for Cause		17	1	16	
Retirement, Death, Legal Incompetence		38	6	32	
Military Furloughs		14	2	12	
Ext'd L'OP, Furlough, Suspension, War Transfer L'OP		120	17	103	
Intra-Agency Changes - Additions to Reporting Units		229	74	155	
Intra-Agency Changes - Losses to Reporting Units		399	43	356	
TOTAL FULL-TIME EMPLOYEES END OF September, 1945		65,202	10,131	55,071	

1/ Excludes WOC employees and employees outside the continental limits of the United States

2/ Revised

# TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE D. C. MET. AREA				OUTSIDE D.C. MET. AREA			
	NO.	AVG.	SEP.	PER-	NO.	AVG.	SEP.	PER-	NO.	AVG.	SEP.	PER-
MONTH	END	NO.	TYC.	CENT	END	NO.	TYC.	CENT	END	NO.	TYC.	CENT
OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF
CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-
RENT	MONTH	TRSEFS	OVER	RENT	MONTH	TRSEFS	OVER	RENT	MONTH	TRSEFS	OVER	RENT
MONTH	:	:	:	MONTH	:	:	:	MONTH	:	:	:	MONTH
1943	:	:	:	:	:	:	:	:	:	:	:	:
July	60,857	60,926	3,997	5.7	10,654	10,555	427	4.0	59,203	59,371	3,570	6.0
1944	:	:	:	:	:	:	:	:	:	:	:	:
June	60,880	60,190	2,157	3.6	10,027	9,969	279	2.8	50,852	50,221	1,896	3.8
1945	:	:	:	:	:	:	:	:	:	:	:	:
June	60,932	59,742	2,106	3.5	10,131	10,001	243	2.4	50,801	49,747	1,863	3.7
July	62,685	64,856	2,801	4.3	10,230	10,180	262	2.6	52,455	54,676	2,539	4.6
Aug.	60,280	60,009	4,344	6.3	10,201	10,216	276	3.7	59,088	58,794	4,068	6.9
Sept.	65,202	67,298	7,504	11.3	10,131	10,166	436	4.3	55,071	57,132	7,158	12.5

1/ Excludes WOC employees and employees outside the continental limits of the United States

## REPORT OF VETERAN EMPLOYMENT AS OF SEPTEMBER 30, 1945

	Previous Total Aug., 1945	Current Month Increase	Total
Number of Veterans Restored to Duty	1,169	129	1,308
Number of veterans who applied for restoration but were not restored because of ineligibility on account of time of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies	20	1	21
Number of Employees Deceased	238	5	243
Number of Employees Still Serving in the Armed Forces	16,653	115	16,538
Employees Who Entered Armed Forces	18,079	20	18,099
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through September 30, 1945.)	1,937	421	2,358

MONTHLY PERSONNEL REPORT TO  
Joint Committee on Reduction of Nonessential Federal Expenditures 1/  
September, 1945

TABLE I

Service	Number of Employees	Promoted Employees <u>2/</u>
TOTAL	65,912	624
CAF SERVICE	34,699	398
PROFESSIONAL SERVICE	16,530	141
SUBPROFESSIONAL SERVICE	11,116	69
CPC SERVICE	2,575	16
NOT OTHERWISE CLASSIFIED	942	-

TABLE II

All employees not included in CAF, Professional, Subprofessional CPC, and "Not Otherwise Classified" categories.

Pay Basis	Range of Rates	Number of Employees
TOTAL	-	22,542
PER HOUR	\$ .17 - 3.00	4,226
PER DIEM	\$ .72 - 50.00	14,197
PER MONTH	\$ 2.30 - 260.00	1,990
PER ANNUM	\$60.00 - 5,180.00	2,129

1/ Includes employees outside the continental limits of the United States, but excludes employees on terminal leave and WCC employees.

2/ Includes grade, grade and salary, or the equivalent, and excludes salary advancements within the grade.

ACCESSION AND SEPARATION RATES OF  
FULL-TIME EMPLOYEES 1/  
September, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	Average Employment	Accessions		Separations	
		Number 2/	Rate	Number 3/	Rate
TOTAL	67,298	3,572	5.3	7,504	11.3
INV. OFF. OF SEC'Y	41	2	4.9	-	-
SPECIAL WAR FOOD STAFF	41	2	4.9	4	9.8
STAFF OFFICES					
BUR. OF AGR. ECON.	1,387	69	5.0	79	5.7
LIBRARY	191	10	5.2	10	5.2
OFF. OF BUD. & FIN.	195	6	3.1	11	5.6
OFF. OF FOR. AGR. REL.	208	7	3.4	10	4.8
OFF. OF INFORMATION	130	11	5.8	17	9.0
OFF. OF PERSONNEL	141	1	0.7	5	3.5
OFF. OF PL. & OPER.	330	17	5.2	19	5.8
OFF. OF SOLICITOR	546	17	3.1	12	2.2
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	52	2	3.8	3	5.8
AGR. RES. CENTER	213	3	3.8	10	4.7
BUR. OF AGR. & IND. CHEM.	1,256	40	3.2	76	6.1
BUR. OF ANIMAL INDUSTRY	1,713	25	1.5	41	2.4
BUR. OF DAIRY INDUSTRY	200	-	-	4	2.0
BUR. OF EXT. & PL. QUAR.	2,827	93	3.3	1,070	37.8
BUR. OF HUM. NUTR. & H. E.	237	14	5.9	23	9.7
BUR. OF PL. IND. S. & A. E.	1,695	28	1.7	30	1.8
OFF. OF EXT. STATIONS	441	-	-	1	2.3
EXTENSION SERVICE	259	73	28.2	6	2.3
FARM CREDIT ADMINISTRATION	1,905	41	2.2	44	2.3
FED'L INT. CR. BANKS	265	11	4.2	7	2.6
PRODUCTION CREDIT CORP.	202	6	3.0	4	2.0
REG. AGR. CREDIT CORP.	42	1	2.4	1	2.4
FARM SECURITY ADMINISTRATION	8,261	232	2.8	224	2.7
FOREST SERVICE	15,425	1,078	7.0	4,293	27.8
PRODUCTION & MARKETING ADMIN.					
COM. CREDIT CORP.	5,686	377	6.6	320	6.7
4/ COMPLIANCE & INVESTIGATION BR.	373	14	3.7	18	4.8
FED. CROP INS. CORP.	415	34	8.2	19	4.6
5/ WILD SERVICE BRANCH	2,748	50	1.8	64	2.3
6/ LABOR BRANCH	2,530	713	28.2	630	26.9
7/ MATERIALS & EQUIPMENT BR.	130	-	-	16	12.3
OFFICE OF MFG. SERVICES	8,120	470	5.8	238	2.9
OFF. REQ. & ALLOCATIONS	122	7	5.7	3	2.4
RURAL ELEC. ADMINISTRATION	922	52	5.6	25	2.7
SOIL CONSERV. SERVICE	8,330	290	3.5	548	6.5

1/ Excludes employees outside the continental limits of the U. S., and WOC employees

2/ Total accessions for the Department exclude transfers from other reporting units, but such transfers are included in bureau accessions.

3/ Total separations for the Department exclude transfers to other reporting units, but such transfers are included in the bureau separations.

Formula Used: Full-time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

4/ formerly Ofc. Invs. Serv.

5/ formerly Agr. Adj. Agency

6/ formerly Ofc. of Labor

7/ formerly Ofc. Mat. & Facil.

MALES AND FEMALES IN FULL TIME EMPLOYMENT 1/

September, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	NUMBER		PERCENT	
	Males	Females	Males	Females
TOTAL	41,640	23,562	63.9	36.1
ADM. OFF. OF SEC'y	24	18	57.1	42.9
SPECIAL WAR FOOD STAFF	16	24	40.0	60.0
STAFF OFFICES				
BUR. OF AGR. ECON.	531	851	38.4	61.6
LIBRARY	21	170	11.0	89.0
OFF. OF BUD. & FIN.	69	123	35.9	64.1
OFF. OF FOR. AGR. REL.	75	131	36.4	63.6
OFF. OF INFORMATION	82	104	44.1	55.9
OFF. OF PERSONNEL	55	84	39.6	60.4
OFF. OF PL. & OPER.	157	172	47.7	52.3
OFF. OF SOLICITOR	229	319	41.8	58.2
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	27	24	52.9	47.1
AGR. RES. CENTER	172	40	31.1	18.9
BUR. OF AGR. & IND. CHEM.	807	432	65.1	34.9
BUR. OF ANIMAL INDUSTRY	1,238	407	76.1	23.9
BUR. OF DAIRY INDUSTRY	124	74	62.6	37.4
BUR. OF ENT. & PL. QUAR.	1,826	512	78.1	21.9
BUR. OF HUM. NUTR. & H. E.	20	212	8.6	91.4
BUR. OF PL. IND., S. & A. E.	1,226	463	72.4	27.6
OFF. OF EXP. STATIONS	18	25	41.9	58.1
EXTENSION SERVICE	147	145	50.3	49.7
FARM CREDIT ADMINISTRATION	1,032	871	54.2	45.8
FED'L INT. CR. BANKS	119	148	44.6	55.4
PRODUCTION CREDIT CORP.	135	68	66.5	33.5
REG. AGR. CREDIT CORP.	24	18	57.1	42.9
FARM SECURITY ADMINISTRATION	3,187	5,073	38.6	61.4
FOREST SERVICE	11,719	2,093	84.8	15.2
PRODUCTION & MARKETING ADMIN.				
COM. CREDIT CORP.	1,965	3,719	34.6	65.4
2/ COMPLIANCE & INVESTIGATION BR.	210	166	55.9	44.1
FED. CROP INS. CORP.	175	247	41.5	58.5
3/ FIELD SERVICE BRANCH	1,207	1,534	44.0	56.0
4/ LABOR BRANCH	1,622	924	63.7	36.3
5/ MATERIALS & EQUIPMENT BR.	57	65	46.7	53.3
OFFICE OF MFG. SERVICES	5,960	2,276	72.4	27.6
OFF. REQ. & ALLOCATIONS	28	96	22.6	77.4
FED'L ELEC. ADMINISTRATION	504	431	53.9	46.1
SOIL CON'S. SERVICE	6,772	1,488	82.0	18.0

1/ Excludes employees outside continental limits of the U. S. and WOC employees.

2/ formerly Ofc. Invs. Serv.

4/ formerly Ofc. of Labor

3/ formerly Agr. Adj. Agency

5/ formerly Ofc. Mat. & Facil.

NUMBER AND PERCENTAGE OF EMPLOYEES IN THE  
DEPARTMENT OF AGRICULTURE SERVING IN THE ARMED FORCES

ADMINISTRATIONS, BUREAUS AND OFFICES	Number of 1/ Employees as of Sept. 30, 1945:	Employees Serving in the Armed Forces as of September 30, 1945 Number	Percent of Total
TOTAL	91,779	16,538	-
OFF. OF SEC'Y 2/	739	215	1.3
SPECIAL WAR FOOD STAFF 3/	54	1	*
BUR. OF AGR. ECON.	2,082	305	1.8
LIBRARY	194	41	0.3
OFF. OF FOR. AGR. REL.	254	25	0.2
OFF. OF INFORMATION	200	37	0.2
OFF. OF SOLICITOR	556	152	0.9
AGR. RES. ADMINISTRATION			
OFF. OF ADMINISTRATOR	70	10	*
AGR. RES. CENTER	271	70	0.4
BUR. OF AGR. & IND. CHEM.	1,331	275	1.7
BUR. OF ANIMAL INDUSTRY	2,090	469	2.8
BUR. OF DAIRY INDUSTRY	223	39	0.2
BUR. OF ENT. & PL. QUAR.	4,054	362	2.2
BUR. OF HUM. NUTR. & H. E.	286	25	0.2
BUR. OF PL. IND., S. & A. E.	3,038	342	2.1
OFF. OF EXP. STATIONS	124	5	*
EXTENSION SERVICE	306	28	0.2
FARM CREDIT ADMINISTRATION 4/	2,500	1,279	7.7
FARM SECURITY ADMINISTRATION 5/	20,096	3,226	19.5
FOREST SERVICE	16,462	1,994	12.1
PRODUCTION AND MARKETING ADMIN.			
COM. CREDIT CORP.	6,156	575	3.5
COMPLIANCE & INVESTIGATION BR. 6/	376	73	0.4
FED. CROP INS. CORP.	826	124	0.8
FIELD SERVICE BRANCH 7/7	3,220	1,128	6.8
LABOR BRANCH 8/	2,800	162	1.0
MATERIALS & EQUIPMENT BR. 9/	126	35	0.2
OFFICE OF MKTG. SERVICES	2,824	2,113	12.8
OFF. OF REQ. & ALLOCATIONS	124	14	0.1
RURAL ELEC. ADMINISTRATION	937	284	1.7
SOIL CONS. SERVICE	12,577	3,125	13.9

1/ Employees from CS Form 3257 - includes employees outside continental U. S.

2/ Includes Budget and Finance, Personnel, and Plant and Operations.

3/ Includes Office of Price, Office of Transportation, Office of War Board Service, Office of Water Utilization, Office of Surplus Property and Reconversion, and Office of Home Food Supply.

4/ Includes employees of the FCA District Institutions.

5/ Includes FSA State and County Committeemen.

6/ formerly Ofc. Invs. Serv.

7/ formerly Agr. Adj. Agency

8/ formerly Ofc. of Labor

9/ formerly Ofc. Mat. & Facil.

\* Less than one-tenth of one percent.

NOTE: This report includes employees who left to join the Merchant Marine.

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

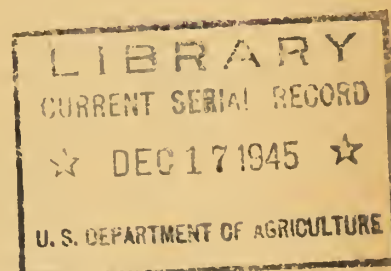
### SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30. of each year.

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UNITED STATES DEPARTMENT OF AGRICULTURE



STATISTICAL SUMMARY OF EMPLOYMENT

October, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
November 30, 1945



## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

Full-time employment within the continental limits of the United States on October 31, 1945 was 63,045, a decrease of 2,157 from September 30, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,106, a decrease of 25 from September 30, 1945. Outside the Washington, D. C. Metropolitan Area there were 52,939, a decrease of 2,132 for the same period. These figures apply to full-time regular (salaried and wage) and temporary (salaried and wage) employees only.

Total employment on October 30, 1945 was 89,021, a decrease of 2,758 from September 30, 1945. This figure applies to total employment in the Department, including employees outside the continental limits of the United States, W. O. C. employees, and part-time workers as well as those regularly employed.

The decrease in the number of temporary full-time employees in the Forest Service was due to the termination of seasonal projects, such as brush disposal and forest maintenance work. The decrease in the number of full-time and other than full-time employees in the Bureau of Entomology and Plant Quarantine was brought about by the termination of emergency field work concerning Blister Rust Control. The Immediate Office of the Secretary was increased by the absorption of 40 full-time employees formerly in the Special War Food Staff which has been abolished.

The increase in other than full-time employees in the Bureau of Agricultural Economics was due to the appointment of seasonal employees to conduct special area surveys and wage rate studies. The Farm Security Administration increase in other than full-time employees was a result of the reappointment after expiration of appointments of state and county committeemen under the Bankhead-Jones Farm Tenancy Act.

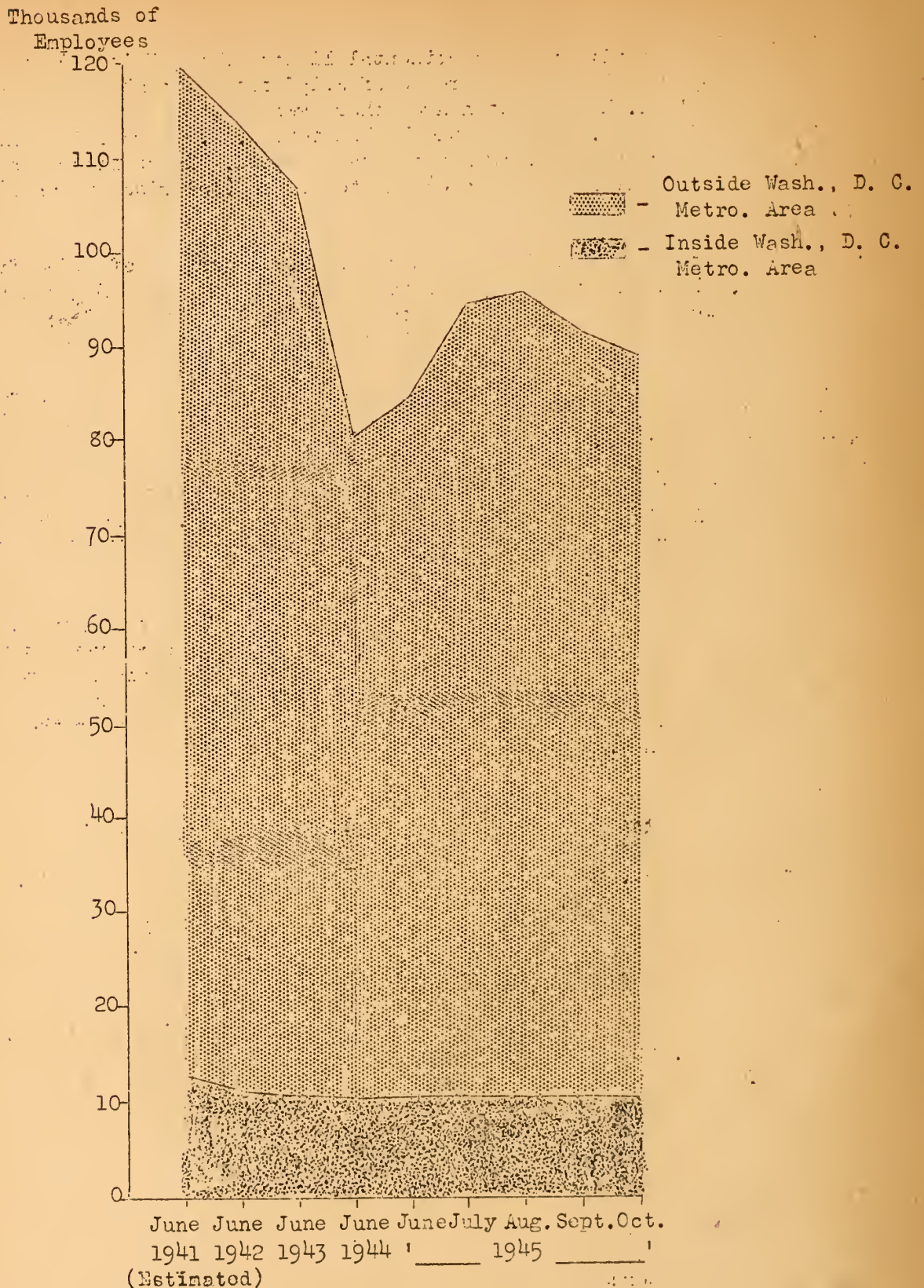
### TURNOVER

The separations of total full-time personnel, including temporary as well as regular salaried employees, from the Department for October, 1945 totaled 5,328, or 8.3 percent, a decrease of 3.0 percent from September, 1945. There were 322 separations, or 3.2 percent in the Inside Washington, D. C. Metropolitan Area, a decrease of 1.1 percent from September, 1945; and there were 5,006, or 9.3 percent for the Outside Washington, D. C. Metropolitan Area, a decrease of 3.2 percent from September, 1945.

The larger number of separations occurred in the Outside Washington, D. C. Metropolitan Area. The greater percentage fell by definition, in the termination category. The specific reason making up the termination category is the termination of temporary employees due to the completion of seasonal projects. The next larger number of separations was in the resignation group and was due to illness, leaving town, to accept position in private industry, household duties, etc.

Separations of total regular full-time personnel from the Department (excluding reduction in force and separations of temporary employees) for October, 1945 were 1,842, or 4.0 percent, a decrease of 0.1 percent from September, 1945.

# COMPARISON OF TOTAL EMPLOYMENT <sup>1/</sup>

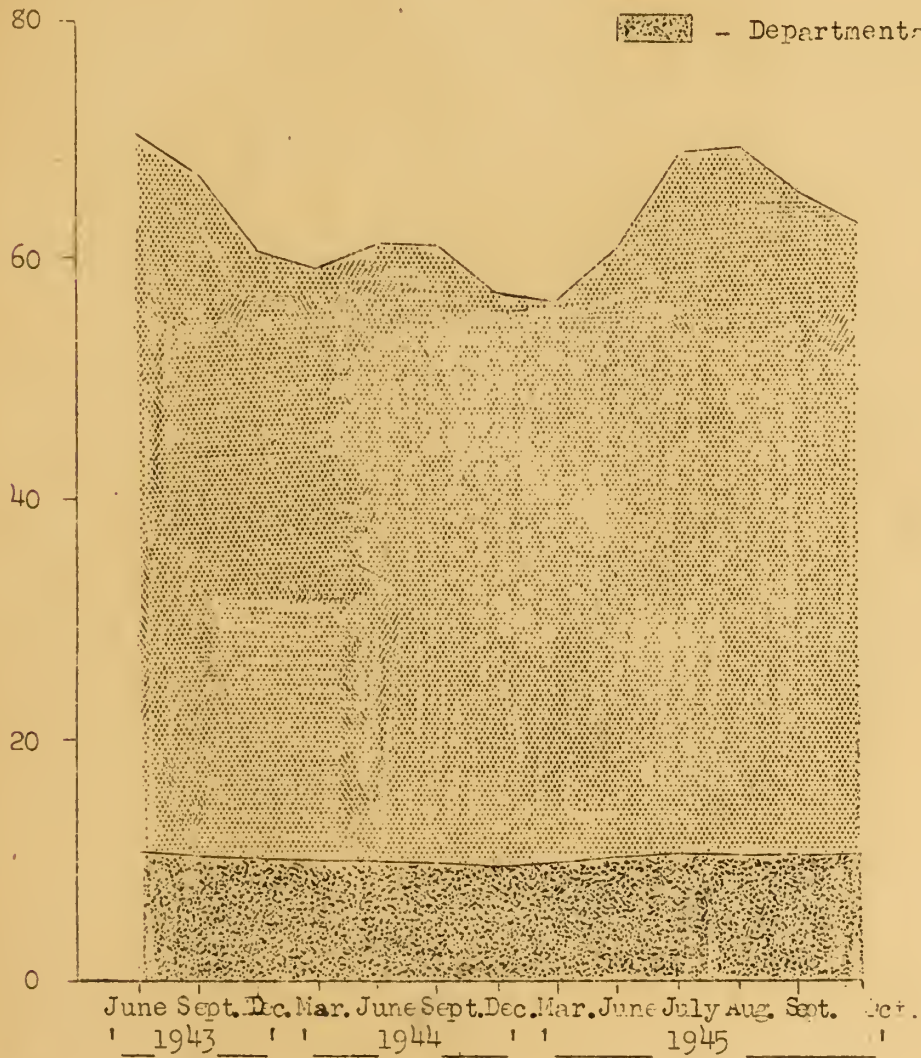


<sup>1/</sup> Includes employees outside continental limits of the U. S. & W. O. C. employees.

# COMPARISON OF FULL TIME EMPLOYMENT <sup>1/</sup>

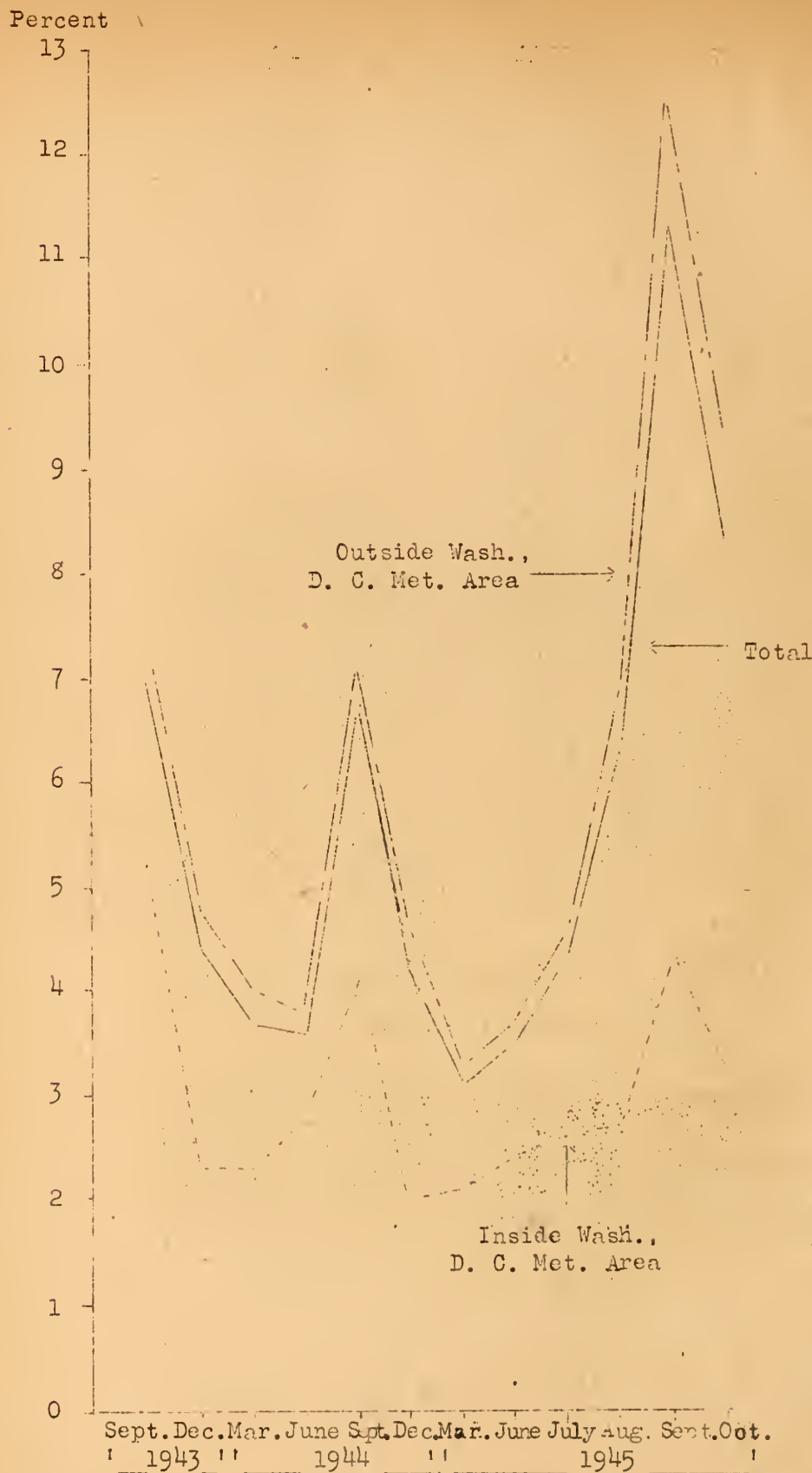
Thousands of  
Employees

Field Service  
Departmental Service



<sup>1/</sup> Excludes W. O. C. employees and employees outside continental limits of the United States.

# 1/ TURNOVER OF FULL TIME EMPLOYEES



1/ Excludes transfers between reporting units. Employees outside continental limits of the U. S. are excluded. Full-time according to the revised CS Form 3257 includes only regular and temporary employees.

MONTHLY REPORT OF EMPLOYMENT  
As of End of October, 1945  
Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT.. U. S.	WOC
TOTAL	89,021	63,045	21,832	1,498	2,646
IMM. OFF. OF SEC'Y	85	72	3	-	10
STAFF OFFICES					
BUR. OF AGR. ECON.	2,261	1,396	685	-	180
EXTENSION SERVICE 1/	306	293	11	-	2
LIBRARY	196	193	3	-	-
OFF. OF BUD. & FIN.	190	187	1	-	2
OFF. OF FOR. AGR. REL.	254	207	2	31	14
OFF. OF INFORMATION	200	186	8	-	6
OFF. OF PERSONNEL	144	137	2	-	5
OFF. OF PLANT & OPER. 2/	146	145	1	-	-
OFF. OF SOLICITOR	563	554	1	8	-
WORKING CAP. FUND 2/	181	181	-	-	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	67	49	9	-	9
AGR. RES. CENT'R	264	217	47	-	-
BUR. OF AGR. & IND. CHEM.	1,324	1,232	10	-	82
BUR. OF ANIMAL INDUSTRY	2,114	1,719	254	33	108
BUR. OF DAIRY INDUSTRY	210	197	11	-	2
BUR. OF ENT. & PL. QUAR.	3,608	2,218	459	102	829
BUR. OF HUM. NUTR. & H. E.	295	231	28	-	36
BUR. OF PL. IND., S. & A. E.	2,985	1,686	543	269	487
OFF. OF EXP. STATIONS	126	44	-	82	-
FARM CREDIT ADMINISTRATION. 3/	2,532	2,430	66	32	4
FARM SECURITY ADMINISTRATION	21,336	8,307	12,689	300	40
FOREST SERVICE (REGULAR)	12,885	10,795	1,669	166	255
EMERGENCY RUBBER PROJECT	617	455	162	-	-
PRODUCTION & MARKETING ADMIN. 4/	22,528	20,544	1,080	428	476
RURAL ELEC. ADMINISTRATION	940	937	3	-	-
SOIL CONS. SERVICE	12,664	8,433	4,085	47	99

- 1/ Reported as Staff Office in accordance with Bureau of the Budget personnel ceiling requirement.
- 2/ Due to Bureau of the Budget requirement Off. of Pl. & Operations and Working Cap. Fund are reported separately and no longer summarized.
- 3/ Due to Bureau of the Budget requirements, only a summary of FCA is submitted.
- 4/ Includes: Field Service Branch; Com. Credit Corp.; Off. Mtg. Serv.; Compl. & Inves. Br.; Off. Req. & Alloc.; Off. Mat. & Facil.; Off. Home Food Supply; Off. Trans.; Off. Price; (latter 3 were formerly part of Spec. War Food Staff); Off. Labor; and Fed. Crop Ins. Corp. - 6 -

MONTHLY REPORT OF EMPLOYMENT  
As of End of October, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	WOC
TOTAL	10,440	10,106	216	118
IMM. OFF. OF SEC'Y.	74	72	-	2
STAFF OFFICES:				
BUR. OF AGR. ECON.	770	756	14	-
EXTENSION SERVICE 1/	209	206	2	1
LIBRARY	150	148	2	-
OFF. OF BUD. & FIN.	179	177	1	1
OFF. OF FOR. AGR. REL.	210	207	2	1
OFF. OF INFORMATION	191	183	8	-
OFF. OF PERSONNEL	140	137	2	1
OFF. OF PLANT & OPER. 2/	146	145	1	-
OFF. OF SOLICITOR	243	243	-	-
WORKING. CAP. FUND 2/	181	181	-	-
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR:	28	28	-	-
AGR. RES. CENTER	264	217	47	-
BUR. OF AGR. & IND. CHEM.	58	56	1	1
BUR. OF ANIMAL INDUSTRY	398	397	-	1
BUR. OF DAIRY INDUSTRY	168	167	1	-
BUR. OF ENT. & PL. QUAR.	340	333	1	6
BUR. OF HUM. NUTR. & H. E.	259	231	28	-
BUR. OF PL. IND., S. & A.E.	891	797	81	13
OFF. OF EXP. STATIONS	44	44	-	-
FARM CREDIT ADMINISTRATION 3/	94	94	-	-
FARM SECURITY ADMINISTRATION	385	383	1	1
FOREST SERVICE (REGULAR):	324	291	6	27
EMERGENCY RUBBER PROJECT	5	5	-	-
PRODUCTION & MARKETING ADMIN. 4/:	4,242	4,168	11	63
RURAL ELEC. ADMINISTRATION	12	12	-	-
SOIL CONS. SERVICE	435	428	7	-

- 1/ Reported as Staff Office in accordance with Bureau of the Budget personnel ceiling requirement.
- 2/ Due to Bureau of the Budget requirement Off. of Pl. & Operations and Working Cap. Fund are reported separately and no longer summarized.
- 3/ Due to Bureau of the Budget requirements, only a summary of FCA is submitted.
- 4/ Includes: Field Service Branch; Com. Credit Corp.; Off. Mktg. Serv.; Compl. & Inves. Br.; Off. Req. & Alloc; Off. Mat. & Facil.; Off. Home Food Supply; Off. Trans.; Off. Price; (latter 3 were formerly part of Spec. War Food Staff); Off. Labor; and Fed. Crop Ins. Corp.

## MONTHLY REPORT OF EMPLOYMENT

As of End of October, 1945

## Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	78,581	52,939	21,616	1,498	2,528
INT. OFF. OF SEC'Y.	11	-	3	-	8
STAFF OFFICES					
BUR. OF AGR. ECON.	1,491	640	671	-	180
EXTENSION SERVICE 1/	97	87	9	-	1
LIBRARY	46	45	1	-	-
OFF. OF BUD. & FIN.	11	10	-	-	1
OFF. OF FOR. AGR. REL.	44	-	-	31	13
OFF. OF INFORMATION	9	3	-	-	6
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER. 2/	-	-	-	-	-
OFF. OF SOLICITOR	320	311	1	8	-
WORKING CAP. FUND 2/	-	-	-	-	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	39	21	9	-	9
AGR. RES. CENTER	-	-	-	-	-
BUR. OF AGR. & IND. CHEM.	1,266	1,176	9	-	81
BUR. OF ANIMAL INDUSTRY	1,716	1,322	254	33	107
BUR. OF DAIRY INDUSTRY	42	30	10	-	2
BUR. OF ENT. & PL. QUAR.	3,268	1,885	458	102	823
BUR. OF HUM. NUTR. & H. E.	36	-	-	-	36
BUR. OF PL. IND., S. & A. E.	2,094	889	462	269	474
OFF. OF EXP. STATIONS	82	-	-	82	-
FARM CREDIT ADMINISTRATION 3/	2,438	2,336	66	32	4
FARM SECURITY ADMINISTRATION	20,951	7,924	12,688	300	39
FOREST SERVICE (REGULAR)	12,561	10,504	1,663	166	228
EMERGENCY RUBBER PROJECT	612	450	162	-	-
PRODUCTION & MARKETING ADMIN. 4/	18,286	16,376	1,069	428	413
RURAL ELEC. ADMINISTRATION	928	925	3	-	-
SOIL CONS. SERVICE	12,229	8,005	4,078	47	99

1/ Reported as Staff Office in accordance with Bureau of the Budget personnel ceiling requirement.

2/ Due to Bureau of the Budget requirement Off. of Pl. & Operations and Working Cap. Fund are reported separately and no longer summarized.

3/ Due to Bureau of the Budget requirements, only a summary of FCA is submitted.

4/ Includes: Field Service Branch; Com. Credit Corp.; Off. Mktg. Serv.; Compl. & Invest. Br.; Off. Req. & Alloc.; Off. Mat. & Facil.; Off. Home Food Supply; Off. Trans.; Off. Price; (latter 3 were formerly part of Spec. War Food Staff); Off. Labor; and Fed. Crop Ins. Corp.

EMPLOYMENT STATUS 1/  
As of End of October, 1945

	FULL-TIME EMPLOYEES						OTHER EMPLOYEES		
	TOTAL		REGULAR		TEMPORARY		PART-TIME		INTERMITTENT
	TOTAL	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAE	
TOTAL									
ALL GROUPS	84,877	63,045	55,985	277	5,385	1,398	178	32	21,622
Dept'l Ser.	10,415	10,334	10,067	-	267	-	22	-	59
Field Ser.	74,462	52,711	45,918	277	5,118	1,398	156	32	21,563

1/ Excludes WOC employees and employees outside the continental limits of the United States

TURNOVER OF FULL-TIME EMPLOYEES 1/  
October, 1945

	TOTAL		INSIDE METRO. AREA		OUTSIDE METRO. AREA	
TOTAL FULL TIME EMPLOYEES END OF SEPT., 1945	65,202	10,131	55,071			
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS	3,043	341	2,702			
Transfers from other Federal Agencies	550	164	386			
Reemployment after Military Service	17	2	15			
Appointment and Reemployment	1,994	97	1,897			
Return from Military Furlough	366	58	308			
Return to duty and return from War Transfer LWOP	116	20	96			
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE:	5,328	322	5,006			
Transfers to other Federal Agencies	160	26	134			
Separations for Military Service	5	2	3			
Resignations	1,589	228	1,361			
Reduction in Force	275	2	273			
Terminations	3,051	13	3,038			
Removals and Separations for Cause	24	1	23			
Retirement, Death, Legal Incompetence	52	20	32			
Military Furlough	17	2	15			
Ext'd LWOP, Furlough, Suspension, War Transfer LWOP	155	28	127			
Intra-Agency Changes - Additions to Reporting Units 2/	21,068	4,290	16,778			
Intra-Agency Changes - Losses to Reporting Units 3/	20,940	4,334	16,606			
TOTAL FULL-TIME EMPLOYEES END OF October, 1945	63,045	10,106	52,939			

1/ Excludes WOC employees and employees outside the continental limits of the United States

2/ 20,251 addition due to reorganization (Production & Marketing Administration)

3/ 20,940 separations due to reorganization (Production & Marketing Administration)

## TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH., D.C. MET. AREA				OUTSIDE WASH., D.C. MET. AREA			
	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.	NO.
MONTH	EMP.	AVG.	SEP.	PER.	EMP.	AVG.	SEP.	PER.	EMP.	AVG.	SEP.	PER.
	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT
	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF
	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-
	RENT	MONTH	TRSEFS	OVER	RENT	MONTH	TRSEFS	OVER	RENT	MONTH	TRSEFS	OVER
	MONTH	:	:	:	MONTH	:	:	:	MONTH	:	:	:

1943 : : : : : : : : : : : : : :  
 July :69,857:69,926:3,997: 5.7 :10,654:10,555: 427 : 4.0 :59,203:59,371:3,570: 6.0  
 1944 : : : : : : : : : : : : : :  
 June :60,889:60,190:2,157: 3.6 :10,027: 9,969: 279 : 2.8 :50,862:50,221:1,896: 3.8  
 1945 : : : : : : : : : : : : : :  
 June :60,932:59,748:2,106: 3.5 :10,131:10,001: 243 : 2.4 :50,801:49,747:1,863: 3.7  
 July :68,685:64,856:2,801: 4.3 :10,230:10,180: 262 : 2.6 :58,455:54,676:2,539: 4.6  
 Aug. :69,289:69,009:4,344: 6.3 :10,201:10,216: 276 : 3.7 :59,088:58,794:4,068: 6.9  
 Sept.:65,202:67,298:7,594:11.3 :10,131:10,166: 436 : 4.3 :55,071:57,132:7,158:12.5  
 Oct. :63,045:64,124:5,323: 8.3 :10,106:10,119: 322 : 3.2 :52,939:54,005:5,006: 9.3

1/ Excludes WOC employees and employees outside the continental limits of the United States

## REPORT OF VETERAN EMPLOYMENT AS OF OCTOBER 31, 1945

	Previous Total Sept., 1945	Current Month Increase	Total
Number of Veterans Restored to Duty	1,308	383	1,691
Number of veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies	21	1	22
Number of Employees Deceased	243	10	253
Number of Employees Still Serving in the Armed Forces	16,538	- 373	16,165
Employees Who Entered Armed Forces	18,099	21	18,120
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through October 31, 1945.)	2,358	383	2,741

# RESIGNATIONS IN THE DEPARTMENT OF AGRICULTURE BY REASONS FOR SEPTEMBER, 1945

	House- hold Duties, Mar- riage & Pers- onal	Ill- ness of Empl. or Family	Leave City	Pri- vate employ- ment 2/	Return: to School	Refuse: to Change: Hqs.	Amount: of Pay	Lack of Trans- porta- tion	Dis- satis- fied	Enter: Armed Forces	Lack of Liv- ing Quar- ters	Cur- tail- ment of Work	To Un- able: to Travel: Office: In- lieu accept: An- swer- ing Chgs.
ADMIN., BUREAUS AND OFFICES	227	97	177	329	333	7	10	6	16	11	7	6	2
GRAND TOTAL	227	97	177	329	333	7	10	6	16	11	7	6	2
ADM SEC	1												
SPEC WF STFF				1									
STAFF OFCS													
BAE	7		5	13	52								
EXT SERV													
LIB													
B & F	1			1	7								
OFAR	1	2		1	6								
INFO	2			2	6								
PERS	1		1	2	1								
PL & OP			2	3	18								
SOL	3			2	3								
AGR RES ADM													
ADM OFC			2		1							1	
ARC	1		2	6	13								
A & I C	1		2	1	7								
AN IND	3	2	1	9	16				1				
D.JRY IND				1	2								
E & P Q	3	1	4	13	15		1				1		
HN & HE	3	1	3	3	12							1	
BPISAE	3	2	2	6	5		1						
EXP STA													
FARM CR ADM	7	1	12	5	11					1			
FARM SEC ADM	47	9	27	36	5	2		1	2		1		1
FOREST SERV	25	9	8	65	52		1	1		3	1		
P & M ADM	99	64	90	96	62	5	7	4	13	6	4	1	1
REA	6	1	1	4	4								
SCS	13	5	15	59	34								

1/ The information for this table is obtained from the journals of personnel actions and therefore, will not agree in all cases with the resignation figure reported on line 20 of the CS Form 3257.

2/ Reasons making up this category are: Desires Perm. Empl.; To Work in Private Ind.; Bus. for Self; Former Trade or Job

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

### SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot". for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30. of each year.

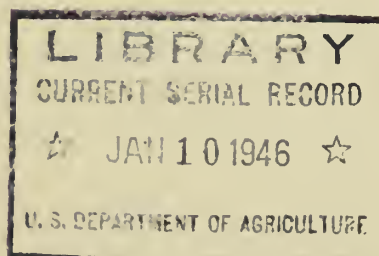


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UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

November, 1945



Prepared by:  
Office of Personnel  
Division of Employment  
January 3, 1945 u 1946



## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

Full-time employment within the continental limits of the United States on November 30, 1945 was 61,776, a decrease of 1,269 from October 31, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,172, an increase of 66 over October 31, 1945. Outside the Washington, D. C. Metropolitan Area there were 51,604, a decrease of 1,335 for the same period. These figures apply to full-time regular (salaried and wage) and temporary (salaried and wage) employees only.

Total employment on November 30, 1945 was 87,628, a decrease of 1,393 from October 31, 1945. This figure applies to total employment in the Department, including employees outside the continental limits of the United States, W. O. C. employees, and part-time workers as well as those regularly employed.

The decrease in the number of temporary full-time employees in the Forest Service was due to the termination of seasonal projects, such as brush disposal and forest maintenance work. The decrease in the number of temporary full-time and other than full-time employees in the Production Marketing Administration was due to curtailment of activities in the Southwestern region and in the Labor Branch.

The increase in the number of regular full-time and other than full-time employees in the Soil Conservation Service was due to reemployment of returning veterans and recruitment due to increased budget. The increase in the regular full-time and other than full-time employees in the Farm Security Administration was due to reemployment of returning veterans and reappointments after expiration of appointments of state and county committeemen under the Bankhead-Jones Farm Tenancy Act.

### TURNOVER

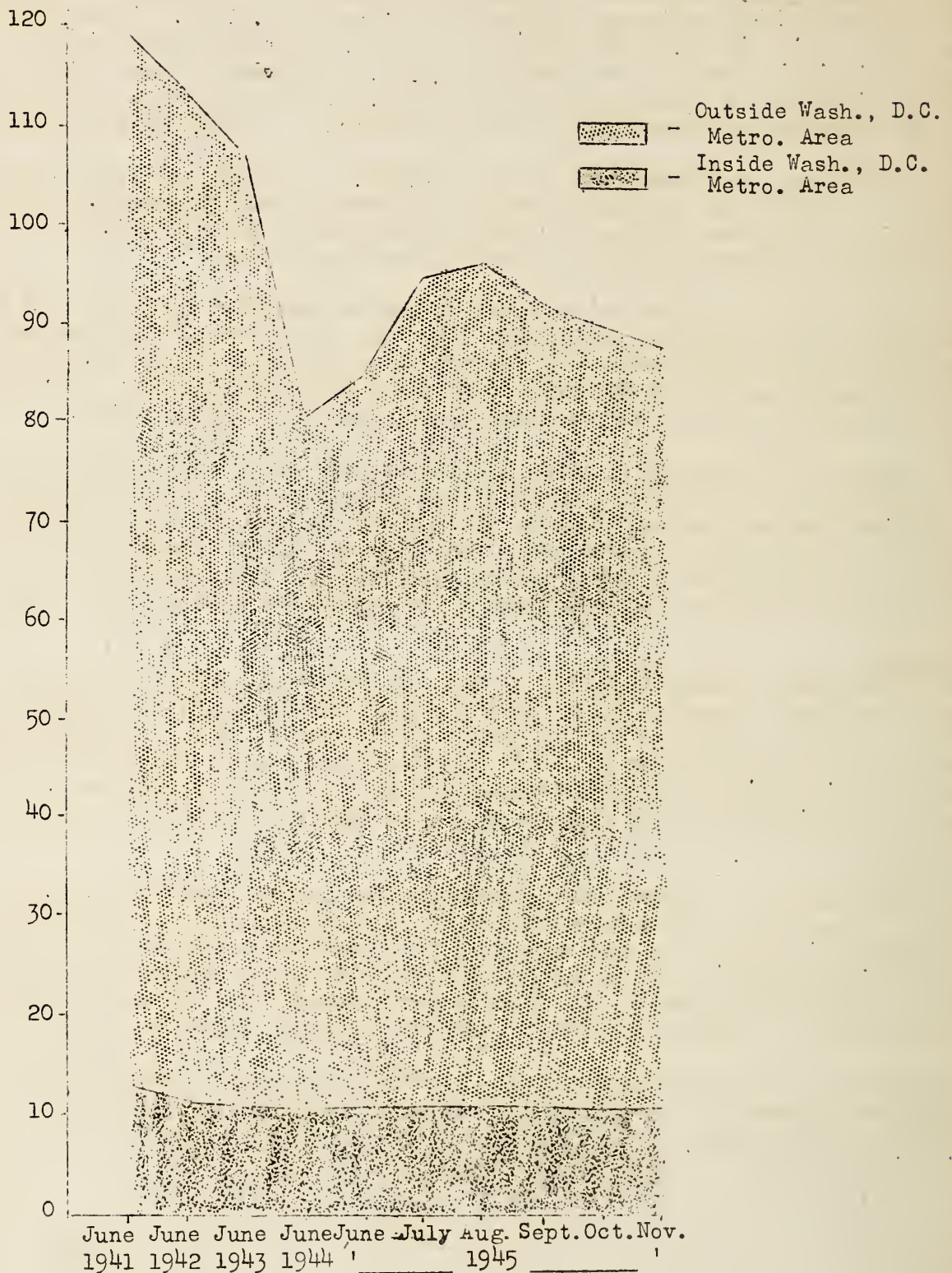
The separations of total full-time personnel, including temporary as well as regular salaried employees, from the Department for November, 1945 totaled 4,051, or 6.5 percent, a decrease of 1.8 percent from October, 1945. There were 248 separations, or 2.4 percent in the Inside Washington, D. C. Metropolitan Area, a decrease of 0.8 percent from October, 1945; and there were 3,803, or 7.3 percent for the Outside Washington, D. C. Metropolitan Area, a decrease of 2.0 percent from October, 1945.

The larger number of separations occurred in the Outside Washington, D. C. Metropolitan Area. The greater percentage fell by definition, in the termination category. The specific reason making up the termination category is the termination of temporary employees due to the completion of seasonal projects. The next larger number of separations was in the resignation group and was due to illness, returning to school, to accept position in private industry, household duties, etc.

Separations of total regular full-time personnel from the Department (excluding reduction in force and separations of temporary employees) for November, 1945 were 1,100, or 1.9 percent.

# COMPARISON OF TOTAL EMPLOYMENT 1/

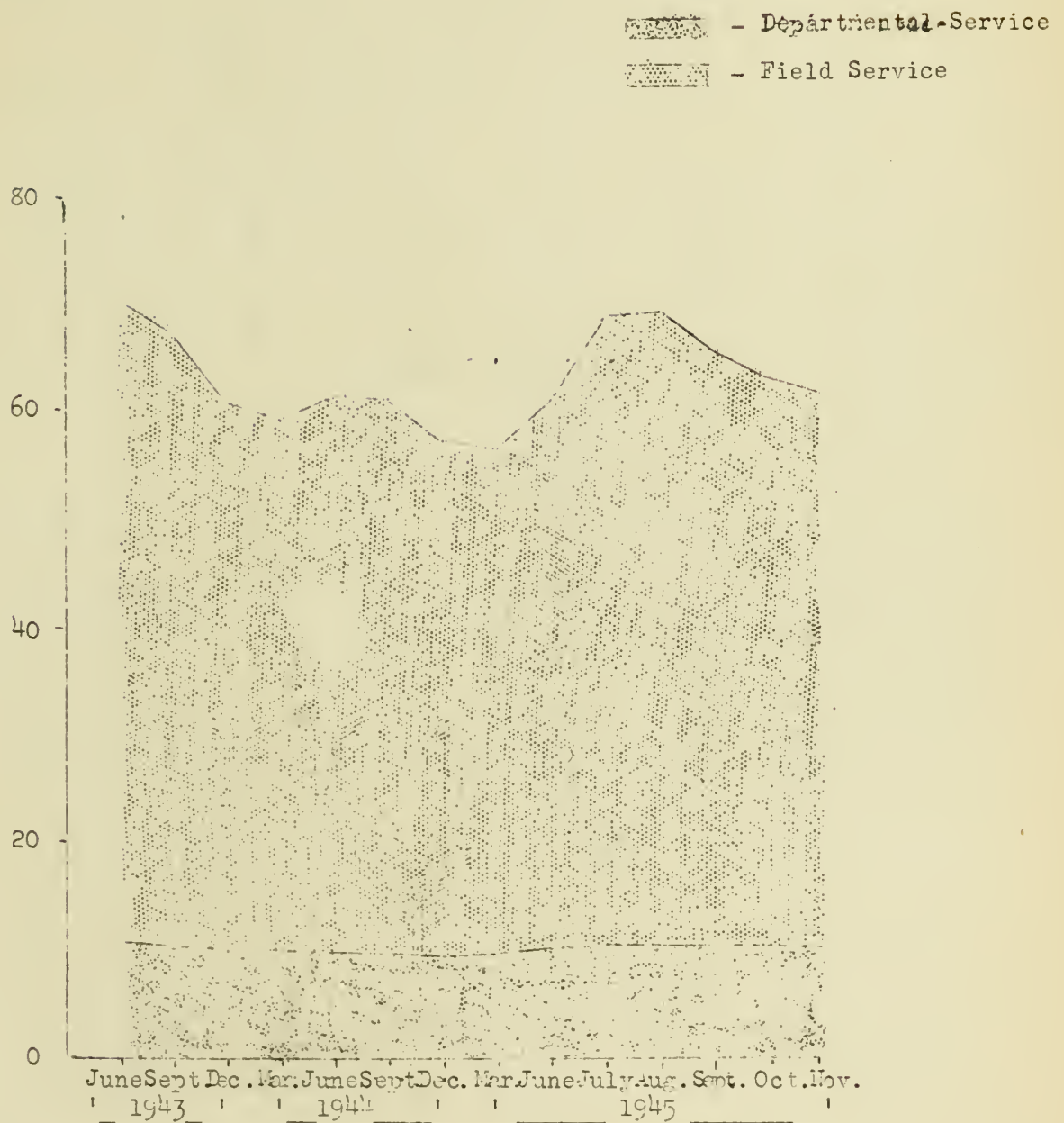
Thousands of  
Employees



(Estimated)

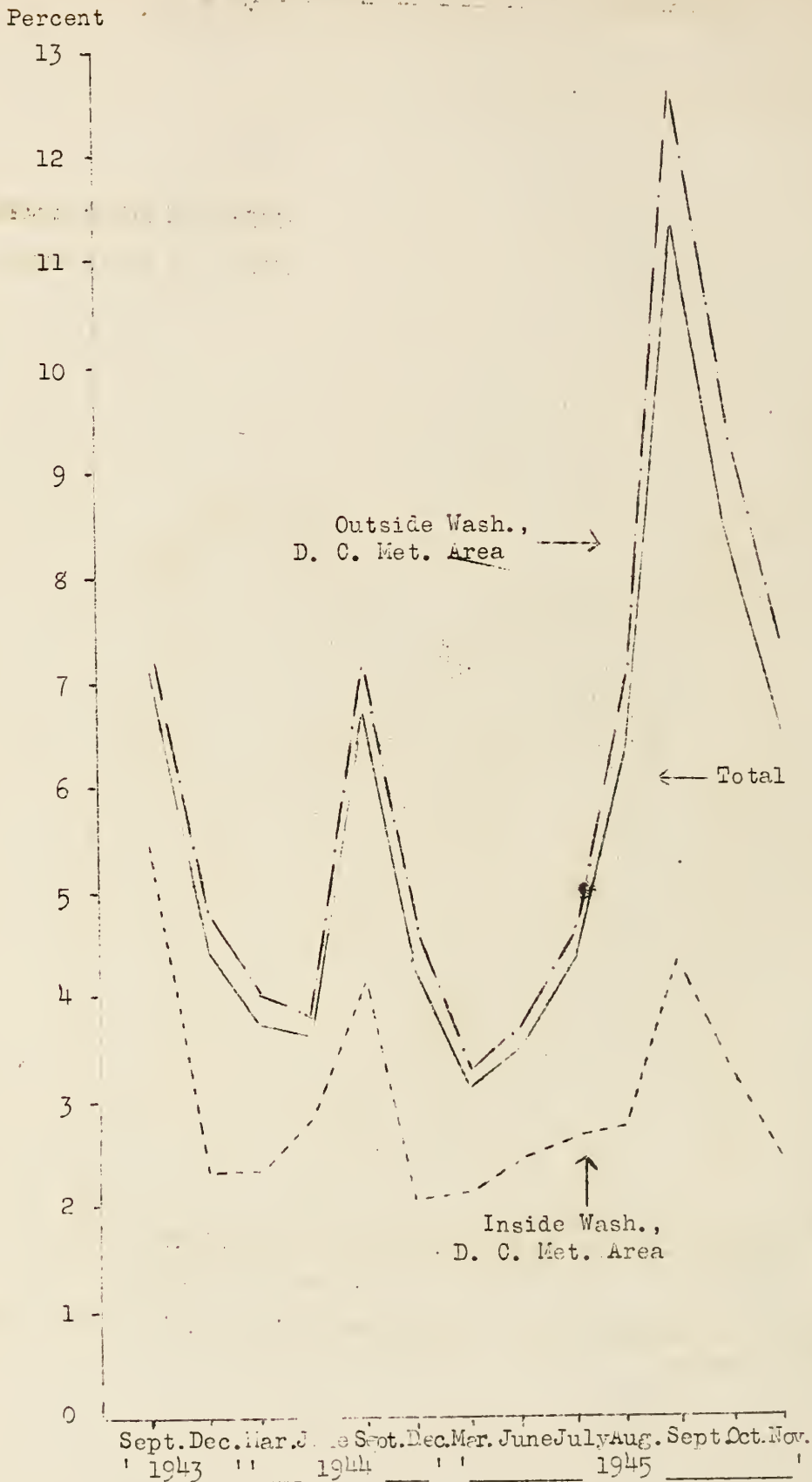
1/ Includes employees outside continental limits of the U. S. and W. O. C. employees.

# COMPARISON OF FULL TIME EMPLOYMENT <sup>1/</sup>



<sup>1/</sup> Excludes W. O. C. employees and employees outside continental limits of the United States.

TURNOVER OF FULL TIME EMPLOYEES 1



1/ Excludes transfers between reporting units. Employees outside continental limits of the U. S. are excluded. Full-time according to the revised OS Form 3257 includes only regular and temporary employees.

# MONTHLY REPORT OF EMPLOYMENT

As of End of November, 1945

Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EMP- LOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	87,628	61,776	21,768	1,427	2,657
IMM. OFF. OF SEC'Y	87	74	3	-	10
STAFF OFFICES					
PUR. OF AGR. ECON.	2,149	1,386	580	-	183
EXTENSION SERVICE	307	294	10	-	3
LIBRARY	190	188	2	-	-
OFF. OF BUD. & FIN.	188	186	-	-	2
OFF. OF FOR. AGR. REL.	254	207	2	31	14
OFF. OF INFORMATION	208	194	8	-	6
OFF. OF PERSONNEL	148	141	2	-	5
OFF. OF PLANT & OPER.	149	149	-	-	-
OFF. OF SOLICITOR	563	554	1	8	-
WORKING CAP. FUND	180	180	-	-	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	67	50	8	-	9
AGR. RES. CENTER	273	228	45	-	-
PUR. OF AGR. & IND. CHEM.	1,372	1,275	15	-	82
PUR. OF ANIMAL INDUSTRY	2,073	1,709	252	1	111
PUR. OF DAIRY INDUSTRY	210	197	11	-	2
PUR. OF ENT. & PL. QUAR.	3,474	2,164	377	104	829
PUR. OF HUM. NUTR. & H. E.	307	232	34	-	41
PUR. OF PL. IND., S. & A. E.	2,986	1,706	530	260	490
OFF. OF EXP. STATIONS	126	47	-	79	-
FARM CREDIT ADMINISTRATION	2,547	2,451	64	32	-
FARM SECURITY ADMINISTRATION	21,552	8,427	12,779	303	43
FOREST SERVICE (REGULAR)	11,241	9,288	1,549	160	244
EMERGENCY RUBBER PROJECT	609	449	160	-	-
PRODUCTION & MARKETING ADMIN.	22,332	20,431	1,018	400	483
RURAL ELEC. ADMINISTRATION	959	956	3	-	-
SOIL CONS. SERVICE	13,077	8,613	4,315	49	100

MONTHLY REPORT OF EMPLOYMENT  
As of End of November, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EMPLOYEES	WOC
TOTAL	10,463	10,172	173	118
ADM. OFF. OF SEC'Y.	75	73	-	2
STAFF OFFICES:				
BUR. OF AGR. ECON.	764	751	13	-
EXTENSION SERVICE	211	209	1	1
LIBRARY	144	143	1	-
OFF. OF BUD. & FIN.	178	177	-	1
OFF. OF FOR. AGR. REL.	210	207	2	1
OFF. OF INFORMATION	199	191	8	-
OFF. OF PERSONNEL	144	141	2	1
OFF. OF PLANT & OPER.	149	149	-	-
OFF. OF SOLICITOR	247	247	-	-
WORKING CAP. FUND	180	180	-	-
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	27	27	-	-
AGR. RES. CENTER	273	228	45	-
BUR. OF AGR. & IND. CHEM.	60	58	1	1
BUR. OF ANIMAL INDUSTRY	399	398	-	1
BUR. OF DAIRY INDUSTRY	167	166	1	-
BUR. OF ENT. & PL. QUAR.	340	332	2	6
BUR. OF HUM. NUTR. & H. E.	266	232	34	-
BUR. OF PL. IND. S. & A.E.	852	809	15	28
OFF. OF EXP. STATIONS	47	47	-	-
FARM CREDIT ADMINISTRATION	99	99	-	-
FARM SECURITY ADMINISTRATION	402	400	1	1
FOREST SERVICE (REGULAR)	311	295	3	13
EMERGENCY RUBBER PROJECT	6	6	-	-
PRODUCTION & MARKETING ADMIN.	4,239	4,143	35	61
RURAL ELEC. ADMINISTRATION	26	26	-	-
SOIL CONS. SERVICE	448	438	9	1

MONTHLY REPORT OF EMPLOYMENT  
As of End of November, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EMP. EMPLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	77,165	31,604	21,595	1,427	2,539
IMM. OFF. OF SEC'Y	12	1	3	-	8
STAFF OFFICES					
PUR. OF AGR. ECON.	1,385	635	567	-	183
EXTENSION SERVICE	96	85	9	-	2
LIBRARY	46	45	1	-	-
OFF. OF BUD. & FIN.	10	9	-	-	1
OFF. OF FOR. AGR. REL.	44	-	-	31	13
OFF. OF INFORMATION	9	3	-	-	6
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER.	-	-	-	-	-
OFF. OF SOLICITOR	316	307	1	8	-
WORKING CAP. FUND	-	-	-	-	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	40	23	8	-	9
AGR. RES. CENTER	-	-	-	-	-
BUR. OF AGR. & IND. CHEM.	1,312	1,217	14	-	81
BUR. OF ANIMAL INDUSTRY	1,674	1,311	252	1	110
BUR. OF DAIRY INDUSTRY	43	31	10	-	2
BUR. OF ENT. & PL. QUAR.	3,134	1,832	375	104	823
BUR. OF HUM. NUTR. & H. E.	41	-	-	-	41
BUR. OF PL. IND., S. & A. E.	2,134	897	515	260	462
OFF. OF EXP. STATIONS	79	-	-	79	-
FARM CREDIT ADMINISTRATION	2,448	2,352	64	32	-
FARM SECURITY ADMINISTRATION	20,150	8,027	12,778	303	42
FOREST SERVICE (REGULAR)	10,930	8,993	1,546	160	231
EMERGENCY RUBBER PROJECT	603	443	160	-	-
PRODUCTION & MARKETING ADMIN.	18,093	16,288	983	400	422
RURAL ELEC. ADMINISTRATION	933	930	3	-	-
SOIL CON.S. SERVICE	12,629	8,175	4,306	49	99

EMPLOYMENT STATUS 1/  
As of End of November, 1945

	FULL-TIME EMPLOYEES						OTHER EMPLOYEES		
	TOTAL		REGULAR		TEMPORARY		PART-TIME		INTERMITTENT
	TOTAL	SAL.	WAGE	SAL.	WAGE	SAL.	WAGE	WAE	
TOTAL	:	:	:	:	:	:	:	:	:
ALL GROUPS	:83,544	:61,776	:56,258	:271	:4,038	:1,209	:182	:35	:21,551
Dent'l Ser.	:10,433	:10,353	:10,037	-	:316	-	:18	-	:62
Field Ser.	:73,111	:51,423	:46,221	:271	:3,722	:1,209	:164	:35	:21,489

1/ Excludes WOC employees and employees outside the continental limits of the United States

TURNOVER OF FULL-TIME EMPLOYEES 1/  
November, 1945

	TOTAL		INSIDE		OUTSIDE	
	METRO.		METRO.		METRO.	
	AREA	AREA	AREA	AREA	AREA	AREA
TOTAL FULL TIME EMPLOYEES END OF OCTOBER, 1945	:63,079	:10,107	:52,972			
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS	:2,582	:283	:2,299			
Transfers from other Federal Agencies	:195	:56	:139			
Reemployment after Military Service	:21	:2	:19			
Appointment and Reemployment	:1,448	:98	:1,350			
Return from Military Furlough	:703	:113	:590			
Return to duty and return from War Transfer LVOP	:215	:14	:201			
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE	:4,051	:248	:3,803			
Transfers to other Federal Agencies	:172	:25	:147			
Separations for Military Service	:10	:1	:9			
Resignations	:1,238	:146	:1,092			
Reduction in Force	:663	:2	:661			
Terminations	:1,588	:9	:1,579			
Removals and Separations for Cause	:15	:2	:13			
Retirement, Death, Legal Incompetence	:76	:15	:61			
Military Furlough	:12	:1	:11			
Ext'd LVOP, Furlough, Suspensions, War Transfer LVOP	:277	:47	:230			
Intra-Agency Changes - Additions to Reporting Units	:429	:57	:372			
Intra-Agency Changes - Losses to Reporting Units	:263	:27	:236			
TOTAL FULL-TIME EMPLOYEES END OF NOVEMBER, 1945	:61,776	:10,172	:51,604			

1/ Excludes WOC employees and employees outside the continental limits of the United States

## TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

MONTH	TOTAL				INSIDE WASH., D.C. MET. AREA				OUTSIDE WASH., D.C. MET. AREA			
	NO.	AVG.	SEP.	PER.	NO.	AVG.	SEP.	PER.	NO.	AVG.	SEP.	PER.
END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END
OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF
CUR.	FOR	DEPT.	TURN.	CUR.	FOR	DEPT.	TURN.	CUR.	FOR	DEPT.	TURN.	CUR.
RENT	MONTH	TRSF.	OVER	RENT	MONTH	TRSF.	OVER	RENT	MONTH	TRSF.	OVER	RENT
MONTH	:	:	:	MONTH	:	:	:	MONTH	:	:	:	MONTH
1943	:	:	:	:	:	:	:	:	:	:	:	:
July	:69,857:	69,926:	3,997:	5.7	:10,654:	10,555:	1127	:4.0	:59,203:	59,371:	3,570:	6.0
1944	:	:	:	:	:	:	:	:	:	:	:	:
June	:60,889:	60,190:	2,157:	3.6	:10,027:	9,969:	279	:2.8	:50,862:	50,221:	1,896:	3.8
1945	:	:	:	:	:	:	:	:	:	:	:	:
June	:60,932:	59,748:	2,106:	3.5	:10,131:	10,001:	243	:2.4	:50,801:	49,747:	1,863:	3.7
July	:68,685:	64,856:	2,801:	4.3	:10,230:	10,180:	262	:2.6	:58,455:	54,676:	2,539:	4.6
Aug.	:69,289:	69,009:	4,344:	6.3	:10,201:	10,216:	276	:3.7	:59,088:	58,794:	4,068:	6.9
Sept.	:65,202:	67,298:	7,594:	11.3	:10,131:	10,166:	436	:4.3	:55,071:	57,132:	7,158:	12.5
Oct.	:63,045:	64,124:	5,328:	8.3	:10,106:	10,119:	322	:3.2	:52,939:	54,005:	5,006:	9.3
Nov.	:61,776:	62,428:	4,051:	6.5	:10,172:	10,140:	248	:2.4	:51,604:	52,288:	3,803:	7.3

1/ Excludes WOC employees and employees outside the continental limits of the United States

## REPORT OF VETERAN EMPLOYMENT AS OF NOVEMBER 30, 1945

	Previous		Current	Total
	Total	Month		
	Nov., 1945	Inc. or Dec.		
Number of Veterans Restored to Duty	1,691	724		2,415
Number of veterans who applied for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies	22	-		22
Number of Employees Deceased	253	6		259
Number of Employees Still Serving in the Armed Forces	16,154 1/	-714		15,440
Employees Who Entered Armed Forces	18,120	16		18,136
Number of World War II Veterans given new appointments (This is an estimate for period July 1, 1944 through November 30, 1945.)	2,741	436		3,177

1/ Revised

# RESIGNATIONS IN THE DEPARTMENT OF AGRICULTURE BY REASONS FOR SEPTEMBER, 1945 1/

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1/ The information for this table was obtained from the journals of personnel actions and represents only a spot check of all the resignations in the Department for the month of November. It will not agree with the resignation figure reported on line 20 of the OS Form 3257.

2/ Reasons making up this category are: Desires Perm. Empl.; To Work in Private Ind.; Bus. for Self; Former Trade or Job

## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employ as whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

## SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trail work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

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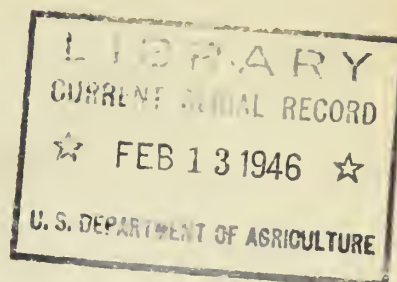
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UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

December, 1945

Prepared by:  
Office of Personnel  
Division of Employment  
February 7, 1946



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## EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

### GENERAL SUMMARY

#### SECOND QUARTER, FISCAL YEAR, 1946

Full-time employment within the continental limits of the United States on December 31, 1945 was 60,627, a decrease of 4,575 from September 30, 1945. The Inside Washington, D. C. Metropolitan Area was increased by 190 and the Outside Washington, D. C. Metropolitan Area was decreased by 4,765. Most of the decrease in the Outside Washington, D. C. Metropolitan Area occurred during the months of October and November and was due to the termination of seasonal projects in the Forest Service and the Bureau of Entomology and Plant Quarantine.

Total employment on December 31, 1945 was 86,238, a decrease of 5,541 from September 30, 1945. The Inside Washington, D. C. Metropolitan Area was increased by 90 and the Outside Washington, D. C. Metropolitan Area decreased by 5,631. During this quarter, employment other than full-time decreased by 651 and employment outside the continental limits of the United States was decreased by 308.

#### DECEMBER, 1945

On December 31, 1945 there were 60,627 full-time employees within the continental limits of the United States, a decrease of 1,149 from November 30, 1945 and the Inside Washington, D. C. Metropolitan Area carried 10,321, an increase of 149; and the Outside Washington, D. C. Metropolitan Area showed 50,306, a decrease of 1,298 for the same period. A major portion of this decrease was due to the termination of seasonal projects in the Forest Service and the Bureau of Entomology and Plant Quarantine.

Total employment on December 31, 1945 was 86,238, a decrease of 1,390 from November 30, 1945. Inside the Washington, D. C. Metropolitan Area there were 10,646, an increase of 183; and 75,592 for the Outside Washington, D. C. Metropolitan Area, a decrease of 1,573 for the same period. These figures apply to total employment in the Department including employees outside the continental limits of the U. S. and part-time workers as well as those regularly employed.

#### CASUAL EMPLOYEES

Casual employees (not included in the regular monthly reports of employment) are reported whenever complete information is received. For the month of December, 1945, there were 1,641 casual employees in the Department, representing a decrease of 657 from September, 1945 figure of 2,298. The Forest Service was the only bureau with casual employees during December.

#### FEMALE EMPLOYEES

##### SECOND QUARTER, FISCAL YEAR, 1946

There was a decrease of 1,318 regular full-time female employees in the Department from September 30, 1945. The number of regular full-time female employees, 22,244 on December 31, 1945 represent 36.7 percent of total regular full-time employees, an increase of 0.6 percent from September 30, 1945 figure.

## PERSONNEL TURNOVER

### SECOND QUARTER, FISCAL YEAR, 1946

Accessions of regular full-time employees totaled 8,199 during the quarter ending December 31, 1945, excluding transfers between reporting units. There were 923 transfers from other departments and agencies, 4,597 appointments and reemployments and 2,679 of all other types. Appointments and reemployments represent 56.1 percent of all accessions to the Department. The accession rate of full-time personnel in regular groups for the second quarter of the fiscal year, 1946 was 13.0 percent. This represents a decrease over the accession rate of 30.0 percent for the first quarter, fiscal year, 1946. Although this rate is used by the Civil Service Commission and appears apparently high, it is due to the separation of temporary employees which are largely casuals and separations by reduction in force.

Separations of regular full-time personnel from the Department amounted to 13,003 during the second quarter and consisted of 3,821 resignations; 6,386 terminations; 41 military furloughs; 678 extended leave without pay, furlough suspensions, war transfers, leave without pay; and 2,077 of all other types. The separation rate for the same period was 21.0 percent, indicating an excess of separations over accessions of 8.0 percent. The rates for the Inside Washington, D. C. Metropolitan Area were: Accessions, 9.0 percent; and separations, 7.5 percent, an excess of accessions over separations of 1.5 percent. The rates for the Outside Washington, D. C. Metropolitan Area were: Accessions, 13.8 percent; separations, 23.2 percent, an excess of separations of 9.4 percent.

The turnover rate excluding the separation of temporary personnel and the separations due to reduction in force for the second quarter of the fiscal year, 1946 was 6.7 percent; and for the month of December, 2.2 percent.

### MILITARY FURLOUGHS.

The total number of employees serving in the armed forces was 14,272 as of December 31, 1945. This figure includes the female employees serving in the armed forces and employees who left to join the Merchant Marine Service. Of the 14,272 serving, 19.9 percent are in the Farm Security Administration; 17.5 percent are in the Soil Conservation Service; 26.2 percent are in the Production and Marketing Administration; and 11.5 percent in the Forest Service. During the month of December, 1945, 1,176 employees returned to their positions in the Department. Four employees were known definitely to be deceased during the month of December, 1945.

### PROMOTIONS

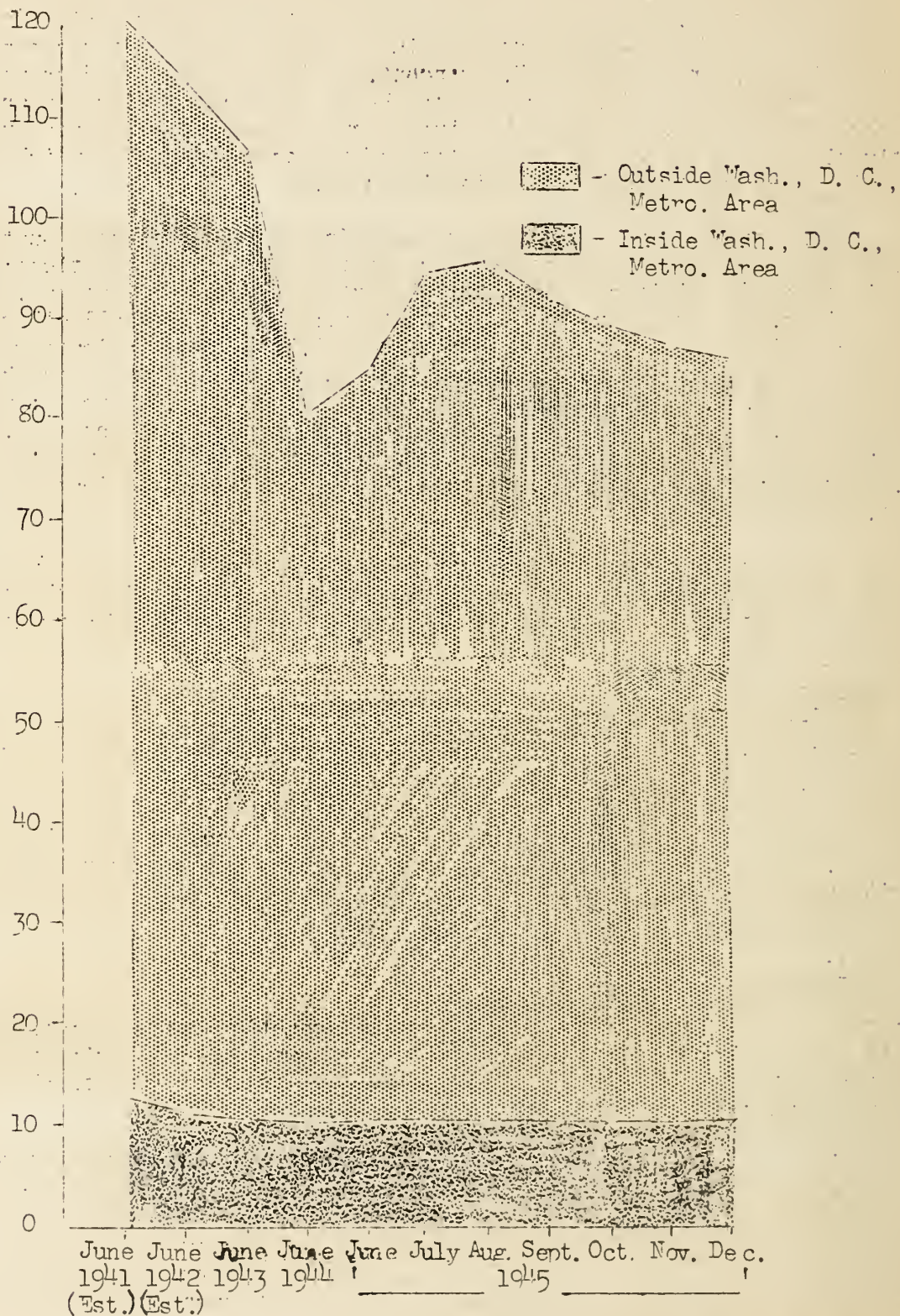
#### SECOND QUARTER, FISCAL YEAR, 1946

A total of 1,732 grade, or grade and salary promotions, among employees subject to the Classification Act of 1923, as amended, was granted during the second quarter of the fiscal year, 1946. This represents an average of 594 grade or grade and salary promotions for one month.

On the basis of total grade, or grade and salary promotions granted during the quarter, and the average number of employees for the same period, one out of every 36 was recipient of one of the promotions. One out of every 31 employees in the CAF service received a promotion, as did one out of every 40 in the Professional service, one out of every 64 in the Sub-professional service, one out of every 32 in the CPC service, and one out of every 56 in the group designated as "Not Otherwise Classified."

# COMPARISON OF TOTAL EMPLOYMENT 1/

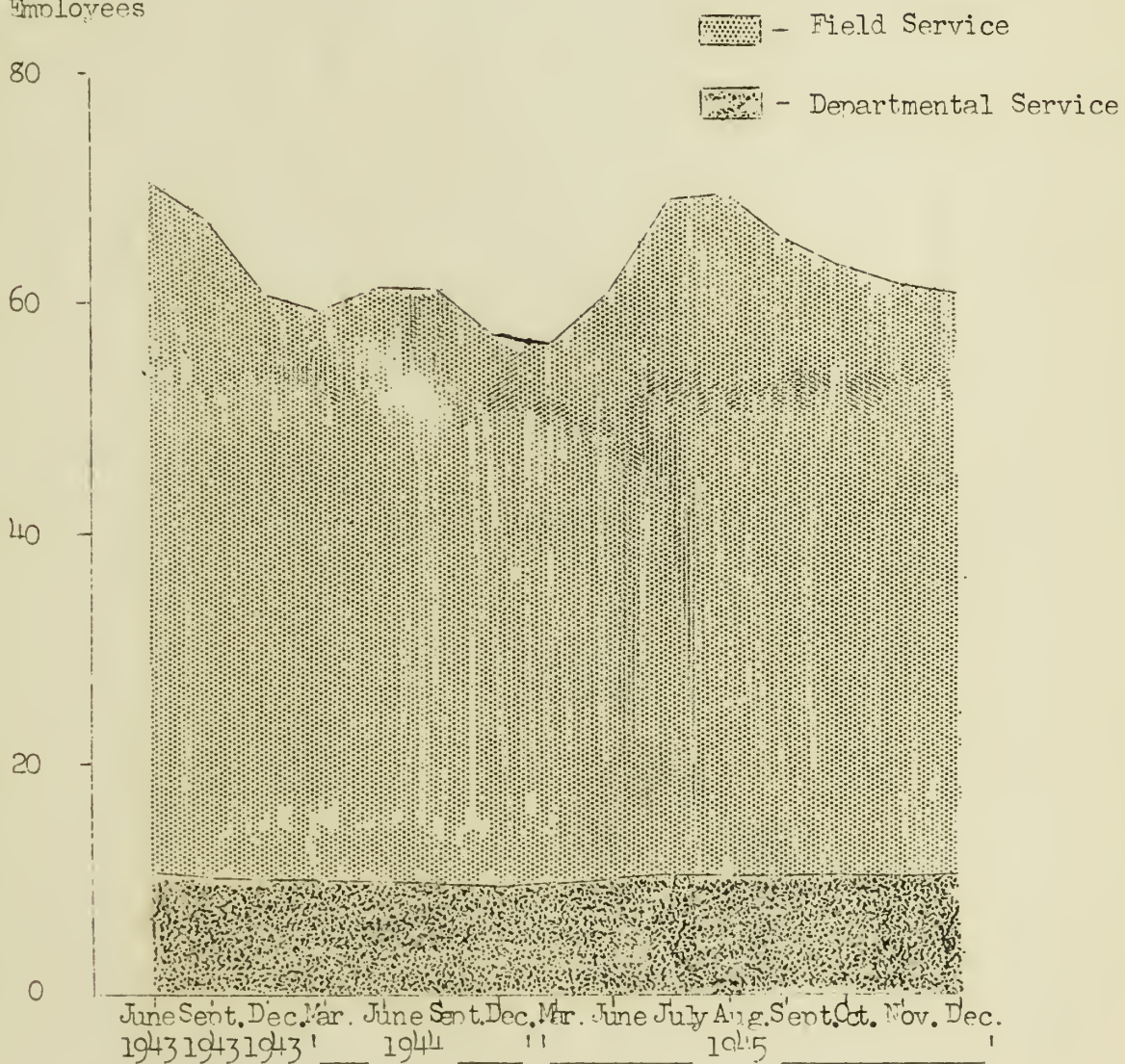
Thousands of  
Employees



1/ Includes employees outside the continental limits of the U. S. and W. O. O. Employees.

# COMPARISON OF FULL-TIME EMPLOYMENT 1/

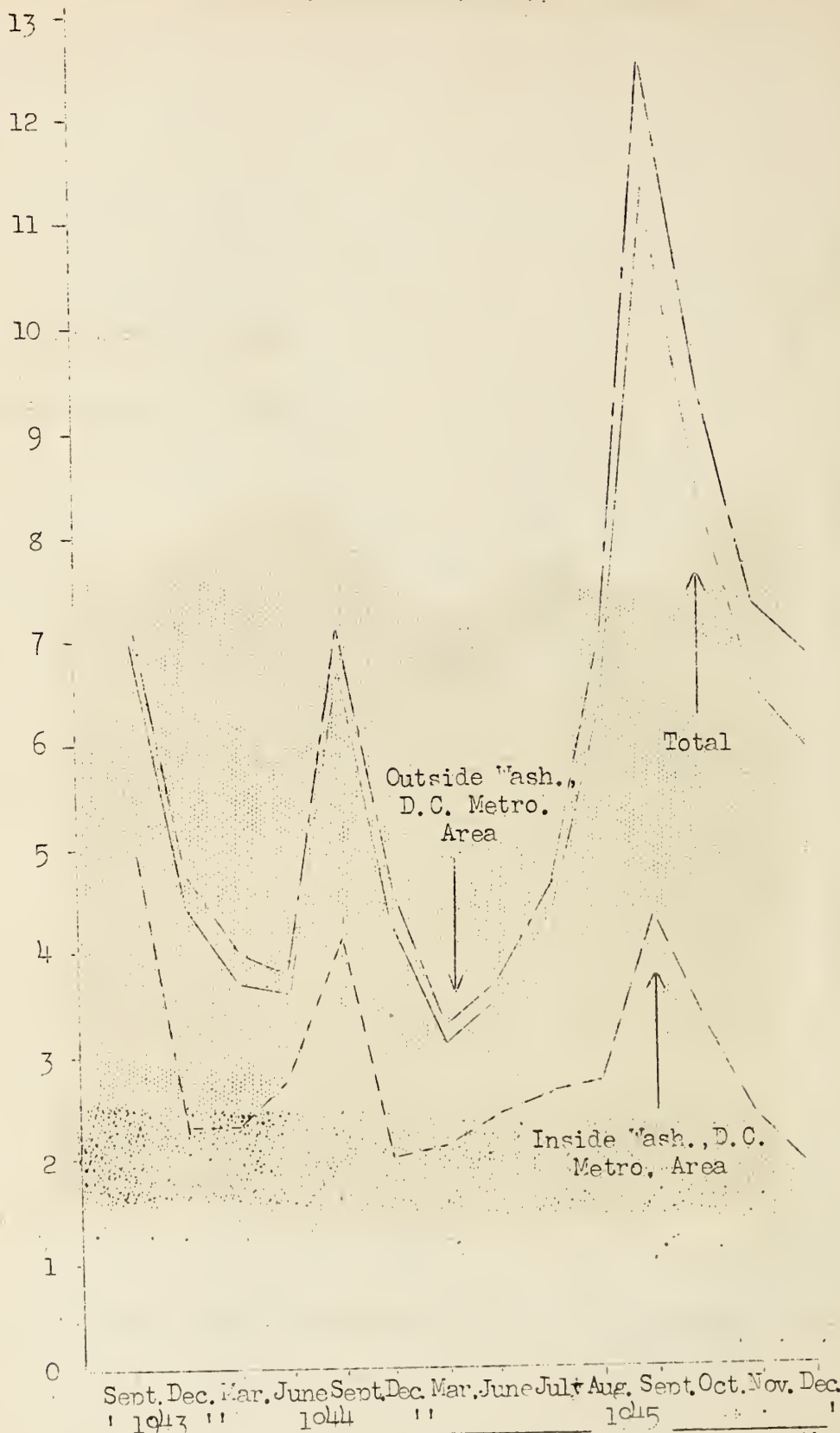
Thousands of  
Employees



1/ Excludes W. O. C. Employees and employees outside continental limits of the U. S.

# TURNOVER OF FULL-TIME EMPLOYEES 1/

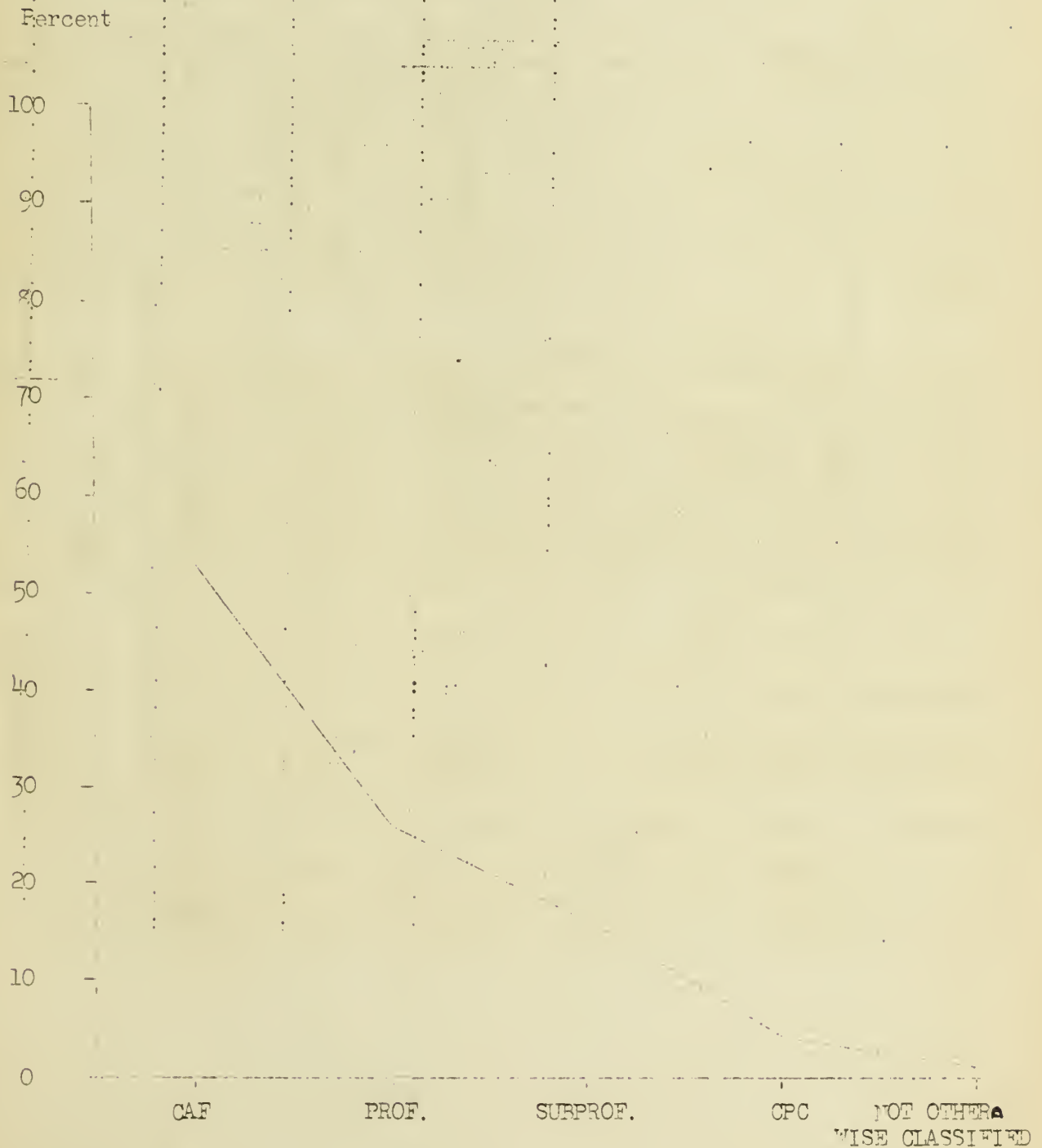
Percent



1/ Excludes transfers between reporting units. Employees outside the Cont. Limits of the U. S. are excluded. Full-time, according to the revised Civil Service Form 3257 includes only regular and temporary employees.

# PERCENT OF EMPLOYEES BY SERVICES 1/

Total, December, 1945



1/ Includes Employees Outside the Continental Limits of the U. S., but excludes W. O. C. Employees.

MONTHLY REPORT OF EMPLOYMENT  
As of End of December, 1945  
Inside and Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	OUTSIDE CONT. U. S.	WOC
TOTAL	86,238	60,627	21,620	1,366	2,625
IMM. OFF. OF SEC'Y	80	67	3	-	10
STAFF OFFICES		-			-
BUR. OF AGR. ECON.	2,115	1,386	543	-	186
EXTENSION SERVICE	301	288	9	1	3
LIBRARY	199	196	3	-	-
OFF. OF BUD. & FIN.	185	183	-	-	2
OFF. OF FOR. AGR. REL.	257	210	2	31	14
OFF. OF INFORMATION	218	204	8	-	6
OFF. OF PERSONNEL	148	142	1	-	5
OFF. OF PLANT & OPER.	140	140	-	-	-
OFF. OF SOLICITOR	560	560	1	8	-
WORKING CAP. FUND	185	185	-	-	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	67	48	9	-	10
AGR. RES. CENTER	263	220	34	-	-
BUR. OF AGR. & IND. CHEM.	1,411	1,315	14	-	82
BUR. OF ANIMAL INDUSTRY	2,106	1,723	230	33	111
BUR. OF DAIRY INDUSTRY	322	204	8	108	2
BUR. OF ENT. & PL. QUAR.	3,229	2,113	293	-	823
BUR. OF HUM. NUTR. & H. E.	311	233	34	-	44
BUR. OF FL. IND., S. & A. E.	2,891	1,729	468	234	460
OFF. OF EXT. STATIONS	123	48	-	75	-
FARM CREDIT ADMINISTRATION	2,519	2,431	51	33	4
FARM SECURITY ADMINISTRATION	21,671	8,526	12,784	318	43
FOREST SERVICE (REGULAR)	9,979	8,296	1,331	110	242
EMERGENCY RUBBER PROJECT	456	317	139	-	-
PRODUCTION & MARKETING ADMIN.	21,740	19,757	1,142	363	478
RURAL ELTC. ADMINISTRATION	988	986	2	-	-
SOIL CON'S. SERVICE	13,765	9,111	4,502	52	100

MONTHLY REPORT OF EMPLOYMENT  
As of End of December, 1945  
Inside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EM- PLOYEES	WOC
TOTAL	10,646	10,321	199	126
INT. OFF. OF SEC'Y.	68	66	-	2
STAFF OFFICES				
BUR. OF AGR. ECON.	769	755	14	-
EXTENSION SERVICE	206	205	-	1
LIBRARY	152	150	2	-
OFF. OF BUD. & FIN.	175	174	-	1
OFF. OF FOR. AGR. REL.	225	210	2	13
OFF. OF INFORMATION	209	201	8	-
OFF. OF PERSONNEL	144	142	1	1
OFF. OF PLANT & OPER.	140	140	-	-
OFF. OF SOLICITOR	261	261	-	-
WORKING CAP. FUND	185	185	-	-
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	26	26	-	-
AGR. RES. CENTER	263	229	34	-
BUR. OF AGR. & IND. OHM.	61	59	1	1
BUR. OF ANIMAL INDUSTRY	408	407	-	1
BUR. OF DAIRY INDUSTRY	173	172	1	-
BUR. OF ENT. & FL. QUAR.	337	331	-	6
BUR. OF HUM. NUTR. & H. E.	267	233	34	-
BUR. OF PL. IND., S. & A. E.	803	816	60	27
OFF. OF EXP. STATIONS	48	48	-	-
FARM CREDIT ADMINISTRATION	98	98	-	-
FARM SECURITY ADMINISTRATION	401	390	1	1
FOREST SERVICE (REGULAR)	323	308	2	13
EMERGENCY RUBBER PROJECT	6	6	-	-
PRODUCTION & MARKETING ADMIN.	4,278	4,189	31	58
RURAL ELEC. ADMINISTRATION	69	69	-	-
SOIL CONS. SERVICE	451	442	8	1

MONTHLY REPORT OF EMPLOYMENT  
As of End of December, 1945  
Outside Washington, D. C. Metropolitan Area

ADMINISTRATIONS, BUREAUS AND OFFICES	TOTAL	FULL TIME	OTHER EMP- LOYEES	CUTSIDE CONT. U. S.	WOC
TOTAL	75,592	50,306	21,421	1,766	2,409
ADM. OFF. OF SEC'Y.	12	1	3	-	2
STAFF OFFICES					-
BUR. OF AGR. ECON.	1,346	631	529	-	186
EXTENSION SERVICE	95	83	9	1	2
LIBRARY	47	46	1	-	-
OFF. OF BUD. & FIN.	10	9	-	-	1
OFF. OF FOR. AGR. REL.	32	-	-	31	1
OFF. OF INFORMATION	9	3	-	-	6
OFF. OF PERSONNEL	4	-	-	-	4
OFF. OF PLANT & OPER.	-	-	-	-	-
OFF. OF SOLICITOR	308	209	1	2	-
WORKING CAP. FUND	-	-	-	-	-
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	41	22	9	-	10
AGR. RES. CENTER	-	-	-	-	-
BUR. OF AGR. & IND. CHEM.	1,350	1,256	13	-	81
BUR. OF ANIMAL INDUSTRY	1,698	1,316	239	33	110
BUR. OF DAIRY INDUSTRY	149	32	7	108	2
BUR. OF ENT. & PL. QUAR.	2,892	1,782	293	-	817
BUR. OF HUM. NUTR. & H. E.	41	-	-	-	41
BUR. OF PL. IND. & S. & A. E.	1,988	913	408	234	433
OFF. OF EXP. STATIONS	75	-	-	75	-
FARM CREDIT ADMINISTRATION	2,421	2,333	51	33	4
FARM SECURITY ADMINISTRATION	21,270	8,127	12,783	318	42
FOREST SERVICE (REGULAR)	9,656	7,988	1,329	110	229
EMERGENCY BUFFER PROJECT	450	311	139	-	-
PRODUCTION & MARKETING ADMIN.	17,462	15,568	1,111	363	420
RURAL ELEC. ADMINISTRATION	919	917	2	-	-
SOIL CONS. SERVICE	13,314	8,669	4,404	52	99

EMPLOYMENT STATUS 1/  
As of End of December, 1945

	FULL-TIME EMPLOYEES						OTHER EMPLOYEES		
	TOTAL	REGULAR		TEMPORARY		PART-TIME	INTERMITTENT		WAE
		SAL.	WAGE	SAL.	WAGE		SAL.	WAGE	
TOTAL									
ALL GROUPS	: 82,247	: 60,627	: 56,650	: 142	: 2,995	: 840	: 178	: 18	: 21,424
Dent'l. Ser.	: 10,501	: 10,430	: 10,140	: -	: 290	: -	: 18	: -	: 53
Field Ser.	: 71,746	: 50,197	: 46,510	: 142	: 2,705	: 840	: 160	: 18	: 21,371

1/ Excludes WCC employees and employees outside the continental limits of the United States

TURNOVER OF FULL-TIME EMPLOYEES 1/  
December, 1945

		TOTAL	INSIDE	OUTSIDE
			METRO.	METRO.
			AREA	AREA
TOTAL FULL-TIME EMPLOYEES END OF NOVEMBER, 1945	2/	: 61,587	: 10,176	: 51,411
TOTAL ACCESS. & RET. TO ACTIVE DUTY AND PAY STATUS		: 2,574	: 292	: 2,282
Transfers from other Federal Agencies		: 178	: 58	: 120
Reemployment after Military Service		: 109	: 6	: 103
Appointment and Reemployment		: 1,155	: 83	: 1,072
Return from Military Furlough		: 1,067	: 133	: 934
Return to duty and return from War Transfer LWOP		: 65	: 12	: 53
TOTAL SEPARATIONS & LOSSES THROUGH EXT'D LEAVE OF ABSENCE:		: 3,624	: 193	: 3,431
Transfers to other Federal Agencies		: 169	: 29	: 140
Separations for Military Service		: 3	: 1	: 2
Resignations		: 994	: 106	: 888
Reduction in Force		: 398	: 12	: 386
Terminations		: 1,747	: 12	: 1,735
Removals and Separations for Cause		: 7	: -	: 7
Retirement, Death, Legal Incompetence		: 48	: 8	: 40
Military Furlough		: 12	: 2	: 10
Ext'd LWOP, Furlough, Suspensions, War Transfer LWOP		: 246	: 23	: 223
Intra-Agency Changes - Additions to Reporting Units		: 355	: 99	: 256
Intra-Agency Changes - Losses to Reporting Units		: 265	: 53	: 212
TOTAL FULL-TIME EMPLOYEES END OF DECEMBER, 1945		: 60,627	: 10,321	: 50,306

1/ Excludes WCC employees and employees outside the continental limits of the United States

2/ Revised

TREND OF TURNOVER OF FULL TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH., D.C. MET. AREA				OUTSIDE D.C. MET. AREA			
MONTH	NO.	AVG.	SEP.	PTR.	NO.	AVG.	SEP.	PER.	NO.	AVG.	SEP.	PTR.
END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END	NO.	EXC.	CENT	END
OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF	EMP.	INTRA	OF	OF
CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-	FOR	DEPT.	TURN-	CUR-
RENT	MONTH	TRSES	OVER	RENT	MONTH	TRSES	OVER	RENT	MONTH	TRSES	OVER	RENT
MONTH				MONTH				MONTH				MONTH
1943												
July	69,857	69,026	3,997	5.7	10,654	10,555	427	4.0	59,203	59,371	3,570	6.0
1944												
June	60,889	60,190	2,157	3.6	10,027	9,969	279	2.8	50,862	50,221	1,896	3.8
1945												
June	60,932	59,748	2,106	3.5	10,131	10,001	243	2.4	50,801	49,747	1,863	3.7
July	68,685	61,856	2,801	4.3	10,230	10,180	262	2.6	58,455	51,676	2,539	4.6
Aug.	68,220	69,009	4,304	6.3	10,201	10,216	276	3.7	58,088	58,791	4,063	6.9
Sept.	65,202	67,298	7,594	11.3	10,131	10,166	436	4.3	55,071	57,132	7,158	12.5
Oct.	63,045	64,124	5,328	8.3	10,106	10,119	322	3.2	52,939	51,005	5,006	9.3
Nov.	61,776	62,428	4,051	6.5	10,172	10,140	248	2.4	51,604	52,888	3,803	7.3
Dec.	60,627	61,107	3,624	5.9	10,321	10,240	193	1.9	50,306	50,809	3,431	6.8

1/ Excludes WOC employees and employees outside the continental limits of the United States

## REPORT OF VETERAN EMPLOYMENT AS OF DECEMBER 31, 1945

	Previous	Current	
	Total	Month	Total
	Nov., 1945	Inc. or Dec.	
Number of Veterans Restored to Duty	2,405	1,176	3,581
Number of veterans who applies for restoration but were not restored because of ineligibility on account of type of discharge, failure to meet other statutory requirements for restoration, resignation after application, refusal to accept position offered, and transfers to other agencies	64	1	65
Number of Employees Deceased	259 <u>1/</u>	4	263
Number of Employees Still Service in the Armed Forces	15,441 <u>1/</u>	- 1,169	14,272
Employees Who Entered Armed Forces	18,169	12	18,181
Number of World War II Veterans given new appointments	3,177	463	3,640

1/ Revised

MONTHLY PERSONNEL REPORT TO  
Joint Committee on Reduction of Nonessential Federal Expenditures 1/  
December, 1945

TABLE I

Service	Number of Employees	Promoted Employees <u>2/</u>
TOTAL	64,219	583
CAF SERVICE	34,129	345
PROFESSIONAL SERVICE	17,074	159
SUBPROFESSIONAL SERVICE	9,397	56
CPC SERVICE	2,546	22
NOT OTHERWISE CLASSIFIED	1,103	1

TABLE II

All employees not included in CAF, Professional, Subprofessional CPC, and "Not Otherwise Classified" categories.

Pay Basis	Range of Rates	Number of Employees
TOTAL	-	19,299
PER HOUR	\$ .30 - 3.00	3,486
PER DIEM	\$ 1.60 - 50.00	13,725
PER MONTH	\$ 2.30 - 255.00	219
PER ANNUM	\$100.00 - 5180.00	1,869

- 1/ Includes employees outside the continental limits of the United States, but excludes employees on terminal leave and WOC employees.
- 2/ Includes grade, grade and salary, or the equivalent, and excludes salary advancements within the grade.

ACCESSION AND SEPARATION RATES OF  
FULL-TIME EMPLOYEES 1/  
December, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	Average Employment:	Accessions		Separations	
		Number 2/	Rate	Number 3/	Rate
TOTAL	61,106	2,929	4.8	3,889	6.4
IMP. OFF. OF SEC'Y	71	-	-	7	9.9
STAFF OFFICES					
BUR. OF ACP. ECON.	1,386	45	3.3	45	3.3
EXTENSION SERVICE	291	41	1.4	10	3.4
LIBRARY	194	14	7.2	6	3.1
OFF. OF BUD. & FIN.	185	6	3.2	9	4.9
OFF. OF FOR. AGR. REL.	209	6	2.9	3	1.4
OFF. OF INFORMATION	199	13	6.5	3	1.5
OFF. OF PERSONNEL	142	6	4.2	5	3.5
OFF. OF PLANT & OPER.	144	41	2.8	15	10.4
OFF. OF SOLICITOR	557	25	4.5	10	3.4
WORKING CAP. FUND	184	14	7.6	7	3.8
AGR. RES. ADMINISTRATION					
OFF. OF ADMINISTRATOR	49	-	-	2	4.1
AGR. RES. CENTER	229	7	3.1	6	2.6
BUR. OF AGR. & IND. CHEM.	1,285	73	5.7	33	2.6
BUR. OF ANIMAL INDUSTRY	1,716	38	2.2	24	1.4
BUR. OF DAIRY INDUSTRY	201	9	4.5	2	1.0
BUR. OF ENT. & FL. QUAR.	2,139	88	4.1	139	6.5
BUR. OF HUM. NUTR. & H. E.	233	5	2.1	4	1.7
BUR. OF FL. IND., S. & A. E.	1,718	56	3.3	33	1.9
OFF. OF EXP. STATIONS	48	1	2.1	-	-
FARM CREDIT ADMINISTRATION	2,441	66	2.7	86	3.5
FARM SECURITY ADMINISTRATION	8,477	312	3.7	213	2.5
FOREST SERVICE (REGULAR)	8,792	514	5.8	1,506	17.1
EMERGENCY RUBBER PROJECT	383	29	7.5	161	42.0
PRODUCTION & MARKETING ADMIN.	20,000	824	4.1	1,310	6.6
RURAL ELEC. ADMINISTRATION	971	107	11.0	76	7.8
SOIL CONS. SERVICE	8,862	663	7.5	165	1.9

1/ Excludes employees outside the continental limits of the U.S., and WOC employees

2/ Total accessions for the Department exclude transfers from other reporting units, but such transfers are included in bureau accessions.

3/ Total separations for the Department exclude transfers to other reporting units, but such transfers are included in the bureau separations.

Formula Used: Full-time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

MALES AND FEMALES IN FULL-TIME EMPLOYMENT 1/  
December, 1945

ADMINISTRATIONS, BUREAUS AND OFFICES	NUMBER		PERCENT	
	Males.	Females	Males	Females
TOTAL	38,383	22,244	63.3	36.7
INT. OFF. OF SECY.	35	32	52.2	47.8
STATE OFFICES:				
BUREAU OF AGR. ECON.	557	829	40.2	58.2
EXTENSION SERVICE	144	144	50.0	50.0
LIBRARY	28	168	14.3	85.7
OFF. OF BUD. & FIN.	72	111	39.3	60.7
OFF. OF FOR. AGR. REL.	80	130	38.1	61.9
OFF. OF INFORMATION	99	105	48.5	51.5
OFF. OF PERSONNEL	65	77	45.8	54.2
OFF. OF TIME & OPER.	61	77	44.2	55.8
OFF. OF SOLICITOR	251	309	44.8	55.2
WORKING CAP. FUND	101	86	54.0	46.0
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR	25	23	52.1	47.9
AGR. RES. ADMINISTRATOR	190	39	83.0	17.0
BUREAU OF ACRES & IND. CEN.	881	434	67.0	33.0
BUREAU OF ANIMAL INDUSTRY	1,314	409	76.3	23.7
BUREAU OF DAIRY INDUSTRY	133	71	65.2	34.8
BUREAU OF FISH. & FL. IND.	1,637	476	77.5	22.5
BUREAU OF HUM. NUTR. & H. E.	21	212	9.0	91.0
BUREAU OF PL. IND., S. & A. E.	1,279	450	74.0	26.0
OFF. OF EXP. STATIONS	18	30	37.5	62.5
FARM CREDIT ADMINISTRATION	1,361	1,070	56.0	44.0
FARM SECURITY ADMINISTRATION	3,464	5,062	40.6	59.4
FOREST SERVICE (REGULAR)	6,854	1,442	82.6	17.4
BUREAU OF FOREST PROTECT.	192	125	60.6	39.4
PRODUCTION & MARKETING ADMIN.	11,181	8,576	56.6	43.4
RURAL ELEC. ADMINISTRATION	587	399	59.5	40.5
SOIL CONSERV. SERVICE	7,753	1,358	85.1	14.9

1/ Includes employees outside continental limits of the U. S. and WOC employees

NUMBER AND PERCENTAGE OF EMPLOYEES IN THE  
DEPARTMENT OF AGRICULTURE SERVING IN THE ARMED FORCES

ADMINISTRATIONS, BUREAUS AND OFFICES		Number of <u>1/</u> Employees Serving in the Armed Employees Forces as of December 31, 1945		Percent of Total
		as of Dec. 31, 1945	Number	
TOTAL		86,238	14,272	100.0
SUMM. OFC. OF SEC'Y	2/	738	185	1.3
STAFF OFFICES				
BUR. OF AGR. ECON.		2,115	263	1.8
EXTENSION SERVICE		301	26	0.2
LIBRARY		199	34	0.2
OFF. OF FOR. AGR. REL.		257	24	0.1
OFF. OF INFORMATION		218	32	0.2
OFF. OF SOLICITOR		569	131	0.9
AGR. RES. ADMINISTRATION				
OFF. OF ADMINISTRATOR		67	11	0.7
AGR. RES. CENTER		263	61	0.4
BUR. OF AGR. & IND. CHEM.		1,411	231	1.6
BUR. OF ANIMAL INDUSTRY		2,106	434	3.0
BUR. OF DAIRY INDUSTRY		322	31	0.2
BUR. OF ENT. & PL. QUAR.		3,229	310	2.1
BUR. OF HUM. NUTR. & H. E.		311	24	0.1
BUR. OF PL. IND., S. & A. E.		2,891	301	2.1
OFF. OF EXP. STATIONS		123	5	*
FARM CREDIT ADMINISTRATION		2,519	1,206	8.4
FARM SECURITY ADMINISTRATION		21,671	2,843	19.9
FOREST SERVICE		10,435	1,643	11.5
PRODUCTION & MARKETING ADMIN.		21,740	3,740	26.2
RURAL ELEC. ADMINISTRATION		988	237	1.6
SOIL CONS. SERVICE		13,765	2,500	17.5

1/ Employees from CS Form 3257 - includes employees outside continental limits U.S.

2/ Summary includes Ofc. Budget & Finance, Ofc. of Personnel, Ofc. of Plant & Operations, Working Cap. Fund, and Imm. Ofc. of Sec'y.

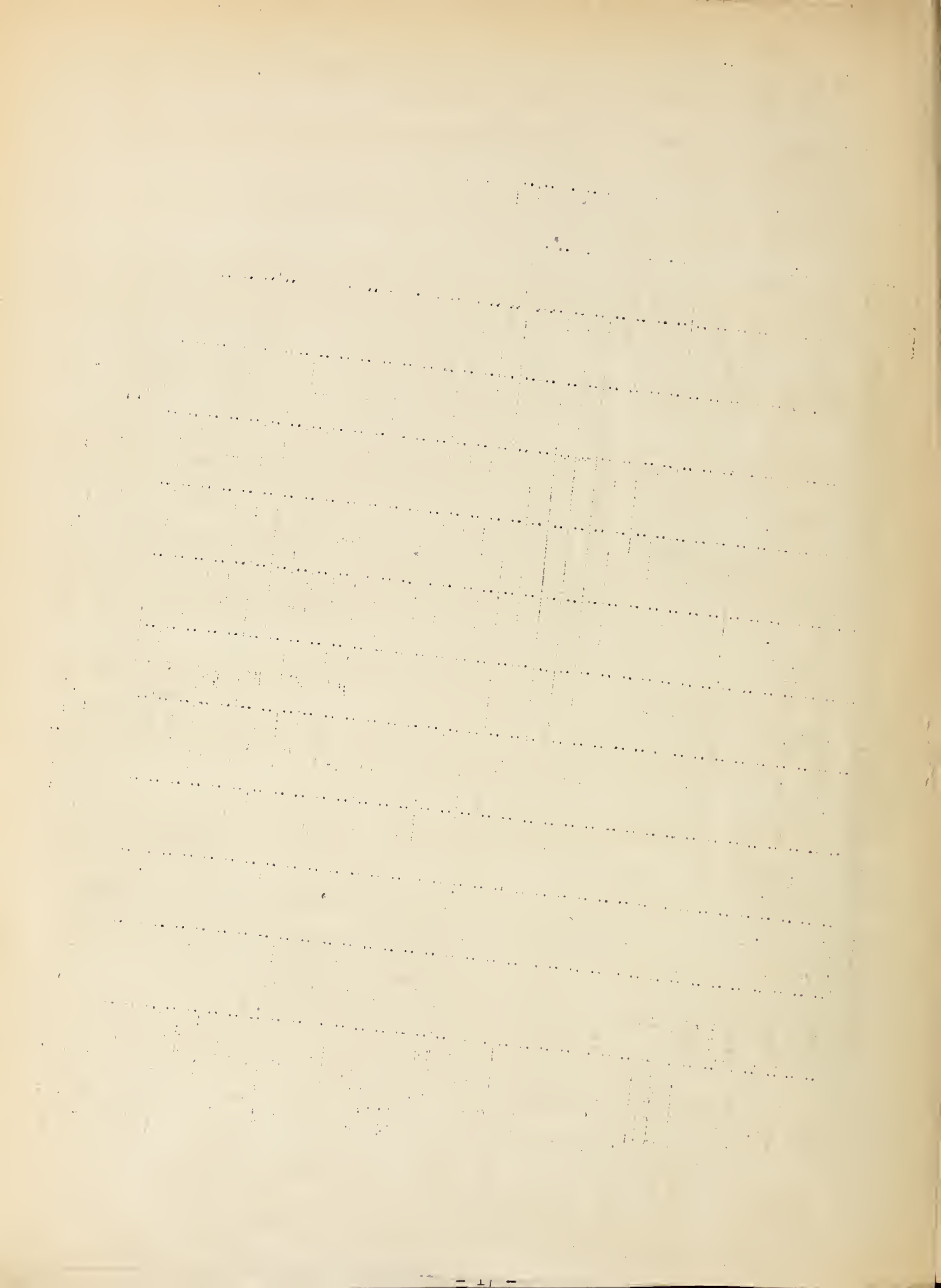
\* Less than one-tenth of one percent

# RESIGNATIONS IN THE DEPARTMENT OF AGRICULTURE BY REASONS FOR NOVEMBER, 1915 1/

ADMIN., PURCHAS AND OFFICES	House- hold Duties Mar- riage & Fers- onal	Ill- ness of Emol. or Family	Leave City	Pri- vate Emloy- ment 2/	Return: to School	Refuse: to Change Hqs.	Amount: of Pay	Lack of Trans- porta- tion	Dis- satis- fied	Enter Armed Forces	Lack of Liv- ing Quar- ters	Cur- tail- ment of Work	To Un- able to Travel : Office	In Lieu of Answering Charges
GRAND TOTAL	90	41	92	170	37	11	4	1	4	1	2	3	1	-
INV OFC SECY	1	1												
STAFF OFFCS														
PAE	7	4	11	3	2									
EXT. SERV.														
LIB	1	1	4											
P & F			1	1										
OFAR	1		1											
INFO		1												
PERS	1		1											
PL & OP	2	1	1	1										
SOL		2		5										
AGR RES ADM														
ADM OFC														
ARC	2		1											
E & I C	4	1	3	9	9									
AN IND	3	2	7	15	3		1							
DAIRY IND														
E & F Q	7	2	5	10	1		1							
HT & HE	1	1	1											
BPISAE	7	3	6	3	4	1			1					
EXP STA														
FARM CR ADM	9	3	4	9	3							1		
FARM SEC ADM														
FORST SERV	25	13	19	57	10	2		1	2		1	2		
P & M ADM														
REA	3			6	2									
SOS	16	6	27	51	3	1	2				1		1	

1/ The information for this table was obtained from the journals of personnel actions and represents only a spot check of all the resignations in the Department for the month of November. It will not agree with the resignation figure reported on line 20 of the CS Form 3257.

2/ Reasons making up this category are: Desires Perm. Empl.; To work in Private Ind.; Bus. for Self; Former Trade or Job.



## DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-time is the minimum number of hours constituting the official work week for a particular group or class of employees.
2. Salaried employees are those paid on an annual or monthly basis who are appointed or otherwise employed on a regular, indefinite, emergency, temporary or war service basis.
3. Temporary employees are those formally engaged for a specific period of time not to exceed one year.
4. Wage employees are those engaged for regular periods of time whose compensation is computed on a daily, or hourly basis as established by the employing authority or fixed by statute or wage board or other similar authority serving the same purpose.
5. W.A.E. (when actually employed) represents those paid only for the time actually worked.
6. W.O.C. (without compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payments. (Also includes \$1 per annum employees whenever reported, inasmuch as the small number does not warrant a separate category.)
7. Persons on terminal leave are those separated from Federal employment for any reason (including those entering upon active duty in the armed forces) who are no longer performing services for the Department of Agriculture, although they currently are in pay status as of the end of the month, because of accumulated and accrued leave.
8. Casual employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.
9. Persons on leave without pay are those currently in a non-payment status as of the end of the month regardless of reason, who have been on such leave or furlough continuously throughout the current month.
10. Washington, D. C., Metropolitan Area, includes the District of Columbia; Alexandria City, Arlington County and parts of Fairfax County, Virginia; parts of Montgomery and Prince Georges Counties, Maryland.

## SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORT

Except for exclusions as cited in headings or footnotes on tables in this summary, the following persons are not included in any of the tables shown:

1. All persons in a final leave status (terminal leave).
2. All persons on leave without pay during the entire period covered by report.
3. Casual employees (those employees hired informally by pickup "on the spot", for a definite job usually of short duration, and include such classes as harvest hands, laborers on forest roads and trial work emergency fire fighters, workers on insect and plant pest control projects, etc.). The number of casual employees will be reported from time to time when completed reports are received.
4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are: AAA County committeemen, and county employees other than committeemen, extension agents, REA cooperatives, Civilian Public Service Assignees, crop reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

THE UNIVERSITY OF CHICAGO  
CHICAGO, ILLINOIS

TO THE PRESIDENT OF THE UNIVERSITY OF CHICAGO  
FROM THE DEAN OF THE FACULTY

DEAR MR. PRESIDENT:

I have the honor to acknowledge the receipt of your letter of the 10th inst. and in reply to inform you that the same has been forwarded to the appropriate authorities for their consideration.

Very respectfully,  
J. H. DILLON

Dean of the Faculty  
The University of Chicago  
Chicago, Illinois

cc - Mr. [illegible]  
Mr. [illegible]  
Mr. [illegible]

Very truly yours,

J. H. DILLON

Dean of the Faculty

cc -

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